



Universitas Negeri Malang
Excellence in Learning Innovation

KATALOG

Universitas Negeri Malang



2021

CATALOG
UNIVERSITAS NEGERI MALANG (UM)

CATALOG

UNIVERSITAS NEGERI MALANG (UM)

2021 Edition

THE MINISTRY OF RESEARCH, TECHNOLOGY AND HIGHER EDUCATION
STATE UNIVERSITY OF MALANG (UM)
May 2021

Universitas Negeri Malang (UM) Catalog, 2021 edition

Published by:

Bureau of Academic, Student Affairs, Planning, Information and Cooperation (BAKPIK)

Universitas Negeri Malang (UM)

Office Address:

BAKPIK, Graha Rektorat 2nd floor, Jalan Semarang 5 Malang 65145

Phone (0341) 330-1130, 551-312 (*hunting*), ext. 1130, 1132, 1143; direct line (0341) 552-114;

Tel./Fax. (0341) 552-114

Pages: www.um.ac.id; *E-mail*: info@um.ac.id

Universitas Negeri Malang (UM) Catalog Manuscript, 2021 edition comes from the 2020 edition, which was revised accordingly by the Universitas Negeri Malang Catalog Compilation Team (UM) until June 2020: Prof. Dr. H. AH. Rofi'uddin, M.Pd (Rector/Director)); Prof. Dr. Budi Eko Soetjipto, M.Ed., M.Si (Vice Rector/Person in Charge for Academic Affairs); Prof. Dr. Heri Suwignyo, M.Pd (Vice Rector II/Person in Charge of Finance and Civil Service); Dr. Mu'arifin, M.Pd (Vice Rector III/Person in Charge for Student Affairs); Prof. Dr. H. Ibrahim Bafadal, M.Pd (Vice Rector IV/Person in Charge of Data and Information); Indria Santy, S.E (Sub Coordinator of Information System Sub Division/Secretary); Suwaskito Wibowo, S.E., M.M. (Coordinator of Academic Division); Drs. Taat Setyohadi (Head of Student Affairs Division/Member); Dwi waluyo, S.Sos. (Coordinator of Personnel Division/ Member).

FOREWORDS

The 2021 edition of the Universitas Negeri Malang (UM) Catalog was prepared with the aim of providing the academic community, in particular freshmen, with comprehensive information about UM. It is therefore hoped that the various stakeholders will be able to obtain a complete picture of UM.

Details on history, organization, rules and regulations, academic resources and facilities, public facilities, student relations, personnel, general information, names of lecturers and administrators, as well as other information considered appropriate shall be included in the content of this UM Catalog, but not limited to, the list of officers, members of Senate and telephone numbers of the work units. Academic information and implementation of academic administration is included in Education Guidelines of Universitas Negeri Malang (UM) 2020/2021 edition, for more details.

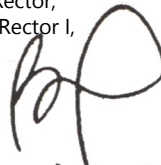
In this catalog, we have made numerous efforts to present detailed information, but there are still flaws and weaknesses, of course. For that reason, it is assumed that information or data that is outdated or incomplete will refer to the original source if it still exists. In order to develop the UM catalog in the upcoming years, we also expect constructive feedback and suggestions.

Our appreciation goes to all who have helped us plan and compile this catalog, in particular the first pioneer of this 2021 Edition Catalog, the catalog editors, which is an enhancement to the 2020 Edition and is the 21st edition since IKIP MALANG became Universitas Negeri Malang.

Hopefully this catalog is useful for new students, UM residents and the wider community.

Malang, May 2021

a.n. Rector,
Vice Rector I,



Prof. Dr. Budi Eko Soetjipto, M.Ed., M.Si
NIP 196410241988121002

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LIST OF ABBREVIATIONS

AE	Academic and Evaluation Subdivision
AKP	Accounting and Reporting Subdivision
AKU	Department of Accounting
ARA	Department of Arabic
ASP	Department of Educational Administration
BAKPIK, Biro AKPIK	Academic Bureau, Student Affairs, Planning, Information and Cooperation
BBB	Language and Culture Center
BDM	Al Hikmah Mosque Da'wah Agency
BEM	Student Executive Board
BIO	Department of Biology Education
BIPA	Indonesian for Foreign Speakers
BK	Department of Guidance and Counseling
BKBH	Consultation and Legal Aid Agency
BLU	Public Service Agency
BMN	State Property
BNI	Bank Negara Indonesia
BOPTN	State University Operational Assistance
BPM	Student Representative
BRI	Bank Rakyat Indonesia
BTN	Bank Tabungan Negara
BUK, Biro UK	General and Finance Bureau
DEWAS	Board of Supervisors
DW	Dharma Wanita (Civil Servant's Wives Association)
EKP	Department of Economic Development
FE	Faculty of Economics
FIK	Faculty of Sports Science
FIP	Faculty of Education
FIS	Faculty of Social Sciences
FMIPA	Faculty of Mathematics and Science
FPPsi	Faculty of Psychology Education
FS	Faculty of Letters
FT	Faculty of Engineering
GEO	Department of Geography
GR, GRAREK	Graha Rektorat
GRACA	Graha Cakrawala
HI	Office International Affairs
HIMAFO	Photo Enthusiastic Student Association
HKN	Department of Law and Citizenship
HMJ	Department of Student Association
HMP	Writer Student Association
HMPS	Study Program Student Association

HOTMA	Student Parents Association
HUMAS	Public Relations
IK	Department of Sports Science
IKA	Alumni Family Association
IKK	Catholic Family Associations
IKM	Department of Public Health
IMAKRIS	Christian Students Association
IND	Department of Indonesian
ING	Department of English
INKAI	Indonesia Karate-Do Institute
IPRI	Indonesian Rhetoric Lovers Association
JICA	Japan International Cooperation Agency
JRM	Department of German Literature
KESMA	Student Welfare Service Subdivision
KEU	Financial Department
KIM	Department of Chemistry
KKN	Community Service Program
KMHD	Hindu Dharma Student Family
KPL	Field Practice Study
KOPMA	Student Cooperative
KORPRI	Republic of Indonesia Employee Corps
KPRI	Republic of Indonesia Employee Cooperative
KS	Cooperation Subdivision
KSH	Cooperation and Public Relation Division
KSDP	Department of Elementary and Pre-School Education
KSR-PMI	Indonesian Red Cross Society Corps
KUMTALA	Legal and Administration Subdivision
LP2M, LPPM	Institute for Research and Community Service
LP3	Educational and Learning Development Institute
LPBD	Martial Arts Representative Agency
LPSE	Electronic Procurement Services
LSP	Professional Certification Institute
MAT	Department of Mathematics
MAWA	Student Affairs Division
MENWA	Student Regiment Unit
MNJ	Department of Management
MPA	Student Hiker Association
MPIKA	Interest, Intellectual Activities, Student and Alumni Information Subdivision
MPM	Student Consultative Assembly
Non PNBP	Non-Tax State Revenue
OIA	Office International Affairs
PDETC	Pre Departure English Training Course
PERPUS	Library
PG PAUD	Teacher for Early Childhood Education
PGSD	Primary Teacher Education

PH	Halal Center
PHIK	Center for HaKi, Business Incubation, Commercialization and Industry Affiliation
PIU IsDB	Islamic Development Bank's Project Implementation Unit
PJK	Department of Physical and Health Education; Center for Gender and Health
PJSI	Indonesian Judo Association
PKBI	Business and Industry Expertise Program
PKKMB	Introduction to New Student Campus Life
PKL	Field Practice
PKML	Center for Disaster, Mitigation and the Environment
PKO	Department of Sports Coaching Education
PLB	Department of Special Education
PLS	Department of Out of School Education
PLT	Technical Implementing Officer
PMMET	Center for Advanced Materials for Renewable Energy
PNBP	Non-Tax Revenue
POLI	Polyclinic
PP	Program Implementer, Education Center
PPBK3A	Center for Development of Counseling Guidance, Career, and Competence Improvement Academic
PPG	Teacher Professional Program
PPID	Information Management and Documentation Officer
PPISB	Center for Innovation Development and Learning Resources
PPISEP	Center for Instrumentation Development, Selection and Educational Evaluation
PPKBKU	Center for the Development of Religious Life and College Studium
PPKP	Center for Curriculum Development and Education
PPLP, P2LP	Education Laboratory Development Center
PPL	Field Experience Program
PPP, PP Pancasila	Pancasila Study Center
PPPKPL	Center for Development of Work Practices and Field Experience
PPPMB	New Student Lecture Preparation Program
PPU	Procurement Unit Manager
PROBIS	Automotive, Business, Industry and Information Technology Skills
PSHT	The Pencak Silat of the Setia Teratai Brotherhood
PSI	Planning and Information Systems Division; Department of Psychology
PSM	Student Choir
PSN	Nusantara Silat Association
PSP	Center for Social Humanities and Tourism
PSSJ	Department Level Study Program
PTIK	Center for Information Communication Technology
PUBLIKA	Academic Publication Center
PUMK	Holders of Work Advances
REN	Planning Subdivision
RM	Pure Rupiah

RS	Registration and Statistics Subdivision
RT	Household Subdivision
SAKRI	Sasana Krida
SARDIK	Academic Facilities Subdivision
SASBUD	Sasana Budaya
SATPAM	Security Unit
SD LAB	Laboratory Elementary School
SED	Department of Design Studies
SEJ	Department of History
SI	Information System Subdivision
SMP LAB.	Laboratory Junior High School
SMA LAB.	Laboratory Senior High School
SOSIO	Department of Sociology
SPI	Internal Supervisor Unit
SPM	Quality Assurance Unit
SPSA	Contribution to the Maintenance of Academic Facilities
TAD	Administrative Personnel Subdivision
TAK	Academic Personnel Subdivision
TE	Department of Electrical Engineering
TEP	Department of Educational Technology
TI	Department of Industrial Technology
TPJTP	Teaching Staff Assessment Team
TK LAB.	Laboratory Kindergarten
TKBI	English Proficiency Test
TM	Department of Mechanical Engineering
TPA	Daycare
TPP	Publication Acceleration Team
TS	Department of Civil Engineering
TU	Administration Subdivision
UABB	Basketball Activity Unit
UABV	Volleyball Activity Unit
UHTBMN	General Affairs, Administrative Law and State Property Division
UKDM	Student Drama Activity Unit
UKM	Student Activity Unit
UKSMM	Student Music Art Activity Unit
UKS	Semester Tuition Fee
UKT	Single Tuition Fee
ULP	Procurement Service Unit
ULT	Integrated Service Unit
UM	Universitas Negeri Malang
UPT	Technical Implementation Unit
WR	Vice Rector

UNIVERSITY

Universitas Negeri Malang (UM), which is sensitive to global developments, endeavors to make an optimal contribution to these developments at the national, regional, and local levels through education, research, and application of science and technology towards the community. For this purpose, the institution's vision, mission, and goals need to be articulated more firmly so that they can be used as a guide for the execution of progress.

Vision

To become a leading higher education institution and a benchmark for science and technology, as well as the education sector.

Mission

- a. To organize student-centered education and learning, using effective learning approaches and optimizing the use of technology;
- b. To conduct research in the fields of science and technology and education, the findings of which are useful for the development of science and community welfare;
- c. To organize community services that focus on empowering society through the application of science, technology, and education;
- d. To organize an autonomous, accountable, and transparent civil service that ensures continuous quality improvements.

Goals

In order to make those visions and missions a reality, it is necessary to formulate objectives based on relevance, academic atmosphere, internal management, sustainability and efficiency. The objectives of the UM shall be formulated as follows:

- a. To produce graduates with high academic, professional and/or vocational competencies who are pious, noble, intelligent, independent, nationally committed and capable of developing professionally;
- b. To produce academic work in the fields of science and technology, as well as quality and higher education;
- c. To produce community service work through the application of science and technology and education to create an independent, productive and prosperous society;
- d. To produce autonomous, accountable and transparent institutional performance to ensure continuous improvement of quality.

In order to be able to carry out the vision, mission and function, UM shall develop an organization consisting of: (a) the Rector as the managing director; (b) the Supervisory Board as the supervisor that is responsible for the financial management of UM's public service agencies; (c) the Senate that is responsible for academic consideration and supervision; (d) the Internal Supervisory Unit as non-academic supervisor, and (e) the Advisory Council as an institution performing a non-academic supervisory function.

The Rector as a managing director consists of: (a) Rector and Vice Rector; (b) Bureau; (c) Faculties; (d) Institutions; (e) Technical Implementation Units; and (f) Business Centres.

Rector is the highest management of UM which is responsible for managing education, research, and community services, as well as fostering educators, staff education, students, and their relationship in the community. In carrying out their duties, the Rector is assisted by four Vice Rectors who each have responsibilities. In the academic field it is the Vice Rector I, the general field and finance is Vice Rector II, for student affairs is Vice Rector III, and for planning, systems information, communication and cooperation is the Vice Rector IV. If for some reason the Rector is unable to perform his duties, the Vice Rector I or the other Vice Rectors or any one of the Deans of the Faculty shall act as the daily executive officer of the Rector.

The Senate of the University is a normative director that is the highest representative of all institutions and lecturers. The Senate of the University consists of the Rector, the Vice Rectors, the Deans and two lecturers who are members of the Senate of the Faculty, not a professor from each faculty. The Senate of the University serves to provide consideration and supervision in the formulation of norms and policies related to academic activities and the development of universities.

The academic activities of UM are carried out by eight faculties and postgraduate students, which has a number of departments and programs of study at the same level as the organizer of activities namely: education and teaching, research and community service.

The eight faculties that provide Bachelor and Diploma programs are the Faculty of Education (FIP), Faculty of Letters (FS), Faculty of Mathematics and Science (FMIPA), Faculty of Economics (FE), Faculty of Engineering (FT), Faculty of Sport Sciences (FIK), Faculty of Social Sciences (FIS) and the Faculty of Psychology Education (FPPsi). In practice, the education and teaching of each study program is carried out by the departments at the faculty, while the Elementary Education Study Program (S2, S3) and PPG are organized by Postgraduate.

In general, each department has a laboratory, workshop, studio, experimental lab to support academic activities in the department's environment. In addition to educational activities, laboratories, studios, workshops and experimental laboratories have also been used to support community research and community service activities.

The Institute for Research and Community Service (LP2M) is responsible for implementing, coordinating, monitoring, and assessing the implementation of community-based research and community services. In addition, LP2M also develops and pursues efforts to use science, technology, and education to improve people's welfare. The programs carried out by LP2M are in line with its main responsibilities and support the improvement of the skills of the lecturers, education personnel, and students in conducting studies, doing community services, and output achievements. Periodically, LP2M also reports its performance through the database application of higher education and ministry.

The Education and Learning Development Institute (LP3 UM) is responsible for implementing, coordinating, monitoring and evaluating educational development and learning activities. In carrying out its duties, LP3 UM performs the following functions: (1) to prepare the Agency's plans, programs and budgets; (2) to implement curricula development, learning and assessment; (3) to develop learning resources; (4) to carry out courses; (5) to carry out field experience development; (6) to implement religious life development; (7) the development of guidance and advice for college students; (8) the development of vocational education for teachers; and (9) the implementation of business agency administration.

The implementation of LP2M and LP3 activity programs by faculties, departments and study programs requires the support of elements from UM organization that have the support of a smooth implementation of these academic activities. UM has the element of an organization whose function is to support the implementation of academic activities called the Technical Implementation Unit (UPT). There are currently four UPTs namely: Library, Information and Communication Technology Center (PTIK), Center for Pancasila Studies (P2 Pancasila), Quality Assurance (SPM), as well as one Language and Culture Center (B2B).

Administrative tasks in the field of university management shall be carried out by a number of administrative executive managers consisting of two offices with seven divisions, two functional position groups and eighteen subdivisions. The two bureaus (1) Academic, Student Affairs, Planning, Information and Cooperation Bureau (BAKPIK) is responsible for the provision of services in the fields of academics, students' affairs, planning, information, cooperation and alumni; (2) General and Financial Bureau (BUK) is responsible for the financial affairs, personnel affairs, state property, administration, housekeeping and administration.

In addition to these organizational elements, UM also has a number of non-structural organizations which is a media to promote and develop the professional, sociocultural as well as the material and spiritual well-being of UM residents. Non-organization structures that exist in UM today are student organizations, alumni organizations, and other organizations related to community coaching and development academics and other campus residents, such as Dharma Wanita Persatuan UM, KORPRI, and Central Business.

Lecturers

UM has 1,063 permanent lecturers consisting of civil servants and non-civil servants (as of May 2021) with various fields of expertise, education levels, and academic/functional positions. Some of these lecturers have expertise in the field of education, while others have expertise in pure sciences, technology, and/or arts. Academic/functional lecturer positions consist of Expert Assistant, Lector, Head Lector, Professor/Professor. Currently, UM has 85 Professors (8%). Meanwhile, there are 431 lecturers with doctoral (40.58%), 630 with master's (59.32%) and 1 with bachelor degrees (0.09%). Thus, there are 1,061 UM lecturers (99.91%) with master's and doctoral degrees. Currently, there are 82 lecturers who are studying for the doctoral program and 1 lecturer in the master's program at various universities at home and abroad.

The lecturers mentioned above have been selected through a selection system by considering individual basic and other professional skills, such as English language skills. In the course of their future careers, these lecturers are always encouraged to improve their academic/professional skills by attending formal education to achieve higher degrees or various in-service training activities.

Lecturers have three main tasks, which are teaching, research, and community service. Furthermore, lecturers also act as the academic supervisors for students in educational activities.

Lecturers' Code of Ethics

In order to respond to the advancement of science, technology and art, as well as the need for development, the rapid development of lecturers or academic staff is a considerable effort. Efforts to establish this ought to be focused on normative ethics. In terms

of code of ethics of lecturers, there are still several amendments according to the criteria and developments by still referring to the Chancellor's Decree Number 0117/KEP/PT28.H/Q/89 of April 8, 1989 on the code of ethics for lecturers, new regulations on the ethics of lecturers are still in the process of being formulated. Lecturers are expected to fulfil their responsibilities to the profession, students, other lecturers and society while carrying out their professional duties.

The duties of lecturers in the profession, namely: (1) seriously fulfilling the duty to teach that includes carefully preparing and delivering lectures, daily class attendance, conveying information on lecture requirements, and giving grades equally in line with the standards set by institutions; (2) developing high standards of academic skill, personality honesty, and professional ethics; (3) not abusing his/her position by introducing students to their classroom learning materials which do not meet the objectives of the field of professional competence; (4) constantly updating themselves in the fields of internal research, by means of familiarizing themselves with newest journals, publishing scientific articles that are free from plagiarism (one's own work and not a plagiarized work of others), with the similarity check results from the LP2M Academic Publication Center, and uploading and storing the publication in the UM repository and participating in local, national, and international professional organizations; (5) seeking ways to increase the effectiveness of the lecturer, exploring new ways of presenting lecture contents, motivating students and improving the methods to assess the students' performance; (6) advancing knowledge in their respective fields of knowledge by conducting research, generating research, reading and reviewing, and submitting papers in professional conferences; (7) assisting colleagues in scholarly and non-scholarly activities; (8) playing an active role in assisting the leaders in maintaining and improving teaching personnel with academic and professional dignity; (9) respecting others' rights; and respect the rights of others to have differences of opinion; and (10) preventing role abuse in career.

The duties of lecturers to students are: (1) enabling students to behave individually in an attempt to achieve their goals; (2) not stopping students from receiving alternative views and sharing them; (3) not deviating from the objective curriculum they are responsible for; (4) seeking to protect students from circumstances that are harmful to the advancement of learning, disrupt health and endanger their safety; (5) the upholding of student dignity; (6) in all behavior and choices, irrespective of nationality, faith, race, and social status economy, do justice to students, but instead use the differences as potential for advancing learners and fostering a sense of solidarity and dignity, as well as brother; (7) abstain from attempts to manipulate students for the sake of personal interests; (8) keep confidential information collected in the performance of tasks, unless this information is needed by professional or legal interest and the information may be ethically managed; (9) not giving rewarding students additional lessons; and (10) respecting students as individuals, defending their interests, paying attention and attempting to help solve their issues and offering professional advice.

Lecturer's responsibilities to other lecturers, are: (1) not mentioning flaws and deficiencies of other lecturers; (2) seeking to protect the integrity of fellow lecturers; (3) seek peer consultation when conducting tasks and solving problems; (4) ready to provide and receive feedback and advice from and to peers in the field of science, research and community service development; (5) avoid the manner in which bullying or preferential treatment may disturb or inhibit colleagues from making professional decisions; (6) include, according to

actual circumstances, peer consideration if demanded for the benefit of himself or his organization.

Lecturers' responsibilities to society are: (1) to have a true image to society about the institution and not to confuse personal views with the official view of the institution; (2) provide the public with a true explanation and expression of the facts and problems of education; (3) do not use names and institutional facilities for personal purposes in politics and community life; (4) do not accept any compensation in any way that could influence views and professional decisions as a lecturer or provide a reward for the sake of personal interests.

Professional Organization

In order to always improve in science, technology, and art, many lecturers become **the** members of professional organizations **that are in line** with their expertise. These organizations include: the Indonesian Bachelor of Education Association (ISPI), the Indonesian Association of Educators and Social Development Graduates (ISPPSI), the Indonesian Guidance Workers Association (IPBI), the Indonesian Economic Bachelors Association (ISEI), the Indonesian Geographical Association (IGI), the Indonesian Geography Association (IGI). Indonesian Demography Enthusiasts and Experts (IPADI), Population and Environmental Education Interests and Experts Association (IPAPKLH), Indonesian Archaeologists Association (IAI), Indonesian Historian Society (MSI), Indonesian Linguistic Society (MLI), Teaching English as Foreign Language in Indonesia (TEFLIN), Indonesian Literature Association (HISKI), Indonesian Chemical Association (HKI), Indonesian Mathematics Association, Indonesian Physics Association, Indonesian Biology Association, Indonesian Microbiology Association, Association of Bachelor of Technology and Vocational Education (ISPTK), Bachelor of Management Association Indonesian Education (ISMPI), Indonesian Educational Technology Professionals Association (IPTPI), Indonesian Doctors Association (IDI), and Editors' Association Indonesian Scientific Journal (APJII).

Students and Alumni

Students and alumni are other UM organizational elements. In compliance with expectations and prevailing morals, students have the right to use academic freedom responsibly. Furthermore, according to their preferences, skill, hobbies and abilities, students will have the ability to obtain guidance and academic services. Students often have different responsibilities in addition to privileges, such as bearing expenses for delivering education and engaging in maintaining facilities and equipment, cleanliness and in order. Students are expected to comply with all laws, to respect science and technology and to preserve the alma mater's good reputation and to uphold national culture.

Alumni are graduates of the PTPG Malang regular study program, FKIP Airlangga University Malang, IKIP MALANG and its existed branches and Universitas Negeri Malang (UM). They are expected to maintain communicative relationships and other forms of relationship with his alma mater through the alumni organization, namely the Family Association UM Alumni (IKA).

Logo and Flag

UM has a circular emblem which has UNIVERSITAS NEGERI MALANG written in the middle with a black kalpataru tree and green archers, yellow star-footed squirrel writing UM on top of the Kalpataru tree. The tree has flower buds that are colored in yellow. UM's logo reflects growth and advancement of higher education functions in the organization of tertiary tri-dharma institutions in accordance with UM's vision and mission as well as characteristics in the development of technology, arts and/or sports in sociocultural science. UM's logo has a meaning: round shape demonstrate that UM foresee global developments; the green Kalpataru tree is the recognizes the importance of insight into the world of sustainability in the application of technology science, socioculture, arts and/or sports; institutional continuity illustrate the green arch resembling a leg; the yellow star signifies the Pancasila as the nation's philosophy and state foundation; the UM written in yellow indicate the orientation of humanity and culture's scientific national values in understanding the vision and purpose of UM; the yellow flower buds consist of three aspects of higher education, tridharma; part of the flower bud pointing upwards signifies education for the present and future generations; and lastly, parts of the flower buds pointing to the right and left with two mandates represent education and non-education.



UM has a rectangular flag with a length and width ratio of 3: 2; The base color is dark blue with the color code C:100 M:100 Y:0 K:0 with UM's logo in the middle. Faculties and Postgraduates have flags in the shape of a rectangle and a width of 3: 2 with different basic colors on each flag and in the middle, also with UM's logo in the middle. The flags and colors of the faculty and postgraduate flags are as follows: The flag of the Faculty of Education is white with the color code C:0 M:0 Y:0 K:0 containing UM's logo and black FIP text; The flag of the Faculty of Letters is yellow with the color code C:0 M:0 Y:100 K:0 containing UM's logo and black FS text; The flag of the Faculty of Mathematics and Natural Sciences is green with a color code of C:100 M:0 Y:100 K:0 containing UM's logo and black FMIPA text; The flag of the Faculty of Economics is dark blue with a color code of C:100 M:0 Y:0 K:10 containing UM's logo and black FE text; The flag of the Faculty of Engineering is red with the color code C:0 M:100 Y:100 K:0 containing UM's logo and black FT text; The flag of the Faculty of Sports Science is light blue with color code C:60 M:10 Y:10 K:0 containing UM's logo and black FIK text; The flag of the Faculty of Social Sciences is purple with color code C:40 M:100 Y:0 K:0 containing UM's logo and black FIS text; The flag of the Faculty of Psychology Education is magenta with color code C:0 M:100 Y:0 K:0 containing UM's logo and black FPPsi text; The postgraduate flag is brown with the color code C:40 M:93 Y:97 K:3 containing UM's logo and black PASCASARJANA text.

Campus

Most of the lecture activities are held in the main campus of UM (Campus I), which is located at Jalan Semarang 5, Malang. This main campus occupies an extensive land area of 463.992 m². Besides being held in the main campus, lecture activities are held in the other two campuses, campus II, which is located at Jl. Ki Ageng Gribig 45, Madyopuro, Kedungkandang, Malang occupies an area of approximately 29.370 m², and campus III which is located at Jl. Ir. Soekarno 3, Blitar, occupying a land area of 24.570 m².

Malang and Blitar City

Malang is the second largest city in East Java province, both in terms of area and population size. Its territory size stretches to 110,06 km² with a population \pm 874.890 people in 2020, population density \pm 7.826 people/km² (Malang City, 2020). The city of Malang is situated at an altitude of 440m - 667m above sea level. It is located at 112,06°-112,07° east longitude and 7,06°-8,02° south latitude. The average temperature ranges from 22.7°C to 25.1°C, and the local geographical conditions are surrounded by volcanoes clustered with beautiful mountains. Relatively high rainfall occurs in November-April, while rainfall is relatively low in May-October, an average of 64 mm per year and the average humidity air flow was 79-86 percent. Malang is also rich in diverse cultures and sites of historical importance (*petilasan*). Malang is trying to become a city of education, an industrial city, as well as a city of tourism, with "Tri Bina Cita" being its target.

As an educational city, Malang has more than 62 public universities and private sector universities including: Universitas Negeri Malang (UM), Universitas Brawijaya (UB), Politeknik Negeri Malang (POLINEMA), Politeknik Kesehatan (POLTEKES), Universitas Islam Negeri Maulana Malik Ibrahim (UIN Maliki) Malang, Universitas Muhammadiyah Malang (UMM), Universitas Merdeka (Unmer), Institut Teknologi Nasional (ITN), Universitas Kanjuruhan, Universitas Islam (Unisma), Universitas Gajayana (Uniga), Universitas Widya Gama, STIE Malangucecwara, Sekolah Tinggi Ilmu Administrasi (STIA), Sekolah Tinggi Bahasa Asing (STIBA), STT dan IKIP Budi Utomo, Sekolah Tinggi Ilmu Perikanan, STIE Tribuwana, STIKI, STT Malang, STMIK Pradnya Paramitha, STIKMA, STISOPOL Waskita Dharma, STIEKN, STIH Sunan Giri, STFT Widya Sasana, Universitas Wisnuwardhana, Politeknik Kota Malang (POLTEKOM), and so on.

In Malang, the population of students currently estimated over 190.000. There are no fewer than 451 kindergartens, 329 elementary schools, 143 junior high schools, and 125 senior high schools, with a total of 210.862 students.

Moreover, Malang is also an industrial town with cigarette factories as its main income, folk crafts like rattan, coconut shells, traditional wooden household tools, Malang batik, Malang mask, culinary tours, tempe factories, various fruit chips, clothing convection, car/minibus car body, ceramics, shoes, onix, metal, ceramics, etc.

Malang and its surroundings, as a tourist area, offer a range of leisure facilities and a very fascinating natural geography. Recreational facilities and places visited are frequent and appropriate, including Brawijaya Museum, Balekambang Beach, Kondang Merak, Sendang Biru, Ngliyep, Jonggring Salaka, Singosari Temple, Jago Temple, Sumberawan Temple, Kidal Temple, Arca Dwarapala, Selecta Baths, Songgoriti, Dewi Sri, Sengkaling, Tlogomas Recreation Park, Playground, Wendit, Dieng Valley, Malang City People's Tourism Park, Selorejo Dam, Karangkates Dam, Cangar Natural Hot Springs, Coban Glotak Waterfall, Coban Rondo, Coban

Pelangi, Brantas Tahura Water Source in the Arjuno Mountain Area, Ornamental Plants, Kebun Bunga and Jawa Timur Park I,II,III. Museum Angkut, Animal Museum, Animal Restaurant, Batu Spectacular Night (BNS). In addition, there are also distinctive "agrotourism" facilities that showcase the freshness of picking plantation life like apples, guava, oranges, strawberries in Batu. These places have a calm atmosphere, cool/moderate climate and supported by many recreational facilities, making Malang city suitable for education and a place to rest and release stress.

Blitar city is located 81 km south of Malang city. The land area is about 32,58 km² with the population around 141.876 (BPS Kota Blitar, 2020). There are no fewer than 97 kindergartens, 77 primary schools, 30 junior high schools, 32 high schools and vocational schools in Blitar, with \pm 52.782 people and 8 universities (1 state university, 7 private universities) with about 6.359 people. Blitar is renowned for its Proklamator RI (Tomb of Bung Karno) and the Bung Karno National Library that is located near the tomb. Other recreational places are Penataran Temple, Sawentar Temple, Surowono Temple, Kotes Temple, Plumbangan Temple, Jolo Sutro Beach, Tambakrejo Beach, Serang Beach, Bendungan Sutami, PLTA Wlingi (Djegu), Monte Hair Petilasan, Flower Lake Bath (Sumber Udhel), Herlingga Jaya Hotels and Baths, Hotel Patria, Embultuk Cave, Trisula Monument, PETA Monument, Aryo Blitar Monument, Rojo Garden Park, Karangsari Agro (star fruit), Gebang Palace (Bung Karno Museum), Rambutan Agro Tourism, Blimbing Agro Tourism, Koi Fish Show. As for the motto, Blitar is a Patria city which has annual religious tourism traditions, namely Grebeg Pancasila (Kyai Pradah in Lodooyo) and Haul Bung Karno.

HISTORY

Universitas Negeri Malang (UM) was formerly known as the Teacher Education College (PTPG), which was inaugurated on October 18 1945 by Prof. Mr. Muhammad, Minister of Education, Teaching and Culture, pursuant to Decree No. 38742/Kab of September 1 1954. Prof. Sutan Adam Bachtiar was, at the same time, the first Rector of PTPG Malang.



PTPG Malang had 5 departments, 127 students, and 37 lecturers at the beginning of its establishment. The Department of Indonesian Language and Literature (20 students), English Language and Literature (25 students), History and Culture (19 students), Economics (35 students) and Pasti Alam are part of this pioneering department (28 students). At the High School building in Bunder Square, lectures were given. A year later, as of 20 June 1955, PTPG originally had its own building, it was "Hotel Splendid" at Jl. Tumapel 1, Malang can't afford the number of activities. From that moment on, lectures in the new building will be hosted.

On November 10, 1954, a new university, Universitas Airlangga (Unair) in Surabaya, was established in East Java. Unair's establishment influenced the status of PTPG. PTPG became one of the four departments in Malang from then on. As a result, the formal status of PTPG changed based on Government Regulation No. 71 of 1958 and its name became the Teacher Training and Education Faculty (FKIP) Airlangga University. The history and events of PTPG Malang are thus referred to as UNAIR.

The Institution obtained a plot of land in 1958, thanks to the services of Mr. Sarjono the former Mayor of Malang, who then constructed a campus complex located at Jl. Semarang 5. The construction of the new campus was driven rapidly by the development of the UNAIR FKIP. Building the Splendid Lecture at Jl. Tumapel 1 can no longer handle all its operations. Universitas Negeri Malang has occupied this campus complex, built since 1958, until now.

This organization urgently needed outside support in its early days to complete the facilities and infrastructure. At the time, notable donations included scholarships from the Ford Foundation to send lecturers abroad, many laboratories and library books from the facilities, as well as from the Japanese government via the Colombo Programme. Support from Sie Twam Tjing (Samsi), owner of the Bentoel Malang cigarette factory, who at that time provided modern cafeteria assistance.

The MPRS Decree No. 11/MPRS/1960 stressed that the FKIP is one of the only institutions for secondary school teacher education. In order to enact this Decree on February 7, 1961, on the basis of Decree No. 6 of 1961 of the Ministers of Educational and Cultural Teaching of the Republic of Indonesia. BI and B-II courses were incorporated into the FKIP in the Higher Education and Education Sciences Department of Education (PTIP). FKIP Universitas Airlangga in Malang and FKIP Universitas Brawijaya in July are linked to this in East Java. The Ministry of Basic Education and Culture (PDK) founded the Indonesian Institute of Educated Teachers (IPG) in Series No. 92 in 1962, which is centered in Madiun East Java. There has thus been a dualism in secondary school teacher education since 1962.

A policy to unify several FKIP and FKIP was issued in 1963. The Teacher Education Institute (IPG) in Madiun became the Teacher Training and Education Institute (IKIP) Malang. The decision was aimed at ending the uncertainty that had arisen at that time in preparation of education personnel. In the planning and management of educational staff, this policy also offers decisiveness and authority. With this scheme, education personnel are managed by a single entity and under a single ministry. Thus, it is hoped that it will be possible to use the available resources and funds optimally.

The President issued Decree No.1 of the Year 1963 on January 3, 1963, containing the merger of FKIP and IPG into IKIP. The Joint Declaration between the Minister of Indonesian Minister of Higher Education and Sciences and the Minister of Minister of Education and Culture No. 34 and 32 of 1964 on how to unify FKIP and IPG into IKIP was issued on May 4, 1964. The FKIP was then combined with IPG in Madiun/Yogyakarta in Malang/Yogyakarta to become IKIP in Malang/Yogyakarta. At the same time, the Decree No. 351964 of the Minister of Higher Education and Science stipulated that IKIP Malang had the following branches: (a) in Surabaya (from the FKIP branch of the University of Airlangga), (b) in Madiun Malang (originating from FKIP Airlangga University branch), (c) in Singaraja (from the University of FKIP Udayana), (d) in Kupang/Endeh (from FKIP Nusa Cendana University). FKIP Jember was separated from Brawijaya University on the basis of the Decree of the Minister of PTIP No. 36 of 1964 and became a branch of IKIP Malang. The dualism in the field of higher education has thus stopped.

The inauguration ceremony of IKIP Malang, which means separation from Airlangga University, took place on Tuesday 20 May 1964 at the SKMA Negeri Malang Building.

This profound shift in status has repercussions for the creation of the faculties in which it is situated. IKIP MALANG has for faculties from the outcomes of the reorganization, including: the Faculty of Education (FIP), the Faculty of Teacher Training in Letters and Arts (FKSS), the Faculty of Social Science Teaching (FKIS) and the Faculty of Science Teacher Training (FKIE), which were launched together. Meanwhile, after one year of reorganization, the Faculty of Teaching Engineering (FKT) was born. Next, in 1992, the names and words of established departments were nationally modified. The Faculty of Education (FIP) has not changed, FKSS has become the Faculty of Language and Arts Education (FBS), FKIS has

become the faculty of Education in Social Sciences (FPIPS) FKIE has become the Faculty of Technology and Vocational Education (FPTK).

Efforts are constantly being made to enhance the consistency of "Tri Dharma", which includes education and teaching, scientific research, and community service. This effort finally received official recognition after IKIP Malang was designated as IKIP Guidance by the Director General of Higher Education on December 30, 1967. Thus, IKIP Malang at that time became one of the 10 Advisory Universities in Indonesia.

On March 23, 1968, in an attempt to enhance the standard of education, some faculty of IKIP Malang were handed over to its new administrator. This is supposed to decrease the span of bureaucracy and provide flexibility for new managers. The Jember Branch was handed over to the University of Jember. Singaraja Branch to Udayana University. Kupang and Ende branches to the University of Nusa Cendana. The Surabaya branch eventually became independent as IKIP Surabaya (now State University of Surabaya).

From an academic point of view, PTPG has started providing education from the "Bakaloreat" (Bachelor of Undergraduate) level with a study period of 3 years. Then in 1959, the "Doctoral" or Acarya (Bachelor) advanced level was opened with a study period of 2 years. After several years of going through the consolidation stage, finally in 1968 the "post-graduate" program (Doctoral program) was opened with the education department as the first major. Furthermore, in 1982 this program was refined into a Postgraduate Faculty which consisted of a Master's (S2) program and a Doctoral (S3) program. In 1990, the name of the Faculty of Postgraduate was changed to Postgraduate Program, then in 2012 it was changed to Postgraduate.

Improvements are being made progressively in the field of education and teaching, until lectures in 1971 were still using the annual system and increasing levels. The semester system with growing levels has been modified since 1971 and the semester system with credit and elective courses was made known in 1973 with the term Semester Credit System (SKS). With this credit, various and flexible educational programs are provided; Students are expected to be able to develop programs according to their abilities and the quality of learning outcomes can be controlled. In addition, in 1980, curriculum changes and program arrangements were made with a "multi-entry and multi-exit" approach, the curriculum was designed for various levels of study programs, namely: the Diploma program was designed to prepare secondary school teachers (S01, S02, and S03), the Undergraduate (S1), and Postgraduate Program which includes Master's (S2) and Doctoral (S3) programs. The curriculum renewal occurred again in 1992 with the "flexibility" trait, which offers students the opportunity to have more than one teaching authority and capacities so that they can be more flexible in meeting the demands of the world of work.

In the field of research in December 1966 the establishment of the Educational Research Institute was initiated, but it could not function properly due to the lack of funds. This institution developed into the Institute for Educational Research and Community Service (LP3M). Efforts to research the education system were carried out with the development of Laboratory Elementary Schools and the Pioneer School Development Project (PPSP). In 1967 the Pancasila Laboratory was established which examined the theoretical, religious, philosophical, and historical basis of the state philosophy of Pancasila so that the interpretation of Pancasila could be scientifically justified. Some of the products of this institution include teaching materials for PPKn subjects and lectures, and Pancasila for elementary, junior high, high school, and university. New research

institutes can function in Pelita I and begin to receive funding from Research and Development P and K. Furthermore, based on PP No. 5/1980, LP3M was divided into two institutions, namely the Research Center and the Institute for Community Service. Under its new name the Research Center is growing rapidly, handling hundreds of research titles every year, and involving almost all academic personnel.

LPM was once trusted in the area of Community Service to oversee the East Java skills development projects. In 1980, the Real Work Lecture was introduced as a student service activity to the community which was then required for undergraduate program students in 1987. In 1984, community service activities carried out by lecturers were further developed into two programs, namely education in the community (DIKMAS) and service to the community (YANMAS). In 1992 the community service program was developed into 6 programs, namely education to the community, service to the community, review of actions, development of research results, regional development, and management and development of KKN. In the context of implementing activities, LPM has fostered strong cooperation with the Regional Government and other relevant parties in the context of its implementation activities.

In addition, three Program/Activity Coordinators have been assigned to the community for the smooth implementation of the duties and functions of the Community Service Institution, namely: (1) Coordinator of Educational Programs/Activities and Community Services; (2) Coordinator of Program/Activity Review of Actions, Development of Research Results, and Regional Development; and (3) Coordinator of Program/Activity Management and Real Work Lecture Development. Based on the decree of the Chancellor of the State University of Malang No. 0025/Kep/J36/OT/2002 the coordinator of the LPM activity program changed to (1) Coordinator of the Education and Entrepreneurship Program (PPK); (2) Coordinator of the Socio-Cultural Program and Application of Science and Technology (PSBPI); and (3) Coordinator of Regional Development Program and Real Work Lecture (PWKKN).

In line with this, the Research Center changed its status in 1993 to become a Research Institute with 5 research centers, namely (1) Research Center for Educational Personnel, (2) Research Center for Primary and Secondary Education, (3) Center for Research on Culture and Community Education, (4) Center for Population and Environmental Education Studies, and (5) Center for Women's Studies. Furthermore, with the enactment of the Decree of the Minister of Education and Culture No. 270/O/1999 concerning Organization and Work Procedure of State University of Malang, in 2000 the UM Statute was ratified by the Minister of National Education with No. 170/U/2000. Thus, the two regulations provide an opportunity for universities to develop according to their abilities through the granting of academic autonomy and management autonomy. In 2001 with the Decree of the Chancellor of UM number 0632/KEP/-PT28.H/N/2001 dated April 6, 2001 concerning the Change of Names of Research Centers at the Research Institute of the State University of Malang, the UM Research Institute has 5 research centers, namely: (1) Educational Research Center (PPP); (2) Technology and Industry Research Center (PPTI); (3) Center for Environmental Research (PPLH), (4); Center for Regional and Cultural Resources Research (PSDWK); and (5) Center for Women's Studies (PSW).

Institutional development at the Research Institute and LPM continues to be carried out, based on the Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 30 of 2012, concerning the Organization and Work Procedure of MEs, the two institutions are united into the Institute for Research and Community Service (LP2M), with

seven centers, namely (1) Center for Research and Community Service (LP2M). Research and Educational Service (P3P); (2) Center for Research and Service in the Field of Science, Industrial Technology, and Intellectual Property Rights (P3STIHKI); (3) Research and Service Center for Social Affairs, Humanities, Sports and Health (P3SHOK); (4) Research and Service Center for Economics and Entrepreneurship (P3EK); (5) Center for Gender and Population Research and Service (P3JK); (6) Center for Research and Service in the Field of Environment and Natural Disaster Management (P3LHMBM); and (7) Regional Resource Development Center and Real Work Lectures (P2SWKKN).

On the basis of 2012 UM OTK, the Education and Learning Development Institute (LP3) has seven centers, namely (1) the Center for Curriculum Development, Learning and Assessment (P2KP); (2) Learning Resource Development Center (P2SB); (3) Center for University Course Development (P2MU); (4) Field Experience Program Development Center (P4L); (5) Center for the Development of Religious Life (P2KB); (6) Student Guidance and Counseling Development Center (P2BKM); and (7) Teacher Professional Education Development Center (P4G).

In 2019, under the Decree No. 22.1.25/UN32/OT/2019 concerning the Dissolution and Establishment of a Center at the Malang State University Institution, LP2M has nine Centers, namely: (1) Center for Advanced Materials for Renewable Energy; (2) Halal Center; (3) Education Center; (4) Center for Social Humanities and Tourism; (5) Gender and Health Center; (6) Center for Disaster, Mitigation, and Environment; (7) Regional Resource Center and Real Work Lectures; (8) Center for Intellectual Property Rights, Business Incubation, Commercialization, and Industry Affiliation; (9) Center for Academic Publications; At the end of 2019, one new service center was added within the scope of LP2M's work, namely the Rating Center. Thus, until the end of 2020 there are ten research centers in LP2M UM. While LP3 has six centers, namely (1) Center for Curriculum Development and Education; (2) Center for Development of Innovation and Learning Resources; (3) Center for the Development of Religious Life and University Lectures; (4) Center for Development of Job Training and Field Experience, (5) Center for Development of Educational Instrumentation, Selection, and Evaluation; (6) Center for Development of Counseling, Career, and Academic Competence Guidance.

Changes and development of activities have been carried out by UM, all of which are directed towards the success of providing education for education personnel that is relevant to the needs. In 1992 the D2 PGSD program changed its status to a new study program under the auspices of the Faculty of Education, namely the Diploma 2 Elementary School Teacher Education program. In 1993, two new study programs were established, namely the Bachelor's Program in Elementary School Indonesian Language Education at FPBS and the Bachelor's Program in Elementary School Mathematics Education at FPMIPA. And in 1994 six new study programs were established, namely Diploma 1 Electrical Engineering Education, Diploma 1 Automotive Engineering Education, Diploma 3 Electrical Skills Education, Diploma 3 Automotive Skills Education, Diploma 3 Metalworking Skills Education, and Diploma 3 Building Skills Education in FPTK. In the even semester of 1994/1995, the Postgraduate Program opened two new study programs, namely the Master's Program in Mathematics Education and the Master's Program in Chemistry Education. In its development, UM has six faculties and one Postgraduate Program.

In 1998/1999 UM has accepted new students for 14 new non-educational study programs, consisting of 7 undergraduate programs, namely: Mathematics, Physics, Chemistry, Biology, Indonesian Language and Literature, English Language and Literature, and Visual Communication Design (Deskomvis) ; 7 Diploma 3 programs, namely: English for Business (English for Business), Mechanical Engineering, Civil and Building Engineering, Electronic Engineering, Electrical Engineering, Catering, and Clothing; In 1999/2000, 6 new study programs opened, consisting of 4 non-educational study programs, namely: Sports Science (S1), Management (S1), Marketing Management (D3), and Accounting (D3); and 2 educational study programs, namely: German Language Education (S1) and Dance Education (S1); in 2000/2001 opened 1 new non-educational study program, namely Psychology (S1).

In 2004/2005 opened 1 non-educational study program namely History (S1) and 1 educational study program namely PGSD (S1), in 2005/2006 opened 2 non-educational study programs namely Accounting (S1) and Economics and Development Studies (S1); In 2006/2007 opened 2 educational study programs, namely Automotive Engineering Education (S1) & Vocational Education (S2), in 2007/2008 opened 3 educational study programs namely Information Engineering Education (S1), Catering Education (S1), and Food Administration Clothing (S1); In 2008/2009 he opened 3 PAUD PG study programs (S1), Animation Games (D3), Electrical Engineering Education (S1), and established the Faculty of Sports Science (FIK).

The Faculty of Social Sciences (FIS) was founded in 2009/2010, some study program as Special Education (S1), Libraries (D3), Basic Education (S2), and Mathematics Education (S3) were opened; Physics Education (S2), Geography Education (S3), and Mathematics Education (S3) study programs were opened in 2011/2012; in 2011/2012 opened Vocational Education (S3), Mandarin Language Education (S1), and Civil Engineering (S1) study programs; in 2012/2013 established the Faculty of Psychology Education (FPPsi), and opened study programs for Science Education (S1), Social Studies Education (S1), Sports Coaching Education (S1), Geography (S1), Business and Management Education (S2), and Management (S2). Meanwhile, in 2013/2014, UM opened study programs in Public Health Sciences (S1), Chemistry Education (S3), and Out-of-school Education (S3), Sports Education (S2). In 2014/2015 UM opened study programs: Sociology Education (S1), Library Science (S1), Electrical Engineering (S1), Informatics Engineering (S1), Mechanical Engineering (S1), Automotive Machinery (D3), Language Teacher Training (S2), Teacher of Fine Arts (S2), History Education (S2), Arabic Language Teacher (S2), Economics (S2), and Accounting (S2). In 2015/2016 opened the Physics (S2) and Accounting Profession study programs. In 2016/2017, the study programs of Library Science (S1), Biology (S2), Mechanical Engineering (S2), and PPKn (S2) were opened. In 2017/2018 opened the study program Industrial Engineering (S1), Civil Engineering (S2), Special Education (S2), Early Childhood Education (S2), Chemistry (S2), Mathematics (S2), Electrical Engineering (S2), Education Physics (S3), and Management Science (S3). At the beginning of 2018/2019 UM opened Basic Education (S3) and Biotechnology (S1) study programs.

Pursuant to Decree No. 93 of 1999 of Pthe resident of the Republic of Indonesia IKIP Malang is changed to State University of Malang (UM) and based on the Decree of the Director General of Higher Education Number 143/DIKTI/Kep/2000, as well as Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 30 of 2012, concerning Organization and Governance UM work. Currently UM has 8 faculties and 1 postgraduate, namely the Faculty of Education (FIP), Faculty of Letters (FS), Faculty of Mathematics and

Natural Sciences (FMIPA), Faculty of Economics (FE), Faculty of Engineering (FT), Faculty of Science Sport (FIK), Faculty of Social Sciences (FIS), and Faculty of Psychology Education (FPPsi), and Postgraduate.

Over the period of 65 years, UM has experienced several leadership relays. The Rectors who have contributed to leading UM from its inception until now are: (1) Prof. H. S. Adam Bachtiar, 1954-1958; (2) Prof. Kuntjoro Purbopranoto, S.H., 1958-1963; (3) Prof. Dr. D. Dwidjo Seputro, M.Sc. 1963-1966; (4) Prof. Dr. Eri Soedewo, July-September 1966; (5) Prof. H. Darji Darmodihardjo, S.H., 1966-1970; (6) Prof. Dr. H. Samsuri, 1970-1974; (7) Prof. Drs. H. Rosjidan, M.A., 1974-1978; (8) Prof. Drs. H. M. A. Icksan, 1978-1982 and 1982-1986; (9) H. Mas Hadi Soeparto, M.Sc., 1986-1990 and 1990-January 1995; (10) Prof. Dr. H. Nuril Huda, M.A., January 1995-1999 and 1999-16 July 2001 (died in service); (11) Prof. Drs. H. M. Saleh Marzuki, M.Ed. (Acting Chancellor), 23 July 2001-6 April 2002; (12) Prof. Dr. H. Imam Syafi'ie, 6 April 2002-8 November 2006; (13) Prof. Dr. H. Suparno, November 9, 2006-13 November 2014, and (14) Prof. Dr. AH. Rofi'uddin, M.Pd, November 14, 2014-present.

IMPLEMENTATION OF ACADEMIC ADMINISTRATION

To ensure the smooth running of programs in academia and improve the effectiveness and efficiency of services for academic members, procedural elements, implementation, and service units need to be arranged in a system. With a clear system, all related parties are expected to work or take advantage of the current condition optimally.

THE CONDUCT OF SERVICES

UM has 2 (two) administrative implementation bureaus, namely the Bureau of Academic, Student Affairs, Planning, Information, and Cooperation (BAKPIK), as well as the General and Finance Bureau (BUK).

Functionally, the Bureau of Academic, Student Affairs, Planning, Information, and Cooperation, is led by the Head of Bureau who reports to the Rector. On a daily basis, supervision in this bureau is carried out by Vice-Rector I in academic affairs, Vice-Rector II in general and financial affairs, Vice -Rector III for student and alumni affairs, and Vice-Rector IV for planning, information systems, communication, and cooperation.

The organizational structure of the bureau consists of four divisions and one Functional Position Group: (1) The Academic Affairs Division is responsible for academic administration and evaluation, registration and statistics, and academic facilities; (2) The Planning and Information System Division is responsible for the administration of academic and physical planning, data collection and management, and information services; (3) The Student Affairs Division is responsible for the administration of interest, student intellectual activity and information, as well as student welfare services; and (4) The Cooperation and Public Relations Division is responsible for the administration of cooperation and public relations, and (5) Group of Functional Officers.

Bureau of General and Finance is the implementer of general and financial administration, led by the Head of Bureau who reports to the Rector. The supervision in the bureau is carried out by the Vice-Rector II. The organizational structure of the General and Finance Bureau consists of 3 (three) divisions and one Group of Functional Officers, namely (1) the General, Legal, Administrative and State Property Affairs Division is responsible for administration, household, legal, governance, and affairs of state property; (2) The Staff Affairs Division is responsible for administrative affairs for academic and administrative staff; and (3) The Finance Division is responsible for administrative affairs for financing, treasury, accounting, and financial reporting; and (4) Group of Functional Officers.

STUDENT REGISTRATION

Each UM student applicant must undergo an administrative registration process after passing the selection and being approved as a student candidate. Registration is a process to obtain a registered status as a student and program courses in a semester. At the beginning of the semester, each student is expected to register in accordance with the schedules in the academic calendar. The registration consists of administrative registration and academic registration, with procedures as follows:

A. Process of Administrative Registration

1) Registration of New Undergraduate and Diploma 3 Students

New students of undergraduate and vocational programs may come from three different inputs, namely high school, non-high school, and transfer. There are 4 admission schemes: *Seleksi Nasional Masuk Perguruan Tinggi Negeri* or National Selection of State University Admission (SNMPTN); *Seleksi Bersama Masuk Perguruan Tinggi Nasional* or Joint Selection of State University Admission (SBMPTN); Independent Admission (*Mandiri*) that can be taken through a selection of Academic and Non-Academic Achievements, and Independent Admission based on UTBK-SBMPTN score and Portfolio. To obtain a registered status as an accepted UM student, the accepted participants are required to complete an administrative and academic registration following the predetermined procedure.

The registration process can be carried out in the following phases for prospective undergraduate and vocational students who got accepted:

- (1) fill out online biodata via <http://registrasi.um.ac.id> and upload a Statement Letter of Parents' Income/Salary List; Family Card (KK); Birth Certificate, and Proof of PBB (Land and Building Tax Payment);
- (2) pay tuition fees (UKT/UKS) at BRI, BTN, BNI, Mandiri, CIMB Niaga, or Bank Jatim online;
- (3) do an administrative registration at UM by submitting the following documents:
 - (a) the Selection participant identification card;
 - (b) proof of payment from the Bank;
 - (c) a legalized photocopy of diploma and SKHUN;
 - (d) a legalized photocopy of report cards and showing the original report cards (for the participants of SNMPTN);
 - (e) a photocopy of birth certificate/certificate of recognition of birth;
 - (f) a photocopy of family card;
 - (g) a letter of medical examination results from the Public Health Center/Polyclinic of UM;
 - (h) a printed online biodata of new UM students onto which has been affixed with a photo of the size 4x6; and
 - (i) UM student statement letter with a stamp of Rp. 6,000.00 (six thousand rupiahs); and
- (4) Receive the alma mater's jacket and take a photo for the Student Card. For prospective students of Bidik Misi scholarship recipients, they must attach:
 - (a) *Kartu Keluarga Miskin* (Gakin) or *Surat Keterangan Tidak Mampu* (Recommendation Letter stating one's family's poor economic condition) issued by the Head of Village/Subdistrict;
 - (b) Electricity accounts;
 - (c) Proof of PBB payment; and
 - (d) Willingness statement to be surveyed in their respective houses as the participants of Bidik Misi program.

2) Registration of Bachelor and Diploma 3 Students

To continue their study in UM, students need to do administrative registration by first paying tuition fees (UKT) through BNI, BRI, BTN, Mandiri. CIMB Niaga banks online throughout Indonesia within a set period of time. Students can choose the bank that will be used for payment of tuition fees and through the teller or ATM. After making a payment, students are required to do academic registration by filling out KRS online at <http://siakad.um.ac.id> within a set period of time. Students who have paid UKT but did not process KRS status will be

considered inactive. Students who do not do the registration process, either administration or academics, are required to submit a leave request.

3) Registration of New Graduate Students

Admission of new graduate students for Master's Program (S2) and Doctoral Program (S3) will be explained in detail in this section. The academic requirement for prospective students of the Master's program is to have a bachelor's degree in education or non-education and linear with the desired master's study program, and a minimum or equivalent of Bachelor's Grade Point Average (GPA) of 2.75. Meanwhile, the academic requirement for prospective Doctoral program students is a minimum or equivalent Master's GPA of 3.00. Prospective doctoral students who come from the non-linear field from the desired doctoral program would require approval from the Head of Graduate Program Study, and meet certain conditions required by the Director of the Graduate school. Admission from linear and non-linear Bachelor graduates that meet other requirements are stipulated in separate regulations.

New students of S2 or S3 programs must fill out the online registration biodata at <http://seleksi.um.ac.id> page. After completing and printing the registration biodata, the following documents must be attached: (1) a photocopy of S1/S2 Diploma and legalized transcripts; (2) a photocopy of evidence of written/scientific works that they have participated in in the last 3 years; (3) a statement of financial ability from the applicant or sponsor (4) recommendation letters from two people regarding academic abilities and the personality of the applicant. For prospective doctoral students, the recommendation letters must be written by the supervisors of the participant's master's thesis; (5) a health certificate stating that the applicant can attend study (6) two 3x4 cm photographs; (7) a photocopy of TOEFL certificate or any equivalent tests; (8) receipt of the registration fee; (9) online participant card of UM camaba (prospective new student) registration.

Applicants who apply for Beasiswa Unggulan Dosen Indonesia/BUDI (Scholarship for Lecturers) of Kemristek Dikti or LPDP scholarship must attach (a) Letter of Statement regarding lecturer credit score/academic functional position issued by the Ministry of Research, Technology, and Higher Education/Ministry of Religion; (b) The latest Appointment Letter (SK) for PNS (civil servant) lecturers and Appointment Letter of permanent lecturers issued by the related institution (for private university lecturers). Non-PNS lecturers are required to attach a statement letter stating their status as a permanent lecturer in the related institution and not a teacher/or administrative staff; (c) For BUDI Scholarship, a letter of recommendation from the Rector/Director/Chancellor of the related college they work at and Kopertis for applicants from private universities; (d) Register online on <http://beasiswa.dikti.go.id> page; (e) Proof of online registration for the BUDI scholarship, and (f) Fulfill the requirements set by the Ministry of Research, Technology, and Higher Education.

Documents for registration of prospective students are submitted to UM Graduate School. Jl Semarang 5 Malang 65145. If prospective students have met the specified requirements, the academic selection process (written exam) will be administered by the new Graduate Students Admission Committee. Based on the data about prospective students, the Admission Committee will select registered new student candidates based on the academic considerations and specified criteria.

The new graduate student candidates who pass the exam will be announced on the website <http://pasca.um.ac.id>. Students are required to do an administrative registration which is coordinated by the Academic Affairs Division in the Registration and Statistics Subdivision. The procedure of the administrative registration is as follows: (1) Fill out the online Biodata

Form for New UM Students at <http://registrasi.um.ac.id>; (2) pay the tuition fee (UK) to the designated banks (BRI, BNI, BTN, Mandiri, and CIMB Niaga) (3) verify the data;

The next procedure is to submit administrative registration documents: (a) Examination Participant Card; (b) Proof of payment from BRI/BTN/BNI/Mandiri/CIMB Niaga banks; (c) a photocopy of S1 and S2 Diplomas that have been legalized (1 copy each); (d) a photocopy of Birth Certificate/Certificate of Recognition of Birth (1 copy); (e) a photocopy of Family Card/KK (1 copy); (f) 3x4 and 4x6 Photographs (2 copies); (h) a letter of medical examination result (original) from Puskesmas or doctor from state hospitals; (i) Printed UM New Student Biodata which has been affixed with a 4x6 photograph; (j) *Surat Pernyataan Mahasiswa* or SPM (Student Statement Letter) Universitas Negeri Malang with a stamp of Rp. 6,000.00; (k) a photocopy of TOEFL certificate or of any equivalent tests; (l) Prospective Students must take a picture for the issuance of Student Cards (dressed in a neat shirt/blouse and shoes). (4) participate in OPS activities by receiving explanations and documents.

4) Registration of Graduate Students

At the beginning of each semester, UM graduate students who have not graduated and are still continuing their study must complete an administrative registration in Registration and Statistics Subdivision by following the procedure as follows: (1) students pay UKT (tuition fees) online at the designated Partner Banks; (2) do an administrative in the Registration and Statistics Subdivision by showing the Certificate of Study Leave (SKCK) for those who are just on leave from college or outside the predetermined schedule; (3) fill out the online Study Plan Card (KRS) at <http://siakad.um.ac.id> according to the predetermined schedule; (4) students who do not register are not allowed to participate in the courses and are required to submit a leave request.

B. Academic Registration Process

After finishing the administrative registration, the new and continuing students are officially registered as UM students and must do an academic registration online in a predetermined schedule. Academic registration includes consultation regarding the Study Plan Card (KRS), registration for the courses, filling, and approval of KRS. The academic registration is explained in chronological phases as follows: (1) students make sure that they have completed the administrative registration (tuition fee payment); (2) students read the available course options provided by the department or faculty; (3) students must consult to an academic advisor regarding the course-taking and supervisor regarding thesis/dissertation writing; (4) students register for the courses they choose by filling KRS online; (5) academic advisor approves the KRS online; and (6) students print and keep the KRS which may be used as a proof in case a problem occurs during learning activities.

Course programming is mandatory and will be used as study records that will be reported to Forlap PD Dikti Kemenristekdikti at the end of every semester.

STUDENT TRANSFER

A. Student Transfer Process from within UM

UM students may apply for transfer to lower study programs or different study programs at the same level of the same faculty/graduate school or to different faculty. Several requirements must be met in this transfer process, which are having enrolled in the original study program for at least four semesters in a row; availability of seat, facilities, and

infrastructure in the desired study program; possibility to finish the study program within the required time, in addition to having to pass academically in the desired study program.

In the transfer application procedure, students are required to make a written application and provide a strong written reason for the transfer and address it to the Dean of the desired faculty with copies to Rector and Head of the desired department/study program attached with photocopies of *Kartu Hasil Studi/KHS* (Study Result Card) of each semester and GPA statement validated by the Head of BAKPIK (the Academic Bureau, Student Affairs, Planning, Information and Cooperation) and a transfer letter from the Dean and the Head of the original department/study program, in addition to the approval letter to transfer to a new study program from direct supervisor for those who work or sponsor for those who are sponsored. Upon the approval, the Dean of the receiving faculty will make a *Surat Keterangan Persetujuan Diterima/SKPD* (Certificate of Approval) addressed to the student concerned with a copy to the Rector, Dean, and/or Head of the original department/study program, the Head of BAKPIK, Head of Registration and Statistics Subdivision, and Academic Advisor of the student concerned, as well as their parents/guardians. Next, the student must immediately complete the administrative process to the Registration and Statistics Subdivision by submitting the original SKPD, and student ID card, and other required information. It should be noted that, according to the academic calendar, the deadline of the transfer application is one week before the consultation period of KRS. If it exceeds the deadline, the transfer application cannot be processed further.

B. Student Transfer Process from Other Institutions

Students from other institutions can apply for a transfer program to UM and can be considered after fulfilling the following terms and conditions: study program from the original university has a minimum accreditation value/equivalent or above the desired study program, have been studying in the original program for at least four semesters in a row, the undergraduate student has accumulated a minimum of 60 credits and a maximum of 100 credits with a minimum GPA of 2.75, the availability of seat, facilities, and infrastructure for the education in the intended study program, transfer of credit that allows completion of studies, and has passed the academic selection held by the intended study program.

In the transfer application procedure, students are required to make a written application and provide a strong written reason for the transfer to be addressed to the UM Rector with a copy to the Dean and Head of the desired faculty and Department/Study Program, accompanied by other necessary attachments. These attachments refer to the KHS per semester and the GPA statement legalized by the original university; temporary transfer certificate from their original university; letter of consent from their parents/guardians; letter of recommendation from their original faculty stating that the person concerned is a student who has good behavior and never violates the rules, and in a state of losing their right to study due to not meeting the requirements of the original university (drop out); letter about the decision of transfer from parents/husband/wives for students who apply for a transfer due to relocation of their working parent/husband/wife, and a study permit from the employer for working students.

After the student was declared accepted, the UM Rector has the Head of BAKPIK issue an SKTD addressed to the student with a copy to the Rector of the original university, Dean and Head of the intended faculty and department, as well as the Head of the UM Registration and Statistics Subdivision. It should be noted that according to the academic calendar, the

deadline of the transfer application is two weeks before the consultation period of KRS. If it exceeds the deadline, the transfer application cannot be processed further, and the registration fee must be paid per applicable regulations. After receiving the SKTD, the student must immediately do an administrative registration at the Registration and Statistics Subdivision by submitting the requirements and do the administrative registration online according to the predetermined schedule and procedure.

C. Leaving out of UM

UM students can apply to transfer or leave UM. Regarding this matter, the student concerned must address a request letter to transfer or leave UM to the Rector along with the reasons for leaving. The letter is attached with a photocopy of the Study Result Card (KHS) throughout their study and letter of acceptance at the target university. If the application letter has arrived at the Academics and Evaluation Subdivision, the student is required to fill in the *Kartu Proses Penjejakan/KPP* (Tracking Process Card) stating that the student has no financial responsibility, library book loans, and dependents at the faculty and student affairs. The Tracking Process Card is then returned to the Academic and Evaluation Subdivision, attached with the Student Card. Next, the student will get a certificate of transfer/leaving from UM complete with an attached list of scores or a transcript while the student is attending UM. The student who left or transferred from UM cannot be accepted back as a student at UM.

PROCEDURE FOR ACADEMIC LEAVE

The study leave for absence (academic leave) is processed by the Academic Affairs Division in the Registration and Statistics Subdivision, Graha Rektorat 2nd Floor. Students can apply for an academic leave after studying for at least 1 semester. A maximum of 2 semesters of academic leave can be taken. Academic leave is accumulated into the period of study. To acquire permission to leave, the student must send a request for an academic leave addressed to the Rector through the Head of BAKPIK provided with strong reasons. For every reason mentioned, whether it is due to economic difficulties, illness, or other reasons, students must attach a relevant statement letter from the authorized officer.

After the request is approved, the student can request for a Tracking Process Cards (KPP) from the Registration and Statistics Subdivision to be processed to the Department, Faculty, PNPB Subdivision, and UPT Libraries. The file tracking process that has been completed is returned to the Registration and Statistics Subdivision accompanied by several attachments: student card or ID Card, and a letter of approval from parent/guardian or doctor's letter (for the sick). Furthermore, the student will receive a *Surat Keterangan Cuti Kuliah/SKCK* (Academic Leave Letter). It should be noted that the student must get approval from the Head of the Department and the Vice Dean I no later than one month before the upcoming semester starts. The student is exempted from the obligation of paying tuition fees during the academic leave. Processing academic leave can be started at the end of the semester that is attended up to no later than one month after the start of the semester.

STATEMENT LETTER SERVICES

Statement letters are processed by the Academic Affairs Division at the Registration and Statistics Subdivision, Graha Rektorat 2nd floor. There are two types of statement letters, namely *Surat Pernyataan Masih Kuliah/SPMK* (a letter stating that the student is still studying in college) and UM Student Letter.

The form of SPMK is determined by the Badan Administrasi Kepegawaian Negara/BAKN (Administrative Body State Personnel). This letter can be used by parents of students who have the status of civil servants/BUMN/TN/POLRI/retired or a pension decree if the parents of the student have recently retired.to get child support for their sons/daughters who have passed the age limit of 21 to 23 years, have not yet had a family but are still in college. Students who need this certificate can ask for SPMK sheets for those who have administrative registration in the current semester by submitting a photocopy of the Student Card and the last KP4/Model C/Model DK/SK from the parent agency of the student concerned, or photocopy of Karip (Pension Identity Card) or a pension letter if the parents of the student are recently retired.

A UM Student Letter is usually required by students for various purposes, such as ASKES/BPJS, visa application, academic scholarship, applying for a job, etc. Students who need this letter can ask for SPMK sheets, particularly those who have registered administration in the current semester and are not in the status of losing their study rights by submitting a photocopy of the Student Card that has been written with the applicable format of Name, NIM, and Full Address.

JUDICIUM

Judicium is the overall final assessment of the students based on the Grade Point Average (GPA) that is calculated from the scores of all courses taken. Students who have completed a study program in accordance with a specified credit load can apply for the final assessment by filling in the *Daftar Hasil Studi dan Yudisium* (DHSY) Result List online. Judicium applications can be made at any time/any day in the running semester according to the academic calendar provided that the status of the student is active/registered in the running semester, short semester, and even semester. The procedure is as follows:

a. Preparation

Students who seek to graduate are required to: (1) have their photos taken for the issuance of the Diploma/transcripts and certificate at the Registration and Statistics Subdivision according to the schedule, (2) validate their biodata at the Academic Affairs Subdivision for PDDikti data purposes, (3) submit a photocopy of the latest Diploma and STTB that have been legalized, and match the data from PDDikti to the Diploma's concept at the Academic and Evaluation Subdivision by affixing a signature. Non-high school, undergraduate, and postgraduate students must submit a legalized transcript, 1 (one) copy each.

b. Implementation

Students register themselves to take the judicium at the Academic Affairs (and Student Affairs) Subdivision of their respective faculties by attaching the photocopies of all Study Result Cards (KHS) which have been approved by the Head of the Academic and Evaluation Subdivision. The faculty will process the judicium documents of each student in the form of DHSY. The student, together with the academic advisor/the department, will revise and match the data with KHS accordingly with the curriculum and the title of the thesis, and submit the DHSY back to the Academic Affairs (and Student Affairs) Subdivision of the faculty. Next, the faculty will send the names of students who plan to graduate. DHSY that has been declared correct will then be submitted to the department to get approval from the academic advisor, the head of the department, the Dean, and lastly, the student concerned is declared to have graduated.

The list of graduates, which is a Dean Decree, will be sent to the Rector and Head of Academic and Evaluation Subdivision. After the students are declared to have graduated with the Dean Decree, they can track the progress of their graduation online, and students can request for a Temporary Graduation Certificate at the Academic and Evaluation Subdivision by filling the provided form beforehand. If the tracking process is complete and the student has no dependents, they may register as the participants of the graduation ceremony based on the available quota and period chosen by the students themselves.

GRADUATION CEREMONY

The graduation ceremony is an inauguration for graduates as alumni and members of UM alma mater (Vocational, Bachelor, Master's, and Doctoral programs. Students who have completed their studies and have been declared graduated are entitled and obliged to attend the graduation ceremony, which is held every period under the predetermined quota. Graduates who wish to attend the graduation ceremony can register online, and print the participant card. The Service of Student Welfare Subdivision as the secretariat of the graduation committee will announce the list of graduation ceremony participants for each period, and the students must know whether or not they are registered as participants. Upon receiving an invitation card, the students can attend the graduation ceremony on the specified date and place.

ACADEMIC FACILITIES

To improve the integrity and quality of graduates, the teaching and learning process at UM is fully supported by a set of academic facilities and infrastructure. With these various academic facilities, UM graduates obtain proportional knowledge from classrooms to essential skills; from theoretical aspects to practical experience; from abstract concepts to real activities; from assignments that have been determined by the lecturer only (structured) to independent activities.

Some of the important academic facilities needed and available at UM include laboratories, workshops, studios, hotspots, experimental gardens, nursery garden, Institute of Research and Community Service (*Lembaga Penelitian dan Pengabdian Kepada Masyarakat/LP2M*), consisting of (1) Center for Advanced Materials for Renewable Energy (*Pusat Material Maju untuk Energi Terbarukan/PM2ET*); (2) Halal Center (*Pusat Halal/PH*); (3) Education Center (*Pusat Pendidikan/PP*); (4) Social, Humanities, and Tourism Center (*Pusat Sosial Humaniora dan Pariwisata/PSP*); (5) Gender and Health Center (*Pusat Gender dan Kesehatan/PGK*); (6) Disaster, Mitigation, and Environment Center (*Pusat Kebencanaan, Mitigasi, dan Lingkungan/KML*); (7) Development Center of Local Resources and Coordinator of Community Service Fieldwork (*Pusat Sumber Daya Wilayah dan Kuliah Kerja Nyata/PSWKKN*); (8) Intellectual Property Rights, Business Incubation, Commercialization, and Industry Affiliation (*Pusat HaKI, Inkubasi Bisnis, Komersialisasi, dan Afiliasi Industri/PHIKA*); (9) Academic Publication Center (*Pusat Publikasi Akademik/Publika*); (10) Rating Center (*Pusat Pemerinkkatan*).

The Educational and Learning Development Institute (*Lembaga Pengembangan Pendidikan dan Pembelajaran/LP3*) consists of (1) Center for Curriculum and Education Development (*Pusat Pengembangan Kurikulum dan Pendidikan/P2KP*); (2) Innovation and Learning Resource Center (*Pusat Inovasi dan Sumber Belajar/P2ISB*); (3) Center for Interfaith Relationship and University Life Development (*Pusat Pengembangan Kehidupan Beragama dan Kuliah Universiter/P2KBKU*); (4) Center for Development of Fieldwork Program (*Pusat Pengembangan Praktek Kerja dan Pengalaman Lapangan/P2PKPL*), (5) Center for Development of Educational Instrumentation, Selection, and Evaluation (*Pusat Pengembangan Instrumentasi, Seleksi, dan Evaluasi Pendidikan/P2ISEP*); (6) Counseling Center for Student Career and Academic Competence (*Pusat Pengembangan Bimbingan Konseling, Karir, dan Kompetensi Akademik/P2BK3A*). LP3 is also equipped with several Technical Implementing Units (UPT), including UPT Library, UPT Center for Information and Communication Technology, UPT Center for Pancasila Studies, and UPT Quality Assurance Unit. There are also other supporting units, namely: International Relations Unit, Mandarin Language Center, Polyclinic, Archive Center, Language and Culture Center, and Publishing-Printing.

Laboratories, Workshops, and Studios

To combine conceptual with empirical aspects (reality), theoretical with practical aspects, knowledge with skills, the teaching and learning process activities at UM are supported by several laboratories, workshops, studios, and experimental gardens.

The Faculty of Education (FIP) has several laboratories, which are Guidance, Counseling, Educational Technology, Educational Administration, Education Outside the Classroom, Elementary and Preschool Education, and Education for the Disabled laboratories.

The Faculty of Letters (FS) has several laboratories, which are Art and Design, Drama Laboratory, Language Laboratory, Computer Laboratory, English Self Access Center, Human Language Center, Mediothek, Microteaching, Ceramics Studio, Graphic Studio, Image Studio, Graphic Photo Studio, Videography Studio, Dance Studio, Music Studio, Gamelan Studio, and Statue Studio.

The laboratories owned by the Faculty of Mathematics and Natural Sciences (FMIPA) are Mathematics Laboratory, Physics Laboratory, Chemical Laboratory, Biology Laboratory, Science Laboratory, and Joint Laboratory (Central). The Mathematics Laboratory consists of a computational sub-laboratory and a PBM mathematics sub-laboratory. The Physics Laboratory consists of sub-laboratories, namely the basic physics, sub-laboratory, computational physics sub-laboratory, electronics and instrumentation sub-laboratory, PBM physics sub-laboratory, electro-magnetic sub-laboratory, and modern physics sub-laboratory. They are also equipped with X-ray Fluorescence equipment (for analysis of elemental content starting from Sodium-Uranium in liquid, solid, and powder), Programmable Controller Furnace (for growth of solid crystals), and Vacuum Evaporator (for growth of thin layers). Chemical Laboratory consists of several sub-laboratories namely the Basic Chemistry sub-lab, the Organic Chemistry sub-lab, the Physical Chemistry sub-lab, the Analytical Chemistry sub-lab, Biochemistry sub-lab, PBM Chemistry sub-lab, and Inorganic Chemistry sub-lab. They are also equipped with a set of Gas Chromatography (for analysis of organic matter content, especially volatile ingredients) tools, Spectrophotometer UV-Vis (for structural analysis of organic compounds and complex compounds), and Spectrophotometer Atomic Absorption (for analysis of metal element content). The Biology Laboratory consists of several sub-laboratories, namely the PBM Biology sub-lab, the Ecology sub-lab, the Plant Physiology sub-lab, Botany sub-lab, Animal Physiology sub-lab, Zoology sub-lab, Microbiology sub-lab, Plant Tissue Culture sub-lab, Genetics sub-lab, Micro Technical sub-lab, and Animal Tissue Culture sub-lab. They are also equipped with a set of PCR tools (for DNA amplification), Fluorescent Microscope (for analysis cellulare structure), DNA and Protein Electrophoresis (for DNA and protein identification), Laminar Air Flow, and CO2 Incubator (for animal cell culture). The Joint Laboratory (Central) consists of Nanoparticles sub-lab, Micro-Analysis sub-lab, Geophysical sub-lab, and is equipped with important tools such as Scanning Electron Microscopy (SEM), EDAX, X-Ray Diffraction (XRD), Forrie Transform Infra Red (FTIR), Total Organic Carbon Analyser, Gas Chromatography and Mass Spectroscopy (GCMS), X-Ray Fluorescent (XRF), PCR and RFLPCR, Nanovoltmeter, AC/DC Current Source and LCZ Meter, Ground Penetrating Radar (GPS). All of the Central Lab equipment is very essential in supporting research activities, especially research in the field of Nanotechnology. In addition to the mentioned facilities, FMIPA also has a Workshop and Experimental Lab.

The Faculty of Economics (FE) has laboratories, namely the Computer Laboratory for Management Department, Computer Laboratory for Accounting Department, Computer Laboratory for Development Economics Department, Micro Teaching Laboratory, Tax Center Laboratory, Creative Center Laboratory, Indonesian Stock Exchange Laboratory (BEI), Business Data Center Laboratory (PDB), Sharia Banking Laboratory, Capital Market Laboratory, Language Laboratory, Mini Office Laboratory, Mini Market Laboratory, Manual Accounting Laboratory, Office and Library Technology Laboratory.

The laboratories owned by the Faculty of Engineering (FT) are Mechanical Engineering Laboratory, Civil Engineering Laboratory, Electrical Engineering Laboratory, and Industrial Technology Laboratory.

The Faculty of Sports and Science (FIK) has two types of laboratories, which are closed laboratories and open laboratories. The closed laboratory consists of Aerobic Laboratory, Fitness Laboratory, and Massage, Gymnastics, Badminton, Pencak Silat, Judo, Table Tennis Laboratory, and Weight Training. The open laboratory consists of a Field and Stadium. The field is utilized for: Tennis, Beach Volleyball, Basketball, Volleyball, while the Stadium is utilized for: Athletics, Football, Handball, Softball, Traditional Games, and Swimming Pools.

The Faculty of Social and Sciences (FIS) has a Law and Citizenship Laboratory (HKn) consisting of laboratories of law, politics, social, and culture; History Laboratory consisting of laboratories of historiography, museology, multimedia; Geography Laboratory consisting of laboratories of cartography, remote sensing and geographic information systems, physical geography, human geography, education, and social studies education laboratory.

The Faculty of Psychology Education has a Psychology Laboratory and Psycho Center Laboratory which is utilized for psychological consulting, psychological testing, and therapy services, and training

Given the large number of equipment, facilities, and activities contained in each laboratory, workshop, studio, and experimental garden (until now there is ± 271 unit), a description of this matter is not presented exhaustively in this catalog, but can be seen in detail in the catalog of every faculty and Postgraduate School.

Institute of Research and Community Services (LP2M)

Following the Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 30 of 2012 concerning Organization and Work Procedure of Universitas Negeri Malang, Article 70 paragraph 1, the Institute of Research and Community Service (LP2M) is the academic implementer below Rector who carries out some of the duties and functions in the field of research and community service. The duties of LP2M following Article 71 are to carry out, coordinate, monitor, and evaluate the implementation of research and community service activities. Meanwhile, the functions of LP2M according to Article 72 are stated as follows; (1) preparation of institutional plans, programs, and budgets; (2) carrying out pure and applied scientific research and; (3) implementation of community service; (4) publication of research results and community service; (5) increasing the relevance of research programs and community service according to community needs; and (6) implementation of institutional administration affairs.

Institutional duties concerning coordination include the coordination of implementation, monitoring, evaluation, and control of research and community service activities (P2M), whether it is carried out in faculties, departments, laboratories, or by research and community service centers at LP2M. The administrative function aims to provide administrative services related to implementation and ensuring orderly management of P2M, so that these activities can be formally accounted for. The publication of P2M results is aimed to collect information and disseminate research results so that they are beneficial to society and reduce the possibility of unnecessary duplication. The mentioned activities are carried to create a good synergy between two aspects of P2M which are research and community service.

P2M activities at UM can be held by individuals and/or groups funded by the faculty, university, ministry, or self-funded. Faculties, departments, laboratories, and UPT held

Monodisciplinary P2M activities oriented to the development and application of certain science/technology that is specifically related to the UPT. Research centers and teams specifically organize multidisciplinary P2M activities (Cross Fields) oriented to problem-solving and development related to development needs. LP2M collects data on KBK (*Kurikulum Berbasis Kompetensi* or Competence-Based Curriculum) and lecturer expertise to maximize P2M performance. All the performance data will then be recorded in Litabmas (Platform for faculty members to record their research projects). In addition to that, LP2M has HKI (Intellectual Property Rights or IPR) and INBISTEK (Inkubator Bisnis Teknologi or Business Incubator Technology) centers to manage the output from P2M results. LP2M has their UPM (Quality Assurance Unit) to guarantee the quality of P2M.

In 2019, based on the Rector Decree of the Universitas Negeri Malang number 22.1.25/UN32/OT/2019 dated 22 January 2019 concerning the Dissolution and Formation of Centers in Institutions at Universitas Negeri Malang, research centers under LP2M are divided into 9 (nine) research and community service centers, namely:

1. *Pusat Material Maju untuk Energi Terbarukan/PM2ET* (Advanced Materials for Renewable Energy Center);
2. *Pusat Halal/PH* (Halal Center);
3. *Pusat Pendidikan/PP* (Education Center);
4. *Pusat Sosial, Humaniora, dan Pariwisata/PSP* (Social, Humanities, and Tourism Center);
5. *Pusat Gender dan Kesehatan/PGK* (Gender and Health Center);
6. *Pusat Kebencanaan, Mitigasi, dan Lingkungan/KML* (Disaster, Mitigation, and Environment Center);
7. *Pusat Sumber Daya Wilayah dan Kuliah Kerja Nyata/PSWKKN* (Development Center of Local Resources and Coordinator of Community Service Fieldwork);
8. *Pusat HKI, Inkubasi Bisnis, Komersialisasi, dan Afiliasi Industri* (Intellectual Property Rights, Business Incubation, Commercialization, and Industry Affiliation);
9. *Pusat Publikasi Akademik* (Academic Publication Center);

At the end of 2019, a new center was added within the scope of work of LP2M, namely the Rating Center. Thus, there are ten research centers at LP2M UM.

Vision

To achieve the status of an excellent and standard research and community service institution in the development and application of science and technology and pedagogy.

Mission

The strategic mission plans of the research and community service of LP2M UM are as follows.

1. To conduct research to develop science and technology and pedagogy that brings benefit to the development of science and social welfare.
2. To carry out community service programs that focus on empowering society through the use of science, technology, and pedagogy.
3. To exercise an autonomous, accountable, and transparent governance that guarantees a sustainable quality improvement.

Purpose

The purpose of research and community service of LP2M UM is as follows.

1. To increase excellent academic works of the highest quality in science, technology, and pedagogy.

2. To improve the quality of community service based on the results of studies and research to support the development of pedagogy, advance the welfare of the community, and elevate the nation's intellect.
3. To build an autonomous, accountable and transparent governance that guarantees a sustainable quality improvement.

The functions of the ten centers of LP2M are as follows.

1. Advanced Materials for Renewable Energy Center (PM2ET)

The Center for Advanced Materials for Renewable Energy (PM2ET) conducts research and community service in the field of advanced materials, both from natural and synthetic materials for the development of renewable energy products. Its main focus is excellence in the development of science and technology in the fields of solar cell, smart grid, energy storage, and biomass. The focus of this center is to support higher education performance, among others: 1) to become Center of Excellence in Higher Education Science and Technology (PUI-PT) that is recognized nationally and internationally; 2) to increase the number of reputable national and international publications; 3) to increase IPR acquisitions; 4) to enhance the quality of research and community service; 5) to improve research collaboration with domestic and overseas institutions; and 6) to produce excellent research works on advanced materials and their application in the industry.

2. Halal Center (PH)

As a part of research and community service institution, the activities Halal Center carries out are as follows: 1) conducting research and community service to improve science and technology, and improve the welfare of the community in the field of halal product assurance that has regional, national, and international recognition; 2) publishing results of research and community service through various publication media at regional, national, and international levels; 3) performing sustainable cooperation with the government, domestic, and international universities, and the business and industry field to work together to achieve halal products assurance; 4) managing Halal Inspector Agency; and 5) managing international halal journals in English. Research field and community service managed by the Halal Center are sharia business management, scientific investigation of the halal level of products (food, non-food, services) which enter, are traded, and circulate in the territory of Indonesia, education and assistance of UMKM regarding halal products, service of the halal product certification process, and development of halal tourist destinations, as well as preparing human resources to support the assurance of the halal products.

3. Education Center (PP)

The Education Center conducts research and community service in the field of teaching and learning, conducts studies, development, and dissemination of pedagogy training models, publishes results of pedagogy research, conducts studies and develops exemplary school, build partnerships with policy-making institutions in the education and learning field, and carry out sustainable cooperation with government agencies, domestic and international universities, and the business and industry field to work together to improve the quality and quality of the education sector.

4. Social, Humanities, and Tourism Center (PSP)

The Social, Humanities, and Tourism Center (PSP) conducts research and community service, publication, and dissemination of research and community service results, and initiates cooperation with research institutions, both national and international in the social, humanities,

and tourism field. PSP also builds collaborations with government agencies, domestic, and international universities, and business and industry fields to work together to improve the field of tourism.

5. Gender and Health Center (PGK)

The Gender and Health Center (PGK) conducts research and community service in the field of gender and health to achieve welfare and health of the community with the perspective of gender justice and social inclusion. PGK implements the development of gender-responsive learning, empowering women and marginalized groups, strengthening family resilience, premarital education, and gender-responsive budget planning and planning assistance.

6. Disaster, Mitigation, and Environment Center (KML)

The Disaster, Mitigation, and Environment Center (KML) conducts research and service in the field of disaster and environmental education through educational trainings concerning disaster and environment in schools, education and training in writing scientific papers at disaster and environment subject, Adiwiyata Program assistance, capacity building of the Community, disaster management, and research collaboration in the field of disaster and environment.

7. Development Center of Local Resources and Coordinator of Community Service Fieldwork (PSWKKN)

PSWKKN is one of the ten centers within the LP2M scope that deals with activities of research and community service in the field of local resources and community service fieldwork (KKN). This center is a platform for the management and facilitation of research and service conducted by lecturers and students with its two main duties, which are (1) conducting regional research and community service in the forms of empowerment and provision of innovative services in various strategies for regional (villages and subdistricts) and certain government and private institutions improvements based on the results of the study of the internal needs and potentials of UM. (2) managing academic activities of community service lectures (PkM) in the form of Community Services (KKN) for all UM students to provide community learning experiences for students and synergize with community service programs carried out by UM academics, as well as to contribute to strengthening efforts and exploring the potential of partners. Since 2014, PSWKKN has pursued the efforts to improve community service activities (PkM) with the partner villages and institutions model with the purpose of sustainable village assistance. The types of KKN include 1) Regular KKN, 2) Thematic KKN, 3) Independent KKN, 4) Back to Hometown KKN, and 5) Integrated KKN. Themes that have been developed through thematic KKN include the development of an Independent Prosperous Village in collaboration with the Indonesian Ministry of Social Affairs, Astra Prosperous Village as a collaboration with PT Astra International Tbk, Development of KB (Family Planning) villages, Tourism villages assistance, strengthening entrepreneurship and SMEs, modernizing village administrations, empowerment and strengthening management of Islamic boarding schools, cultural and language villages, and post-disaster rehabilitation. The implementation time can be in the form of *Blok*, which is carried out for 45 days continuously at the location, or in the form of *Sinambung* which is carried out every weekend (Friday, Saturday, and Sunday) for +15 weeks at the location. Currently, KKN is held continuously (Continuous KKN). This form is also in line with the sustainable partner assistance program. The location of student placements is not limited to the area of Malang Raya, but it also extends to most areas of East Java and outside Java. For this

arrangement, Back to Hometown KKN was introduced, that is a KKN program that sends regional students to serve in their respective regions in collaboration with regional student organizations. In addition, to accommodate the dedication of lecturers and students both from internal and external UM, PSWKKN currently manages two community service journals, namely the Karya Innovation journal (KARINOV) and the Graha Pengabdian Journal (JGP).

8. Intellectual Property Rights, Business Incubation, Commercialization, and Industry Affiliation (PHIKA)

PHIKA conducts research and service to the community that has the potential of intellectual properties, business incubators, commercialization, and industry affiliation, that is to improve the quantity, quality, and skills of the academic community in achieving intellectual property. PHIKA utilizes internal and external potentials in achieving intellectual property and developing business, commercialization, and industry affiliation. Growing and doing business incubation consists of several processes, which are coaching, service, mentorship, guiding, and development of an amateur business unit to be profitable and sustainable. PHIKA develops and actualizes the commercialization of innovations from the academic community of UM. In addition, PHIKA also collaborates with the government, society, and industry in implementing science and technology in an integrated and sustainable manner for the welfare of the society.

9. Academic Publication Center (Publika)

The Academic Publication Center (Publika) works to (1) increase the quantity and quality of reputable international publications, (2) proofread manuscripts, (3) assist in the process of international publication, (4) check plagiarism, (5) coordinate international journals with conferences, and (6) initiate the development of a research ethics committee.

The Service Center that leads to Academic Publication (Publika) works to (1) increase the quantity and quality of reputable international publications, (2) proofread manuscripts, (3) assist in the process of international publication, (4) check plagiarism, (5) coordinate international journals with conferences.

10. Rating Center

The duties of the Rating Center are as follows:

- a. Developing user interaction designs for the 2020 version of the E-Monev application.
- b. Developing a rating system framework for UM internal
- c. Preparing suggestions for the need for additional features in E-monev supporting applications.
- d. Developing a performance measurement guide based on e-monev
- e. Managing the entry process of innovation performance.
- f. Managing the entry process of student performance.
- g. Managing the entry process of community service performance.
- h. Managing the entry process of research performance.
- i. Monitoring MU data on other supporting applications of DIKTI's ranking, and formulate recommendations for performance improvement.
- j. Managing the registration process for Rankings Entry Evaluation service at QS WUR
- k. Initiating an effort to enter the Impact based ranking on Times Higher Education University Ranking.

Table 1 List of Journals and Periodic Scientific Publication

No	Name of Journal	Faculty	Accreditation Category
1	TEFLIN Journal	FS	Scopus Q2
2	Jurnal Kajian Bimbingan dan Konseling	FIP	Sinta 2
3	Jurnal Ekonomi dan Studi Pembangunan	FE	Sinta 2
4	JPBM (Jurnal Pendidikan Bisnis dan Manajemen)	FE	Sinta 2
5	Jurnal Pendidikan : Teori, Penelitian, dan Pengembangan	PPs	Sinta 2
6	Bahasa dan Seni: Jurnal Bahasa, Sastra, Seni, dan Pengajarannya	FS	Sinta 2
7	Knowledge Engineering and Data Science	FT	Sinta 2
8	Jurnal Ilmiah Pendidikan Pancasila dan Kewarganegaraan	FIS	Sinta 2
9	Jurnal Ilmu Pendidikan	LP2M	Sinta 2
10	Jurnal Akuntansi Aktual	FE	Sinta 3
11	Journal of ICSAR	FIP	Sinta 3
12	Sekolah Dasar: Kajian Teori dan Praktik Pendidikan	FIP	Sinta 3
13	Jurnal Pendidikan Humaniora	PPs	Sinta 3
14	Journal of Mechanical Engineering Science and Technology (JMEST)	FT	Sinta 3
15	Jurnal Pendidikan Geografi: Kajian, Teori, dan Praktek dalam Bidang Pendidikan dan Ilmu Geografi	FIS	Sinta 3
16	Sejarah dan Budaya : Jurnal Sejarah, Budaya, dan Pengajarannya	FIS	Sinta 3
17	Jurnal Sosiologi Pendidikan Humanis	FIS	Sinta 3
18	Jurnal Sains Psikologi	FPPSi	Sinta 3
19	JPSE (Journal of Physical Science and Engineering)	FMIPA	Sinta 3
20	JMSP (Jurnal Manajemen dan Supervisi Pendidikan)	FIP	Sinta 3
21	J-PEK (Jurnal Pembelajaran Kimia)	FMIPA	Sinta 3
22	Ilmu Pendidikan: Jurnal Kajian Teori dan Praktik Kependidikan	FIP	Sinta 3
23	JAMP : Jurnal Administrasi dan Manajemen Pendidikan	FIP	Sinta 3
24	Jurnal Penelitian dan Pengembangan Pendidikan Luar Biasa	FIP	Sinta 3
25	Jurnal Pendidikan Sains	PPs	Sinta 3
26	Teknologi dan Kejuruan: Jurnal Teknologi, Kejuruan, dan Pengajarannya	FT	Sinta 3
27	Jurnal ORTOPEDAGOGIA	FIP	Sinta 3
28	Edcomtech Jurnal Kajian Teknologi Pendidikan	FIP	Sinta 3
29	Jurnal Pendidikan Biologi	FMIPA	Sinta 3
30	JABE (JOURNAL OF ACCOUNTING AND BUSINESS EDUCATION)	FE	Sinta 3
31	ISLLAC : Journal of Intensive Studies on Language, Literature, Art, and Culture	FS	Sinta 4

No	Name of Journal	Faculty	Accreditation Category
32	BASINDO : jurnal kajian bahasa, sastra Indonesia, dan pembelajarannya	FS	Sinta 4
33	Letters in Information Technology Education (LITE)	FT	Sinta 4
34	Jurnal Pendidikan Ekonomi (JPE)	FE	Sinta 4
	Jurnal Teori dan Praksis Pembelajaran IPS	FIS	Sinta 4
36	JINOTEP (Jurnal Inovasi dan Teknologi Pembelajaran): Kajian dan Riset Dalam Teknologi Pembelajaran	FIP	Sinta 4
37	Jurnal Pendidikan Sejarah Indonesia	FIS	Sinta 4
38	TEKNO : Jurnal Teknologi Elektro dan Kejuruan	FT	Sinta 4
39	Wahana Sekolah Dasar	FIP	Sinta 4
40	Jurnal Kajian Teknologi Pendidikan	FIP	Sinta 4
41	Gelanggang Pendidikan Jasmani Indonesia	FIK	Sinta 4
42	Jurnal Pendidikan Nonformal	FIP	Sinta 4
43	Ekonomi Bisnis	FE	Sinta 4
44	Preventia : The Indonesian Journal of Public Health	FIK	Sinta 4
45	Jurnal KARINOV	LP2M	Sinta 4
46	JPP (Jurnal Pendidikan dan Pembelajaran)	LP3	Sinta 4
47	Jurnal Teknik Mesin dan Pembelajaran	FT	Sinta 4
48	Al-Arabi : Jurnal Bahasa Arab dan Pengajarannya	FS	Sinta 4
49	Jurnal Riset Pendidikan Fisika	FMIPA	Sinta 4
50	Jurnal Kajian Pembelajaran Matematika	FMIPA	Sinta 4
51	BIBLIOTIKA : Jurnal Kajian Perpustakaan dan Informasi	FS	Sinta 5
52	JC-T (Journal Cis-Trans): Jurnal Kimia dan Terapannya	FMIPA	Sinta 5
53	Jurnal Pembelajaran Sains	FMIPA	Sinta 5
54	JADECS (Journal of Art, Design, Art Education and Culture Studies)	FS	Sinta 5
55	Journal of English Language, Literature, and Teaching (J-ELLiT)	FS	Sinta 5
56	Jurnal PAUD: Kajian Teori dan Praktik Pendidikan Anak Usia Dini	FIP	Sinta 5
57	Indonesia Performance Journal	FIK	Sinta 5
58	Bangunan	FT	Sinta 5
59	Jurnal Sport Science	FIK	Sinta 6
60	Journal DaFlna - Journal Deutsch als Fremdsprache in Indonesien	FS	Sinta 6

Educational and Learning Development Institute (LP3)

In 1999, IKIP Malang received an extension of its mandate through Presidential Decree No. 93 of 1999 dated 4 August 1999 and transformed into Universitas Negeri Malang (UM). In line with this broadening of the mandate, the governance system and organization of UM underwent a restructuring in all of its units, from the smallest to the largest, and from the

administrative unit to the academic implementing unit. As a form of transformation and also a commitment towards education, UM established an institution dealing with the field of education and learning. The institution in question is Educational and Learning Development Institutions (LP3), which since 1973 has been called the Learning Resources Center (LRC), this institute complements two existing institutions, namely the Research Institute (*Lembaga Penelitian/Lemlit*) and Community Service Institutions (*Lembaga Pengabdian Masyarakat/LPM*).

The existence of LP3 UM is established through (a) IKIP MALANG Rector Decree Number: 0103/KEP/PT.28.H /O/99, dated 22 March 1999 concerning the Establishment of the Educational and Learning Development Institute, (b) IKIP MALANG Rector Decree No. 0102/KEP/PT.28.H/O/99, dated 19 March 1999 concerning Guidelines for the Implementation of Educational and Learning Development Institute. Then the position was further strengthened by the inclusion of LP3 on the inside Statute and OTK (*Organisasi dan Tata Kerja* or Organization and Work Procedure) of Universitas Negeri Malang (Kepmendiknas Number: 270/0/1999, 14 October 1999). According to Article 38 of the Statute and OTK UM, LP3 is one of the academic units in the field of education and learning. The unit carries the institutional mission to develop teaching staff's teaching competence and professionalism, to support the curriculum development in each study program, to conduct evaluations of teaching staff's professional development programs and curriculum implementation, and facilitates efforts to improve and develop learning media. This regulation of LP3 institutional function lasted until 2012.

In 2012, the LP3 UM Organizational Structure was based on the Regulation of the Minister of Education and Culture Number 30 of 2012 concerning the Organization and Work Procedure of Universities Negeri Malang, LP3 UM has 7 (seven) centers, 1 (one) Head of Division and 3 (three) Subdivisions.

In 2019, based on the Rector Decree of Universitas Negeri Malang Number: 28.1.147152/UN32/KP/2019, dated 28 January 2019 concerning the Appointment of the Head of the Center, LP3 UM has a total of 6 (six) Centers and based on Rector Decree of Universitas Negeri Malang Number: 2.1.402/UN32/KP/2020, dated 2 January 2020 concerning Appointment of the Implementing Team of Center for Excellence in Higher Education Disruptive Learning (PUI-PT DLI), and based on the Rector's Letter for Assignment Number 4.1.27/UN32/KP/2021, dated 4 January 2021, regarding the Appointment of 2 (two) Heads of the LP3 UM Sub-Center, include:

1. Center for Curriculum and Education Development (P2KP);
 - Sub Center for Transdisciplinary Learning Development (P3T);
2. Innovation and Learning Resource Center (P2ISB);
 - Center for Excellence in Higher Education Disruptive Learning Innovation (PUI-PT DLI);
3. Center for Interfaith Relationship and University Life Development (P2KBKU);
4. Center for Development of Fieldwork Program (P2PKPL);
5. Center for Development of Educational Instrumentation, Selection, and Evaluation (P2ISEP);
6. Counseling Center for Student Career and Academic Competence (P2BK3A);
 - Sub Center for Development and Services for Students with Special Needs (P2MBK).

In 2020, based on the Decree of the Chancellor of the State University of Malang Number 30.12.206/UN32/KP/2020, dated December 30, 2020, regarding the Appointment of Coordinators and Sub-Coordinators within the State University of Malang, LP3 UM has 2 (two) Sub Coordinators, namely the Sub Coordinator of Program Subdivision and Sub Coordinator of Finance Subdivision.

Vision

To achieve the status of an excellent and standard Education and Learning Development Institution in Indonesia and recognized globally.

Mission

- a. To conduct studies and development of curriculum and learning systems relevant to learning to produce quality graduates.
- b. To develop learning innovations and learning resources that fit the development of science and technology.
- c. To develop and coordinate the implementation of the practice of religious life and university lectures.
- d. To develop and coordinate student work practices and field experiences.
- e. To develop and implement career counseling guidance and increase student academic competence.
- f. To develop measurement instruments and study the measurement results of education, learning, and personality.
- g. To organize institutional governance that provides excellent service to improve services to lecturers, education staff, students, and the community.

Goals

- a. To produce educational standards, standards for curriculum development and implementation, and guidelines for the performance of education and learning that are adaptive, effective and efficient, and relevant to the development of science and technology.
- b. To produce the latest learning innovation products (learning resources, learning models/strategies, learning media) through studies and developments in accordance with science and technology development.
- c. To produce models of practice of religious life and university lectures informing graduates with good character, multicultural insight, nationalist spirit, and Indonesian personality
- d. To produce models and practical fieldwork services informing competent graduates from valuable work experience at relevant institutions.
- e. To produce career counseling guidance models and services as well as student academic competencies.
- f. To produce learning evaluation studies and standardized test kits, selection models, learning evaluations, and personality.
- g. To produce institutional governance that provides excellent service to improve services to lecturers, education staff, students, and the community.

Six Centers that complement LP3 UM has these functions:

1. Center for Curriculum and Education Development (P2KP)

P2KP is a center that aims to improve the quality of education and learning in undergraduate, master's, doctoral, and vocational programs, both for education and non-education programs at UM. To be specific, P2KP aims to (1) assess and develop guidelines for curriculum development, implementation, and evaluation in all study programs, (2) evaluate the implementation of the curriculum in all study programs, (3) develop guidelines and standards of learning devices at UM, (4) examine and develop systems and models of learning tools for learning, and (5) assess and develop learning models for theoretical and practical learning. Besides, P2KP UM also provides learning training services for the Skill Improvement Program for Instructional Technique (PEKERTI) and the Applied Approach (AA) program for UM lecturers and

partner institutions and carries out cooperation with partners/stakeholders for assessment and development of education and learning.

The Sub Center for Transdisciplinary Learning Development (P3T) is a Sub Center under P2KP whose roles are to (1) coordinate the activities of Independent Learning and transdisciplinary lectures at UM; (2) develop an ICT-based service system for Independent Learning BKP for UM students studying outside of UM and other university students studying at UM, and (3) serve students who take the Free Learning Activity Form (BKP) and coordinate with study programs and other related units.

2. Innovation and Learning Resource Center (P2ISB)

P2ISB is responsible for providing services to students regarding findings and implementing innovative learning development programs to improve the effectiveness of the implementation of the 2018 Curriculum. Innovative learning with technology networks, the latest information, and communication, has been accommodated into learning throughout UM in 2019 and will continue to grow by using "online tools" that are continuously updated. Various programs are made to accommodate and develop the lecturers' creativity in teaching while strengthening character and creating excellent attitudes for prospective graduates who will enter the professional world.

P2ISB services are also strengthened by online communication, by utilizing the latest digital and big data-based learning resources. Making digital-based learning resources, especially those that are the result of research, is the flagship program of P2ISB. Various trainings are also given to lecturers to provide the best service to students, in the form of innovative learning that complies with the needs and demands of employment in the IT era. Expanding access to a database of learning resources as well as scientific research and development is also the main program of P2ISB for several years forward.

Center for Excellence in Higher Education Disruptive Learning Innovation (PUI-PT DLI) is a Center under P2ISB. PUI-PT DLI is a center for developing research and innovation of tech products in the social humanities field that contributes to three service aspects, namely: (1) organizational governance for disruptive learning innovation development, (2) Academic Excellence with superior research on educational technology 4.0, and (3) commercialization of digital learning technology products is a future trend. PUI-PT DLI is under the Indonesian Ministry of Education and Culture's guidance, supported by IsDB (Islamic Development Bank) since 2019. The focus of developing DLI's leading research includes four areas, namely: (1) Online Learning based on Artificial Intelligence; (2) Chat-based Collaboration Learning Platform; (3) Competency-based Education with Big Data; and (4) Future Media Learning-based Interactive Mobile, AR/VR, and Smart Sensor (5) Research roadmap for 2021 – 2023 with the target of learning innovation products applied locally and globally/internationally towards learning in the digital transformation era (6) Development of excellent programs in the form of Smart Learning Creativity Bootcamp, International Conference on Learning Innovation, Journal of Disruptive Learning Innovation, DLI Talks Webinars, DLI Expo & Business Matching, DLI Edu Venture (7) Development of DLI Partnerships with PUI-PT communities throughout Indonesia, PUI-PT Lima Merdeka, Orbit Future Academy, and various Researchers and Experts in the Field of Learning Innovation at home and abroad.

3. Center for Interfaith Relationship and University Life Development (P2KBKU)

P2KBKU is one of LP3 UM organs which aims to strengthen faith and the characters of students and other academic members to become a religious individual with commitment,

consistency, and tolerance for the practice of belief in their lives. Programs organized by P2KBKU that aim to foster religious life are (1) seminars and religious studies to strengthen faith and harmony in religious life, and love to religion, country, and nation while still respecting other religions, (2) in-depth religious studies, (3) development of religious studies with the principle of multicultural harmony. Character development activities are carried out by organizing (1) life-based university courses that combine educational theories with the latest science and technology (IPTEK) updates, (2) various seminars and character education studies, and (3) the development of learning innovations in terms of religious and patriotic character improvement.

4. Center for Development of Fieldwork Program (P3PKPL)

P3PKPL is a center for student fieldwork program regarding mastery of their scientific skills in the form of implementing academic expertise in real institutions outside the campus related to their respective study programs, both study programs for education and non-education, including PPG students. The support for field work programs given by this center to the students is in the form of briefing and training on campus, namely: (1) Training and Guidance for Field supervisors of the Work Practice, KPL, and PPL, (2) Training for Pamong Teachers (teachers in schools where students are assigned at to guide students do their fieldwork program) of Work Practice, KPL, and PPL, (3) Training of Lesson Study for Students, Field Supervisors, and Pamong Teachers, (4) Coordination of the implementation of Work Practices, KPL and PPL with parties from the field. P3PKPL has collaborated a lot with external parties to support the programs being implemented, namely schools, private companies and state-owned enterprises, vocational training centers, language centers, education and training centers, Education and Culture Offices throughout Indonesia. Also, cooperation is carried out with Indonesian schools located overseas, such as Singapore, Malaysia, Thailand, and Philippines.

5. Center for Development of Educational Instrumentation, Selection, and Evaluation (P2ISEP)

P2ISEP is a center at LP3 UM that aims to assist institutions in developing a variety of innovative instruments and analysis of various evaluation data of education and learning, human resources (lecturers and staff), and institutional management to achieve maximum work performance. In terms of Instrument Development, P2ISEP has the responsibility to develop a variety of instruments for students, lecturers, staff, and instruments for model and assessment of work performance. Instruments for students include a Pre-Test, Personality Test, Independent Admission Test, Standardized Instruments for University Courses, and Development of a Life-Based Assessment Model in All Subjects. Instruments for lecturers and staff are in the form of Non-PNS Lecturer/Staff Admission Test, Staff Competency Test, and Staff Promotion Tests. P2ISEP also develops Model Instruments in the form of an Indonesian Language Proficiency Test Instrument (UKBI), Indonesian Proficiency Test for Foreign Speakers (UKBIPA), Critical Literacy Test, Personality Test Model, Affirmation Admission Test Model for Remote Area Students, Media Literacy Test, and Innovative Models of Standardized Tests for Assessment in elementary school, junior high school, and senior high school.

6. Counseling Center for Student Career and Academic Competence (P2BK3A)

P2BK3A is one of LP3's centers which acts as an institutional support system, which provides guidance and counseling services to lecturers, staff, and students of Universitas Negeri Malang. The main objective of P2BK3A is to provide guidance and counseling (BK) services as an effort to facilitate optimal individual development, in aspects of career development, academic, and personal life by developing models, media and instruments that can support the

counseling process. The target of P2BK3A is students and lecturers, staff, and students who have problems related to studies, self-potential development, career development and preparation for work. Career counseling services and academic competence are carried out by counselor lecturers and psychologists who are members of P2BK3A and prepared Academic Advisors that are provided by each study program for each student. Besides, P2BK3A also provides counseling services through peer counseling Corner (PCC), which is one of the counseling branches from P2BK3A.

The Sub-Development and Services for Students with Special Needs (P2MBK) is a Sub-Center under P2BK3A. Sub P2MBK functions provide support or facilitation for the implementation of learning for students with special needs. UM has accepted students with disabilities with various disabilities, namely visual impairments, hearing impairments, physical-motor barriers, psycho-social barriers, and intellectual barriers. The facilitation carried out included socialization to lecturers about the learning characteristics of students with special needs, Sipejar training for students with special needs, student assistance services, accessibility studies, and application development to identify and assess student learning profiles with special needs.

Facilities

LP3 UM is located at Jalan Semarang No.5 Malang Graha Rektorat Building, 5th Floor. Building B-15 and B-17, Tel/Fax (0341) 587944 (direct line), or (0341) 551312, ext. 1407, 1408; which consists of spaces of (1) Administrative Office; (2) Head's Office; (3) Secretary Room; (4) Heads of Centers Room; (5) Meeting Room; (6) Microteaching (7) Media Production; (8). Hall (Seminar); (9) Projection (Screening); (10) Shooting-Recording and Audio-Visual Studio (11) PUI (Science and Technology Center) Room; (12) Digital Laboratory Classrooms, etc.

UPT Library

UM Library is one of the technical executive units (*unit pelaksana teknis* or UPT) that supports UM in performing its visionary quest of Tri Dharma Perguruan Tinggi. UM library includes the Central Library which is at the university level and several faculty and institutional level libraries are available throughout the campus. Digital collections are also available in the digital library and can be accessed by all library users from any place. Meanwhile, the conventional one provides printed and audiovisual collections that can be used by library users. Thus, the UM Library is an integrated library (blended library) which is the academic infrastructure of higher education. Furthermore, it is in line with the UM RIP (*Rencana Induk Pengembangan* or Master Plan for Development) and the direction of higher education policy in the era of the Industrial Revolution 4. UM Library is also directed as an open green library (open eco library), which provides flexibility and convenience for visitors to carry out various productive and useful academic, educational, and intellectual activities.

For this reason, convenience, flexibility, and breadth of access to printed and digital collections owned by UM Libraries should be continuously improved by developing the Integrated Library Network (SIPADU) which integrates center, faculty, and other institution or work unit libraries. Apart from the central library, to this day, faculty and institutional libraries are continuously developed as an integral part of the UM library so that users get easy, fast, and satisfactory service. Various facilities have also been developed to gradually enable UM Library as a maker space, a co-working space, and a co-learning space that allows visitors to do productive and constructive activities.

Overall, UM Library includes the building and the open space which are integrated into one intact blended library and open eco library. The Central Library, as the name aptly suggests, is situated right in the middle of the campus and occupies a three-story building with a building area of 5,325 m². Outside the building, there is a wide and shady garden landscape shaded by rare trees and green vegetation. Plazas, gazebos, and hallways are available outside the building

and equipped with an Internet connection can be used conveniently to access digital collections, making it useful in the studying process. Both in the building and the open space, the visitors can freely do various academic, educative, intellectual, and recreational activities.

UPT UM Library collects various types of documents as library collections, including textbooks, reference books, popular magazines, scientific magazines/journals, CD-ROM collections, and student academic works (final assignments, theses, theses, and dissertations). Until the end of 2020, the number of textbooks was **65,745** titles consisting of 163,891 copies. The number of local content scientific papers (MULOK)/Online Public Access Catalog (OPAC) UM is **87,344** titles. This MULOK UM contains scientific papers, final assignments, theses, dissertations, and professors' speeches, both in the abstract and full text. Access to the work can be done through the internet network at the address <http://lib.um.ac.id/>; <http://mulok.library.um.ac.id>.

The e-Library Service has been available since 2015 and continues to this day. In 2020, UM Library subscribed to electronic journals of international repute (e-journal) to become 11 publishers/providers, consisting of **Emerald Education Subject** which can be accessed at www.emeraldinsight.com; **Springer** with access address at <http://www.springer.com/gp/products/journals/>; **Oxford Journals** with access address at <http://www.oxfordscholarship.com/>; **JSTOR Journal** with access address <https://www.jstor.org/subjects>; **Cambridge Journal** with access address <http://journals.cambridge.org/>; **Sage Journal** with access address <https://journals.sagepub.com/>; **Wiley** with access address <http://onlinelibrary.wiley.com/>; **Proquest** with access address <http://search.proquest.com/>; **Science Direct** with access address <https://www.sciencedirect.com/>; **Taylor & Francis** at <http://tandfonline.com/>; and **Nature** with the access address <https://www.nature.com/nature/>. In addition to subscribing to more electronic journals, the UM Library also provides electronic books (e-books) from various well-known and reputable publishers and providers, including **Oxford, Cambridge, Wiley-Blackwell, Routledge, Springer, World Scientific, and E-Book Central – Proquest databases**. Overall, there are thousands of types of electronic journals of international repute with hundreds of thousands of articles that can be accessed via LAN or Wifi network in the UM campus environment with access addresses <http://library.um.ac.id/>, <http://lib.um.ac.id/> or the single account of each user (UM academicians).

For the conventional library, UM library provides 64.5 hours/week of service supported by a staff of 35 people consisting of librarians and administrative staff. Borrowing library materials are served from Monday - Friday, at 07.30-19.00, and 08.00-15.00 on Saturday. This amount has exceeded the Indonesian National Standard (SNI) for University Libraries which determines the minimum number of hours of service of 54 hours/week. On semester break, the library remains open with certain arrangements that do not reduce the convenience of library users. Up to now, among the services provided by the Library are UM local content, independent borrowing, access to an online journal, reference service, book of reserve service, serial services enabling the users to retrieve journals and scientific magazines; information tracking service, photocopy shop, interlibrary service, seminar/discussion room, short training service for utilization of electronic journals for library users at the department or study program or other work units, academic literacy activities combined with a cafe called **Cafe Pustaka**, free internet service and hotspots in the building (during working hours) and around the library building (for 24 hours); digital library service that can be accessed through the account of library user; inter-library service (MILL, FKP2TN, and FPPTI); and seminar and limited academic meeting room facilities.

Apart from the listed services above, UPT Library developed the implementation of web-based UM Library with the web concept of the **digital library**. Until now, various collections of UM Library data have been uploaded on the web with the sites <http://library.um.ac.id> and <http://lib.um.ac.id>, with online service 7 X 24 hours/week. Thus, library collection data can be accessed via the web for 24 hours continuously. In 2020, the number of visitors who came directly to the central library was **80,656**. The number of digital library visitors (the number of

hits) during 2020 reached **7,236,458** visitors, with details on library.um.ac.id as many as **1,871,349** visitors; mulok.library.um.ac.id as many as **1,948,892** visitors; mulok.lib.um.ac.id as many as **263,891**; opac.library.um.ac.id as many as **1,774,862**; and lib.um.ac.id with **1,377,464** visitors. UM library has developed a virtual-based reference service through the development of the Let'sTalk application, which is available on UM Library website. Also, the UM Library has several official accounts on several social media, including Facebook (@perpustakaan.um), Instagram (@perpustakaan.um), Twitter (@perpustakaan_um), and WhatsApp service. UM library makes use of social media platforms to publish various activities and information about the library services as well as bridging the interaction between libraries and users virtually.

To improve the effectiveness and efficiency of ICT-based library service performance, until the end of 2020, UM Library has developed 25 applications to fulfill various needs. These applications include the circulation of Scientific Papers, E-book Gardens, Service Satisfaction Survey, Independent Lockers, Information TV, Book Stock Opname (Book Inventory), Upload Independent Scientific Work, etc. The development of various library applications will continuously be improved both in terms of quality and quantity to improve the quality of UM Library services sustainably. In 2019, UM Libraries began to implement RFID (Radio Frequency Identification) technology which replaced the role of barcodes in the circulation process of library material. The application of RFID technology to library collections can increase the efficiency and effectiveness of library services and as a preventive measure for theft of library collections.

One of the continuous developments carried out by the UM Library is participating as a contributor in Indonesia OneSearch, which is coordinated by the National Library of Indonesia. Indonesia OneSearch or IOS is a single search gateway for all public collections from libraries, museums and archives throughout Indonesia. In 2020, UPT UM Library was included in the top 4 contributors to the Indonesia Onesearch portal with **218,775** contents uploaded under the National Library of Indonesia, Andalas University, and the Central Java Provincial Archives and Library Service. Ranked second in the **top contributors** to universities in Indonesia, or the first rank for LPTKs (<https://onesearch.id/Search/Partners>). In addition, the UM Library also participates in the Garuda portal (Garba Reference Digital) with the website address <http://garuda.kemdiknas.go.id>. As of the end of 2012, UM through the library has sent as many as 24,000 indicative files (data on theses, theses, and dissertations), most of which are equipped with abstracts to the Garuda portal. With more and more library content being uploaded, it is hoped that the library collection of the UPT Library will be more widely known and accessed by the wider community. This participation proves that the UM Library wants to create a national master catalogue by maintaining server stability so that Indonesia Onesearch can access it at any time. The year 2015 marked yet another important step: it forged a co-operation with Indonesian National Library in which both organizations agreed to share and exchange their collections. The project was intended to improve the quality of the library's service. Until 2020, UM Library has been collaborating with several universities and school libraries.

In addition, to provide quality assurance of library services based on the National Standards for Higher Education Libraries, UPT UM Library has followed a series of library accreditation processes organized by the National Library of Indonesia in 2020 and **accredited A** as stated in the Indonesian National Library Accreditation Result Letter number 4017/4.1.2/PPM.02/XI.2020 dated November 17, 2020. Library accreditation is also carried out to determine the performance of the UPT UM Library as a source of scientific information and a learning resource centre for the UM academic community so that various inputs from the National library can be used for the development of UPT UM library as UM's tridharma infrastructure.

Beyond its national-scale role, UM Libraries are also administrators for managing institutional data in WorldCat; a world master catalog site under OCLC (Online Computer Library Center). Until 2020, UM students' theses and dissertations were automatically indexed via worldcat as many as **151,421 contents** (items in WorldCat). UM library functions as an admin and

maintain server stability so that the data updating process runs accordingly. The integration between UM Libraries in Worldcat signifies that in the future, collections that belong to the UMLibrary, all will be indexed by Worldcat: (<https://www.worldcat.org/libraries/215151?backfrom=libraryProfile&searchTerm=perpustakaan%20universitas%20negeri%20malang&start=1&count=10&libTypeNum=0&sortBy=rel>). On the other hand, UM Libraries have a role of managing journals indexed via worldcat as has been done by the Department of Indonesian, Faculty of Letters, UM, with journals ISLLAC: Journal of Intensive Studies on Language, Literature, Art, and Culture.

UM Library continues to develop itself as a library that supports UM in performing its visionary quest of Tri Dharma Perguruan Tinggi. Following the digitization and development of digital learning, UM Libraries also strengthen digital services in addition to conventional services. Therefore, all library collection data has been uploaded on the web at <http://library.um.ac.id/> and <http://lib.um.ac.id>. Thus, the library data collection can be accessed via the web for 24 hours continuously. During 2020, the number of visitors who came in person to the central library reached **80.656**. As for the **digital library**, during 2019, the number of hits has reached **63.824.165 visitors**, with 20.702.469 visiting library.um.ac.id; 10.152.662 visiting lib.um.ac.id; 12.785.333 visiting repository; 17.546.429 visiting mulok.library.um.ac.id; 2.632.671 visitors visiting opac.library.um.ac.id. The number of virtual conversations or online reference services is 4,601. (<https://www.histats.com/viewstats/?act=2&sid=1747994>; Google Webmaster Tool; dan Google Analytic)

UPT Information and Communication Technology Center (*Pusat TIK*)

Information Communication Technology Center was established based on The Rector's Decree of Universitas Negeri Malang number 0117/KEP/H32/ KL/2008 dated 18 February 2008 and is an extension of the status improvement and development of the function of UPT Computer Center.

Based on Minister of Education and Culture Regulation Number 30 of 2012 concerning the organization and work procedures of Universitas Negeri Malang, UPT Information and Communication Technology Center (UPT PTIK) is a technical implementation unit in the field of development and management of information and communication technology, with daily tasks coordinated by the Vice Rector IV.

UPT PTIK has the task and function of conducting: (1) preparation of plans, programs, and budget for UPT PTIK, (2) development of information and communication technology, (3) management of information and communication technology, (4) providing information and communication technology services for the running of the university, and education, research and community service programs, and implementation of UPT PTIK administrative affairs.

In line with the development of the academic system and the development of UM as a university, UPT PTIK will continue to develop, refine and evaluate its programs that have been developed by ICT Developers. Development programs that will be carried out by PTIK include the development of information systems, electronic learning systems, digital library systems, ICT governance systems, and ICT support systems consisting of ICT infrastructure and facilities to cater to the needs of the academic members of UM.

UPT Pancasila Studies Center (P2P)

Pancasila Studies Center is a technical implementation unit in the field of Pancasila studies and development. Pancasila Studies Center used to be called the Pancasila Library which was

established on 5 July 1967 on the initiative of the Rector at that time, namely Prof. Colonel Dardji Darmodiharjo, S.H, and supported by 15 Pancasila Lecturers. The Pancasila Laboratory was later established by the Rector Decree of IKIP Malang Number: BUM.725/1967 dated October 12, 1967.

Initially, the Pancasila Laboratory was established to develop ideas and thoughts that support the implementation of Pancasila and UUD Negara RI Tahun 1945 (The 1945 Constitution of the Republic of Indonesia). As is well known, in the pre and post G30S/PKI rebellions, the notion of Marxism-Leninism-communism-atheism has developed and threatened the integrity and continuity of Indonesia as a nation. As a consequence, the Government along with the people were determined to develop thoughts and movements to implement Pancasila and the 1945 Constitution of the Republic of Indonesia in its true meaning and function. The Pancasila Laboratory of IKIP Malang was an institution that had the task and function of conducting studies, development, education, civilization, and preservation of the values of Pancasila and the 1945 Constitution. To carry out these functions, many Pancasila Laboratories have conducted a series of activities, including (1) Curriculum Development of Pancasila and Civic Education for all levels of education; (2) Writing of textbooks and books supporting Pancasila and Civic Education for all levels of education; (3) Providing services and consultations (clearing house) about Pancasila for teachers and lecturers of Pancasila and Civic Education and other parties both from the government and the general public; (4) Conducting strategic research and development cooperating with state institutions and government agencies; (5) Writing books in the field of Philosophy of Pancasila and the 1945 Constitution both for the general public and academic environment; and (6) Disseminating thoughts and ideas related to insight and patriotism through various scientific forums and consultations.

Along with the expansion of the mandate of IKIP Malang, based on the Presidential Decree of the Republic of Indonesia No.93 of 1999, dated 4 August 1999, concerning the Expansion of the Mandate of the IKIP Malang to be transformed into Universitas Negeri Malang, the Pancasila Laboratory of IKIP Malang becomes the Pancasila Laboratory of Universitas Negeri Malang. Furthermore, based on the Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 30 2012 concerning Organization and Work Procedure of Universitas Negeri Malang, Pancasila Laboratory of Universitas Negeri Malang was transformed into Pancasila Studies Center of Universitas Negeri Malang.

Vision

To achieve the status of an excellent and authoritative institution that conducts development and studies and preservation values of Pancasila and the 1945 Constitution of the Republic of Indonesia in its true meaning and function.

Mission

- a. To study, develop, and preserve the philosophy of Pancasila as a system of the ideology of the Unitary State of the Republic of Indonesia;
- b. To study, develop, and preserve the values of Pancasila and the 1945 Constitution of the Republic of Indonesia solemnly in aspects of life as a nation, and a state;
- c. To study and build the character of Indonesian citizens to be loyal and proud of the nation and the State of the Republic of Indonesia;

- d. To build education of character and national culture through studies and community service activities;
- e. Build a healthy organization to strengthen governance transparency and public imaging towards a productive, innovative, and autonomous Pancasila Study Center.

Organizational Structure

Organizationally, the UPT Pancasila Studies Center falls under the responsibility of the Rector which is coordinated by the Vice-Rector I to carry out its daily tasks with guidance from the Supervisor Team. In carrying out its duties and functions, the Pancasila Studies Center is led by the Head of the UPT Pancasila Studies Center that also acts as a Development Team Leader and is assisted by all lecturers in Universitas Negeri Malang who are incorporated in 7 (seven) fields of study and development, namely Study and Development of Sectors of (1) Law and state administration; (2) Philosophy and Religion; (3) History and Culture; (4) Education and Learning; (5) Politics, Government, Public Policy; (6) Social Economy and Environment; and (7) Human Resources and Women.

UPT Quality Assurance Unit (SPM)

The Quality Assurance Unit (SPM) was originally called the Quality Assurance Agency (BPM). According to the Rector's Decree Number 003a/KEP/J36/HK/2006. SPM was formed in line with the new paradigm of higher education as outlined in the Long Term Higher Education Development Framework (KPPTJP). According to the Regulation of the Minister of Education and Culture Republic of Indonesia Number 30 of 2012 concerning Organization and Management of UM, institutionally, SPM is a Technical Implementing Unit (UPT) which has the duty of conducting activities regarding quality assurance of education, research, and community service at UM. The SPM Organizational Structure consists of a Head, Administration Subdivision, and a group of functional positions/technical personnel. To strengthen the performance of SPM, through the UM Rector Decree Number 20.1.51/UN32/KP/2020 the Year 2020 concerning Quality Assurance Unit of Universitas Negeri Malang, a secretary, and five field coordinators are added into the SPM team organization. The five field coordinators have responsibilities in 5 different fields, namely (a) National Accreditation, (b) International Accreditation, (c) Standardization, (d) Quality Audit, and (e) Data and Information. With the OTK, the Head of SPM is helped by Sub Coordinator of Administration Affairs Subdivision of UPT SPM, Secretary, five Field Coordinators, and four staff (PUMK, PPU, data, and general assistants).

In 2007, the quality assurance unit at the faculty level (UPM) and a quality assurance unit department level (GPM) were formed. Like SPM, UPM/GPM are academic functional units that aim for the implementation of quality assurance in the academic field.

The main duties of the internal quality assurance unit in the academic field are performed in the following mechanism (a) formulating quality standards based on the vision and mission, (b) implementing the standards, (c) conducting self-evaluation to find obstacles and obstructions of their program implementation, (d) conducting self-evaluation to identify objective conditions (strengths and weaknesses), (e) conducting internal audits to determine achievement standards, and (f) formulating corrective measures and or formulating new standards to improve quality consecutively. The quality assurance cycle that is carried out by quality assurance can be illustrated in the following figure.

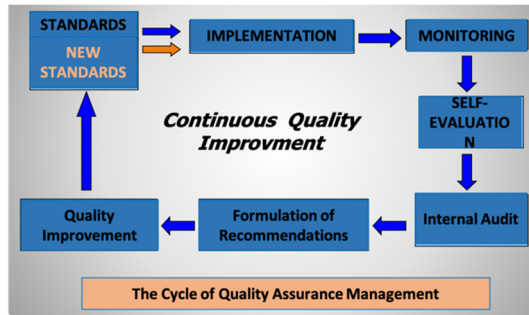


Figure: The Cycle of Quality Assurance Management

The programs that have been implemented by SPM are (1) improvement of the implementation of the Competition Grant Program (PHK), including (a) internal M&E (Monitoring and Evaluation) for employment dismissal, (b) PIC assistance, (c) internal review of employment dismissal proposals, and (d) internal M&E workshops; (2) improvement of study program quality standards which includes (a) workshop of study program quality standards/preparation of specifications of study programs, competency maps, SOP, and Work Instructions for study programs/departments, (b) accreditation workshops of study program, and (c) internal review of study program accreditation proposals; (3) achievement and improvement of standards including (a) Internal Quality Audit (AMI) training and (b) AMI implementation; (4) improvement quality of learning which includes (a) M&E of learning, (b) M&E of graduation and judicium, and (c) training for M&E of learning; and (5) improving service satisfaction which includes (a) service satisfaction survey and (b) employee satisfaction survey. By implementing these programs, in 2008 UM received a certificate of appreciation from Directorate General of Higher Education Number 3512/D/T/2008 for the success of implementing the internal quality assurance system (SPMI) at UM.

In its development, SPM has implemented various programs including increasing human resources in the field of academic and administrative audits and increasing the implementation of quality assurance, by conducting: (1) monitoring and evaluation of learning and analysis of GPA at judicium; (2) academic audits at faculties, graduate school, institutions, and study programs; (3) public service satisfaction surveys in several service units, namely (a) UPT Library, (b) Polyclinic, (c) Registration and Statistics Subdivision, (d) Student Affairs Division, (e) Education and Evaluation Subdivision; (4) administrative audits at BUK and BAKPIK; (5) workshops for the preparation of study program accreditation forms for Diploma, Undergraduate and Graduate levels; (6) assistance and internal review of program study accreditation; (7) workshops on the preparation of 40 Study Program documents for (a) Self-Assessment Report (SAR) for *Akkreditierungsagentur für Studiengänge der Ingenieurwissenschaften, der Informatik, der Naturwissenschaften und der Mathematik* (ASIIN) and (b) Self Evaluation Report (SER) for the Agency for Quality Assurance through Accreditation of Study Programs (AQAS); (8) in assisting the preparation of Study Program Accreditation forms, UM has obtained 63 "A" ratings and 9 "Excellent" ratings; (9) development of the Roadmap of UM Bureaucratic Reform; (10) satisfaction surveys on students, lecturers, staff members, alumni, retirees, and (11) development of a Standard Operating Procedure (SOP).

UM Laboratory Schools

UM Laboratory Schools generally function as an educational unit that provides services to the public as what other schools do in general. In this context, UM Laboratory Schools are encouraged to become an excellent school in providing education and learning services and are consistent in producing graduates who are intelligent, faithful, pious, honorable, and competitive.

UM Laboratory Schools function as an educational laboratory for UM community and the school community. In this context, UM Laboratory School is encouraged to support the prospective teachers' professionalism, develop educational and learning innovations, and consolidate learning resources for the school community within the framework of UM as The Learning University, as LPTK, and as a Center of Learning Innovation.

Several excellent programs are being developed at UM Laboratory Schools including: (1) International Class Program, in collaboration with the University of Cambridge International Examination, England; Pittsburgh University of the United States; and Jubilee International School Jakarta; and (2) Approaches, models, methods, and learning media include mastery learning, cooperative learning, lesson study, and module system.

The Education Laboratory of Universitas Negeri Malang includes the following schools:

1. PAUD Laboratorium UM (Pre-school) in Blitar is located at Jalan Kartini 17, Blitar and consists of 8 classes, 17 teachers and staff, and 113 students.
2. KB & TK Laboratorium UM (Playgroup and Kindergarten) is located at Jalan Magelang 2 Malang, and consists of 5 classes, 15 teachers and staff, and 79 students.
3. SD Laboratorium UM (Elementary School) is located at Jalan Bogor 19 Malang and consists of 22 classes, 47 teachers and staff, and 581 students.
4. SD Laboratorium UM (Elementary School) in Blitar is located at Jalan Ir. Sukarno 1 Kota Blitar consists of 10 classrooms, 24 teachers and staff, 202 students.
5. SLB Laboratorium UM (Special Needs School) is located at Jalan Surabaya 6 Malang consists of 14 classes, 17 teachers and staff, and 37 students.
6. SMP Laboratorium UM (Middle School) is located at Jalan Simpang Bogor T-7 Malang and consists of 25 Classrooms, 50 teachers and staff, and 709 students.
7. SMP Laboratorium UM (Middle School) in Blitar is located at Jalan Ir. Sukarno 1 Blitar and consists of 3 Classes, 15 teachers and staff, and 44 students.
8. SMA Laboratorium UM (High School) is located at Jalan Bromo 16 Malang and consists of 30 classes, 75 teachers and staff, and 884 students.

Center for Language and Culture (BBB)

The Center for Language and Culture (BBB) of UM's Faculty of Letters is a special service unit in the fields of study, training, language learning, and cultural arts. This service unit is managed by a director who is assisted by two administrators under the direction and coordination of the Dean of Faculty of Letters. The academic personnel are Master's graduates who are competent and experienced in teaching language. Services at BBB of UM's Faculty of Letters are provided for UM's academic community and general public. Open hours of BBB are Monday to Thursday 08.00-15.00, and Friday 08.00-14.30. The tests organized by BBB are held on Friday and Saturday.

The programs of BBB are:

- a) Foreign Language Courses, including TOEFL Preparation, IELTS Preparation, General

English, Maharatul Lughah Al 'Arabiyah, Deutsch.

- b) Foreign Language Proficiency Tests, including IELTS Test, ITP TOEFL, English Proficiency Test, *Ikhtibaratul Lughah Al 'Arabiyah*.
- c) Translation of documents, including diplomas, transcripts, birth certificates, letters of recommendation, marriage certificates, etc.
- d) Academic Writing Centre (AWC).
- e) English Proficiency Test (UKBlng) for UM students.
- f) Facilitating independent learning modules to prepare for the English Language Proficiency Test (UKBlng) for UM students.

BBB collaborates with several institutions in administering the test, such as IALF Bali for the IELTS Test and IIEF Jakarta for the ITP TOEFL. Such collaborations are the proof that BBB is one of the test providers with international standards.

Archive Center

The foundation of the establishment of the Archive Unit is Law Number 7 of 1971 and Decree of the Minister of Administrative Reform Number 09/KEP/M.PAN/2002. On 6 June 2006, with the Rector Decree Number 0398/KEP/J36/OT/2006, the University Archive Unit as an Active Archive and Static Archive Management Unit were established. In 2009, the UM Archive Unit received an award from the Minister of National Education as the best tertiary institution within the Ministry of National Education in the field of archives (SK Mendiknas No. 069/P/2009 dated 12 August 2009). It is only on 2 January 2014, with the Rector's Decree Number 17 of 2014, that the Archive Center was established as one of the Technical Implementation Units of Universitas Negeri Malang.

The Archive Unit has carried out various activities related to providing technical guidance for archiving management, supervision, restructuring (reducing archives), and work unit archives acquisitions, as well as providing archiving services to the academic community and the public in general which includes: Technical Guidance, Internships, Research, Observation, Consultation, PPL/PKL/Internship for university students and school students, archives/documents borrowing; with the hope of being able to prepare basic components to meet the criteria or minimum standards for University Archives as a response/fulfillment of Law Number 43 of 2009, Article 145 and the 2009 Ministry of National Education regulation that every PTN/PTS should establish a University Archive Center.

To prepare for the basic components and fulfillment criteria for the establishment of the UPT Archive Center, the management and organization of the archives of the Universitas Negeri Malang are as follows:

Vision

To make archives a source of information in the field of education, research, and application of science and technology.

Mission

- a. To organize an excellent archive management to produce quality and efficient information in the field of education and non-education.
- b. To conduct research and develop knowledge to achieve excellence in academic works that can serve as a model for educational and non-educational archive management.

- c. To apply science and technology in archive management for the benefit of the nation.
- d. To establish cooperation with various parties to improve the performance quality of archivist and work unit archive manager.
- e. To empower archivists and work unit archive managers to improve the role and image of UM.
- f. To establish a system of transparency, autonomy, and accountability of work units.

Goals

- a. To provide academic and administrative services for the availability of data/information in documents/archives required by students, teaching staff, educational staff, and the public.
- b. To actualize a university governance with the principles of good governance through centralized archive management.

Motto

Becoming prominence, and "Working for the Nation."

Institutional

The Universitas Negeri Malang Archive Center has been administratively formed based on the Rector's Decree Number 17 of 2014 on the Establishment of the Technical Implementation Unit for the Archive Center. Nevertheless, this archiving institution has not been operating until now.

Primary Responsibilities and Functions of the Archive Center

The primary responsibilities and functions of the UM Archive Center are (1) to design a work plan for the development of archives; (2) to create Archival Human Resources (HR) development work plan; (3) to develop guidelines for archiving; (4) to optimize the archival information system; (5) to manage active, inactive, static, and/or permanent records; (6) Assessing the shrinkage and destroyed archives; (7) to improve the arrangement of archives and archives acquisition of work unit continuously; (8) to preserve activities, media transfer, and archive maintenance (inactive/static/permanent); (9) to provide service of lending the active, inactive, and static archives; (10) to guide and supervise the archives management of work units and the performance of archivists regularly; (11) to develop the Human Resources for archivists/Archives Administrator of Work Unit; (12) to enhance the competence and create high competitiveness for functional archivists and work unit archive administrators; (13) to conduct technical guidance activities, internships, workshops, seminars, education and training for higher education archives; (14) to coordinate the archiving with the Ministry of Research, Technology and Higher Education, the National Archives of the Republic of Indonesia (ANRI), and the Archives of East Java Province.

Archive Services

The Archive Center has provided services archives to the academicians of Universitas Negeri Malang and the public users such as Consultation, Internships, Technical Guidance, Student Research, Student Observation, PPL/PKL/Internship for university and Secondary school students, and borrowing archives/documents. The organizations, government/private institutions that have collaborated with UM archive center in archiving including, UB, UNS, UNAIR, UIN, POLTEK, VEDC, UNITRU, IPB, UNNES, UNJ, UNY, UNLAM, East Java Archives Agency, Central Java Archives Agency, East Java Private Universities, UM academicians, and the general public.

To support the success of document/archive management and storage at Universitas Negeri Malang, there are: (1) Archive building/room for guest services, reading room, archive loan service, and archive processing. (2) Facilities and Infrastructure.

Human resources that manage work unit archives at Universitas Negeri Malang are 141 people including: Bureau (20 people), Faculties and Postgraduate (86 people), Institutions (8 people), Technical Implementing Units (6 people), and Non-Structural Work Units (21 people). While the functional archivists are 13 members with levels of positions: archivist executor is 1-person, additional executive archivist 7 people, supervising archivist 1-person, young archivist 2 people, and 2 middle archivists.

Coaching and supervision of archives within UM has formed a team, including 1) Archive Acquisition Team, Development, and Supervision of Correspondence and Records Administration. 2) Coaching Archiving and Archivists. 3) Technical Team for Assessing Credit Score for Archivist Position.

Archive Management

Archive management covers (1) Archival Guidelines that hold the Dynamic Archive Management; Static Archives Management; Archive Acquisition; Use of Paper for High- value Archives; Substantive and Facilitative Retention Schedule (Jadwal Retensi Arsip/JRA); Finance and Employment Retention Schedule (JRA); Archival Appraisal; Archive Destruction; Archivist Code of Ethics; Correspondence. (2) Archival Information System website at <http://unitarsip.um.ac.id>. (3) The advance of archives and or acquisition of work unit archives for the period 2008 s.d. 2016 with 48 activities (23 work units). (4) The Archives at the University Archive Center is derived from the acquisition of work unit archives with the following classification: a) Law/Government Regulation /Central Government Decree/Circular. b) Rector's Decree, Rector's Directive Number, Rector's Policy. c) Guidelines/operational guidelines (*petunjuk pelaksanaan*/Juklak)/technical guidelines (*petunjuk teknis*/Juknis). d) Report on the Implementation of the Three Pillars/Tri Dharma of Higher Education. e) Routine Reports and Development. f) Plans, Programs, and Development. g) Establishment Institutions/Work Units: University. Faculties, Institutions, Technical Implementation Unit (Unit Pelaksana Teknis/UPT), Non-Structural, Sub-Work Units, Foundations, Schools. h) Educators Files: Educator/Lecturer's Files, Professor's Files, Non-Permanent (temporary) Lecturer's Files, Lecturer's Retirement Files. i) Administrative and Functional Personnel Files. j) Partnerships between Higher Educations, Level I and II Regional Governments, Government and Private Institutions/Agencies. k) Initiation of Study Programs: Extension Program, Diploma 2 Program (DII), Diploma 3 Program (DIII), Undergraduate Program (S1), Master's Program (S2), Doctoral Program (S3). l) Accreditation of Institutions and Faculties. m) Documents of IKIP Malang/UM students. n) Buildings Documents. o) Slide Film. p) Research Report. q) Documents archives of State-owned Assets. r) Building Documentation, University Activities, and Guests. s) Asset Ownership Documents (buildings and land). t) Decree of the Faculty and Postgraduate Dean. u) The Rector's Speech. v) Inactive Archives and many others. (5) Archives Digitization process the types of archives that have high information, such as Formation of Institutions/Work Units, Initiation of Study Programs, Professors, Central Government Regulations/Decrees/Policies, Regulations/Decrees/Policies of Rector, Dean, Director of Postgraduate, Partnerships, Documents of educators, files of educational personnel, and other histories.

Office of International Affairs (HI)

International Affairs is in charge and has a function to assist universities internationalization processes through various programs, from collaborative programs

recommended by the government, such as joint degree programs and double degree programs, to other various alternative breakthrough activities. International Affairs manages its responsibilities and functions by designing, strategizing, and seeking additional funding and resources from inside and outside the country to arrange bilateral and multilateral universities of international partnerships. International partnerships involve academic and non-academic cooperation (GR No. 17/2010), that is the management of higher education, education, research, and community service (Permendiknas 26/2007).

Foreign Lecturers

Foreign lecturers are non-Indonesian lecturers who attain the higher education Tridharma program at UM for a certain period of time. The lecturer has to submit a recommendation application for Foreign Workers to the Indonesian Ministry of Education and Culture. After holding permission from the Ministry of Education and Culture, the applicant processes the IMTA helped by the UM International Affairs Office before teaching at UM. After that, they can submit an application for KITAS at the Immigration Office.

Foreign Researchers

Foreign researchers are non-Indonesian researchers who collaborate with academicians at UM to conduct research at UM. The foreign researcher must process a research permit application to the Indonesian Ministry of Education and Culture with a recommendation letter from UM beforehand.

UM Printing-Publisher

UM Publisher (UM Press) was established on 16 December 1988 and has published books for elementary schools, junior high schools, senior high schools, higher institutions, and the public. As a publishing institution, UM Press strives to disseminate knowledge by means of book publication with competent authors from UM and outside UM.

Since 27 June 1989, UM Press has been a member of the Indonesian Publisher Association (Ikatan Penerbit Indonesia/IKAPI) with the number 059/JTI/89 and a member of the College Publisher Affiliations (APPTI) with member's number 002.103.1.09.2019.

In addition to publishing, UM Press established printing in 1992 as a production unit that has developed rapidly. Besides handling the printing of textbooks published by the Universitas Negeri Malang, UM Press can accommodate orders for printed materials from work units at UM, such as educational guidelines, scientific journals, brochures, lecture materials, calendars, invitations, leaflets, and others. Since 2014, UM Press has merged into the Business Center of the Universitas Negeri Malang, and based on Rector Regulation No. 5/2015, UM Printing and Publisher had officially become part of the Universitas Negeri Malang Business Center.

Over time, with the integration of Publisher and Printing at the State University of Malang (UM Press) into the management of the UM business centre, publishers and printers have improved themselves in all lines, such as enhancing performance, administration, inventory, environment, service improvement, adding machines, and improving the system so that the direction of development in the context of progress and service and optimization of the business unit of the Universitas Negeri Malang can be clear.

PUBLIC FACILITIES

Universitas Negeri Malang (UM) is one of the notable universities with 1,063 lecturers, 1,026 administrators, and 30,004 students, according to the statistics in May 2021. Several public facilities are required to support their daily duties on campus. The availability of these public facilities is expected to facilitate the assignments academicians have whether it's directly or indirectly. Some of the necessary public facilities available in UM include student dormitories, swimming pools, BNI UM Service Offices, BRI UM Cash Offices, BNI, BRI, and BTN ATMs, meeting halls (*Sasana Krida, Sasana Budaya, Graha Cakrawala*), canteen, Post Office, Hindu Dharma Student Family Activities, People Activities (Catholic and Protestant), Religious Life Development, Al-Hikmah Mosque, Polyclinic, art facilities, sports facilities, transportation facilities, parking lots and campus traffic, student cooperatives, shops and cooperatives, hotspots, and guest houses.

Student Dormitory

To help students find a place to live that can support their studies. UM provides a student dormitory on each campus. A student dormitory on Campus I Jalan Veteran Malang, 2nd Campus on Jalan Ki Ageng Gribig Malang, and 3rd Campus at Jalan Ir. Soekarno No. 1 Blitar, with a total capacity of 1,399 students. Student dormitories began to be managed by the Dormitory Division, Business Center Unit, Universitas Negeri Malang in 2017.

On Campus I, Student Dormitory has 6 (six) building units, which are:

- (1) Edelweiss Dormitory with a capacity of 154 people,
- (2) Aster Dormitory with a capacity of 80 people,
- (3) Soka Dormitory with a capacity of 92 people,
- (4) Tulip Dormitory with a capacity of 258 people,
- (5) Lily Dormitory with a capacity of 123 people,
- (6) Dahlia Dormitory with a capacity of 404 people,

Matahari Dormitory of Campus II (Sawojajar) has a capacity of 150 people, whereas Mawar Dormitory of Campus III (Blitar) has a capacity of 180 people.

The facilities available for students who live in dormitories are bedrooms, prayer rooms, living rooms, dining rooms, televisions, wi-fi, and parking lots.

Training for students in the dorm is organized by the dormitory management team altogether with dormitory mentors and administrators. The activities are sports, religious instruction, dawn lectures, cross-faculty discussions, arts, computer courses, workshops in writing scientific papers, journalism, community service, excursion, and local workcamps.

In addition to serving housing within one year (as dormitory residents), student dormitories also provide daily or monthly for UM or non-UM students and the general public.

BNI UM Service Office

BNI UM Service Office, established in 1986, is a collaboration between UM and BNI Malang Main Branch Office. In the beginning, this bank held a status as the IKIP Malang Cash Office, and it was only known to pay tuition fees by students. Furthermore, on August 10th, 1994, it was legalized as a UM Sub-Branch Office. Then, in 2011 it became BNI Service Office

(*Kantor Layanan/KLM*) UM, which can serve tuition payments for UM students and other bank services. Close to the new academic year, BNI UM Service Office also serves SPMB Form payments and has been going on since 1988. BNI occupies an area owned by UM located at Jalan Surabaya No. 4 Malang. This place is strategic because it is close to the government and private agency offices. So it is very feasible to be accessed by parties outside the UM. BNI UM Service Office continues to develop its operational services. Various products that customers can get at this bank are (1) Saving Products: Current accounts, Deposits, Taplus, Business Taplus, Education Savings (Tapenas), BNI Haji, BNI Dollar, Employee Taplus (TAPPA), Taplus Muda, Taplus Anak Savings, Student Taplus/KTM, Deposit on Call (DOC), DPLK, and other derivatives. (2) Investment Products: BNI Life Multi Pro, BNI Life Cash Pro, Mutual Funds, ORI, SUKUK, etc. (3) Banking Services: Domestic remittances, Collection, SKB, Multi-Purpose Checks, Tax Payments, Fiduciary, Electricity Payments, Telephone Payments, SPP Payments, and entrance fees to universities throughout Indonesia through the means of H2H. (4) Foreign Transactions: Incoming Transfers, Outgoing Transfers, Travelers Check, Foreign Exchange, Export-Import, etc. (5) Electronic Channel Services: SMS Banking, Internet Banking, Phone Banking, Mobile Banking, etc.

Since 1990, following government policy, the BNI UM Service Office has also served payroll accounts for salaries at UM and other agencies both around campus and outside campus, also provide loan to lecturers and employees, which consists of:

- Consumer Credit:

Unsecured loans (BNI Flexi), Home Ownership Loans (KPR), Research Loans, Student Achievement Loans, and S2 and S3 Scholarship Credits for educational expenses.

- Earning Credit:

People's Business Credit (KUR), Working Capital Credit (KMK), and Investment Credit (KI).

The BNI UM Service Office opens to the campus community and the general public starting at 08.00-16.00 every day from Monday to Friday.

BRI UM Sub-Branch (*Kantor Kas*)

BRI of sub-branch UM was established in October 2007 and is a collaboration between UM and BRI Main Branch Martadinata Malang. This BRI-UM Office is at Jalan Surabaya No. 4 Malang, the location is in the UM area. It is advantageous to access because there are government offices and schools outside. BRI has an online network of 6,000 work units across Indonesia (Branch Offices, KCP, KK, and Terrace).

The products are (1) Britama Rupiah or Dollar, Britama Plan, Business Britama and Junio, Giro, Time Deposit, Haji Savings, Simpedes, BRI Credit Card, BRI DPLK, (2) Banking services include Domestic and foreign money transfers, Travelers Check Collection, (3) Other services cover Payments for telephone, electricity, and water, credit card payments for BRI, Standard Chartered Bank, Citibank, ANZ, HSBC, Motorbike installment payments: FIF, BAF, and SOF, Payroll for agencies and companies through payroll. Expenditure of SPP, SPSA, SPMB, starting from PAUD to University. And other facilities such as BRI internet banking, BRI Mobile Banking, BRI Phone Banking.

With savings from both Britama and Simpedes, there is a lottery managed every 6 months with gifts of houses, cars, and more. BRI Branch of sub-branch UM provides services to the community campus and the general public every weekday (Monday to Friday) from 08.00-16.00 WIB.

Meeting Halls

Universitas Negeri Malang (UM) has 3 (three) meeting halls with relatively large capacities, managed by Business Center Asset Management Team Universitas Negeri Malang since 2011 according to Rektor UM decree number 253 of 2011. In order to develop the business, in 2015, building management was included in the Facilities and Infrastructure Subdivision of the Property and Asset Optimization Division of UM Business Center under UM Rectorate Regulation number 15 of 2015. The meeting halls are Graha Cakrawala, Sasana Krida Building and Sasana Budaya Building.

The three buildings can be used for UM official activities, student affairs, internal activities by UM residents, UM partner institutions, and the general public who need facilities for meetings, seminars, workshops, graduations, weddings, exhibitions, musical performances/concerts, etc. For administrative services and information regarding the building's availability, you can contact the staff of the Facilities and Infrastructure Subdivision of the Property and Asset Optimization Division of the UM Business Center by calling (0341) 551312 ext. 420, or 081357025041.

Graha Cakrawala Building is located on Jalan Cakrawala kompleks Kampus I UM, with an area of 4,356 m²; capacity: Main hall: 2,000 people (with seating arrangement), or 3,500 people (without seating arrangement), Tribune: 2,789 seats. Graha Cakrawala building is often used for graduation activities, wedding parties, gatherings, music concerts, seminars/workshops, job fairs, exhibitions, and various cultural arts events/performances on a large scale.

The available facilities include:

- | | |
|---|-----------------------------------|
| ▪ Central AC | ▪ Microphone (wireless) |
| ▪ Standing AC | ▪ Main Stage 18 x 6 x 1.2 m |
| ▪ Generator 500 KVA (when the power goes out) | ▪ Side Stage 10 m x 6 m x 60 cm |
| ▪ Electricity 340 KVA | ▪ LED |
| ▪ Lighting standard | ▪ Banquet chair 800 pieces |
| ▪ Soundsystem 40,000 watt (output) | ▪ Grandstand chair ± 2,789 pieces |

Other supporting facilities includes:

- 2 rooms counter area @ 8 counters
- Backstage area : 2 dressing room, 1 transit room
- Prayer room
- Kitchen
- Toilet (main hall, building lobby and basement)
- Parking lot (basement and central park)

Sasana Krida Building is located on Jalan Veteran in the Campus Complex I UM. Built on a land area of about 3,500 m². Can be used for various activities, including: seminars, meetings, weddings, exhibitions, cultural arts performances, job fairs, graduations, and others. The Sasana Krida building can accommodate around 1,000 – 1,200 people (with the use of the side terrace area). The following facilities are available:

- Split Wall AC
- Standing AC
- Sound system 4,000 watt (output), Microphone (wireless)
- LCD Projectors (infocus) 5,000 lumens, Screen 3 x 4 m
- Long big table
- Chairs 200 pieces
- Generator (when the power goes out)

The Sasana Krida Building is equipped with:

- Indoor and outdoor building
- Kitchen
- Dressing room 2 x 3 m
- Side terrace 10 x 12 m (right left)
- Parking lot

Sasana Budaya Building is located on Jalan Semarang in the campus complex I UM, with a building area of approximately 900 m², which can accommodate around 900-1,100 invitees. The building is used for meetings, graduations (various schools), seminars, workshops, lectures, and other activities such as weddings and exhibitions, art performances, etc. The available facilities are as follows:

- Split Wall AC
- Standing AC
- Sound system 4,000 watt (output), Microphone (wireless)
- LCD Projectors (infocus) 5,000 lumens, Screen 3 x 4 m
- Long big table
- Chairs 200 pieces
- Generator (when the power goes out)

The Sasana Budaya Building is equipped with:

- Dressing room (3 x 6 m)
- Toilets in the building
- Kitchen
- Parking lot

Canteen

UM has many offices with a lot of people, and with the working/study hours that end in the afternoon/evening, a canteen unit for food is a must. There are canteen units located at each faculty, such as FIP, FS, FMIPA, FE, FIK, FIS, and BUK. This canteen provides the need for meals, beverages, and snacks for everyone on campus. These canteen and cafeteria units are expected to support campus residents who are studying until the afternoon or for those who don't have time to prepare food at home.

Post Office – UM Branch

The UM Branch Post Office is a form of improving services for the Academic Community of Universitas Negeri Malang to provide written-communication services, money transfers, and goods.

In January 1980, based on a cooperation agreement between the Malang Post Office at Jalan Merdeka Selatan No. 5 Malang 65119 with IKIP Malang at Jalan Surabaya No. 6 Malang 65145, at that time a postal service was operating under the name Additional Post Office Malang IKIP. The location was in IKIP Malang with a 3x3-meter room between the student activities building and the canteen. Later, they hope to provide better postal services. Not only academics on the campus but also people who live close to campus, government agencies, and the private sector near campus. Then, in 1991, a building was built on the land owned by IKIP Malang with an area of 200 m² located at Jalan Gombo No. 306 Malang 65145. Now the name is Post Office Malang State University 65114, located at Jalan Semarang No. 5 Building A 10 State University of Malang.

Several forms of services they serve at the State University Branch Office Malang, among others: Sales of Postal and Stamp Goods, Mail delivery, delivery of goods (Postal parcels), Shipping and money payments (Weselpos), Western Union, Savings e Batara Post and Shar-e, payment: PDAM, Telkomsel, FIF, ADIRA, OTO, Wom, BAF, Credit Card, Tax, Phone Account, and many more. Services are available for 5 (five) working days (Monday-Friday) with hours open the counter:

Monday-Friday	: 08.00 – 16.00 WIB
Saturday	: closed
Sunday/Holidays	: closed

Al-Hikmah Mosque

Al-Hikmah Mosque, on Jalan Ambarawa in Campus I UM, was initiated in the 1960s and officially established in 1981 so that it is possible to use adequately. This mosque area is about 3,000 m², with the main mosque building of 900 m² of total floor area (excluding the 2nd floor) and a 300 m² library. Nowadays, the management is right under the UM Rector.

This mosque has various activities, both routine and incidental ones. These activities are Quran studies and recitation for employees directed by the Quran recitation section of KORPRI, which is held once every two weeks on Thursday night. The recitation for women is organized by the recitation section of the Dharma Wanita UM. It is held every two weeks on Friday afternoons. In collaboration with *Takmir* and Executors of University Courses, Religious Life Administrators (Islamic Section) conduct TDI (tafaquh fi dinil islam) once a week on Saturday morning that students should attend for those who are taking Islamic studies. *Takmir* organizes routine activities, like Friday prayers and five daily prayers, regular lectures after each midday prayer, and the general studies on Tuesdays.

Christian Student Activities (Catholic and Protestant)

Protestant guidance is a routine activity, like weekly Bible Study Activities and Prayer Meeting. The service is at the KBK (Christian Families) building. Spiritual ministry can also be accessed online through the website at <http://imakris.ukm.um.ac.id>. Every year there are some incidental activities such as LKMO, Easter Celebration, Organization Gathering, Welcoming New Christian Students at Universitas Negeri Malang, Christmas celebrations, and Camp Regeneration for the newly formed team.

Catholic religious activities are meetings and celebrations. The meetings are monthly worship Activities or mass at the campus and meetings of deepening the faith (meditation, sharing, and discussion) once a month. Then the celebration of Christmas and Easter by worship/mass, the celebration of Easter together with Protestants, the routine pray the Rosary in May and October, joint ministry in orphanages or nursing homes in September, social service, and scientific seminars, as well as the welcoming ceremony for new Catholic students (Freshmen Pickup, Freshmen Performance, and CAMP).

Hindu Dharma Student Family Activities (KMHD)

The Hindu Dharma Student Family of Universitas Negeri Malang (KMHD UM) is one of the student activity units involved in the religious division, especially Hindu piouness. This organization aims to improve the spiritual quality of Hindu students at Universitas Negeri Malang.

The guidance of Hindus in UM embraces activities of dharma religion and dharma state. The implementation of religious dharma focuses on the Hindu belief (srada) in Ida sang Hyang Widhi (God Almighty) and His teachings. That is done by conducting a study of the scriptures through discussion (Dharmatula) and praying (Yadnya). Meanwhile, the implementation of state dharma is an effort to develop Hindu participation in national development. Cherishing and promoting an attitude of tolerance and the embodiment of tri harmony by demonstrating cooperation in socio-religious activities (Dharma Bhakti).

You can meet us at Kampung UKM-UM Lt. 2 No. 03 and you can also communicate with us on our social media with the username @kmhdum. We look forward to your presence. Thank you.

Polyclinic

The UM Polyclinic was established in 1969. The location is on Jalan Ambarawa in Campus I, with an area of 400 m². Not only medical services for UM buddies, but the Polyclinic is also open to the general public, especially residents around the campus. Most of the Polyclinic's operating funds come from UM and some from the patients.

Students and employees in UM are free from the cost of medical treatment and health checks (request for a health certificate for academic activities). Apart from these two elements, registration fees are charged as follows

1. Families and retired administrative staff	Rp. 3,000.00
2. Families and retired lecturers	Rp. 3,000.00
3. General public	Rp. 3,000.00
4. New registration plus the administration fee	Rp. 5,000.00
5. Health Certificate	Rp. 15,000.00

Treatment costs are based on the use of medicines and the use of other consumables. Medical services are supervised by three general practitioners, two dentists, two nurses, one midwife, one therapist, five administrators, and three honorary staff. Doctor services are on the working days. The Polyclinic service time is as follows:

1. Registration

Monday-Friday : 07.00 – 14.00 WIB

2. Service

Monday-Thursday : 08.00 – 14.30 WIB

Friday : 08.00 – 14.00 WIB

The types of services that are available at the UM Polyclinic include:

1. General health
2. Dental health
3. Massage therapy
4. Maternal and child health, including:
 - a. Pregnancy test;
 - b. Family planning services (KB);
 - c. Integrated Healthcare Center (*posyandu*) for toddlers on the first Wednesday of the week;
 - d. Integrated Healthcare Center (*posyandu*) for the elderly on the second Wednesday of the week;

Posyandu services include health education, growth checks for toddlers, and health checks for the elderly.

5. Additional services:

- a. early detection of cervical cancer and breast cancer through Pap smear and CBE (Clinical Breast Examination);
- b. request for a doctor's certificate for administrative purposes;
- c. a community to collect blood donors for humanitarian purposes into PMI Malang Branch;
- d. a place to collect blood donors for humanitarian purposes through the Malang Branch of PMI;

UM Polyclinic also collaborates with UM Laboratory Elementary School, UM Autism Lab School, and UM TPA for health checks and growth for toddlers.

Art Facilities

Encouraging and expanding student interests and talents in arts are bridging through the Student Activity Unit that provides choir, musical, dance, music, fine arts and crafts/skills, and drama/theater. The programs encompass the education and training for new members, routine training, incidental training, and group performances. The technical supervision is managed by each division.

Students who want to join the Student Activity Unit in the arts can register at the Secretariat (Choir, Karawitan, Dance, Music, Fine Arts, and Drama in their respective Student Activity Units). The training schedule and activities of each art division are arranged by each UKM.

In another section; music, and singing, there is an art group whose members are lecturers and administrators.

Sport Facilities

UM provides several facilities to support the academic activities in the Faculty of Sports Science (FIK), sports activities for lecturers, staff, and students in general, such as a soccer field (Cakrawala Stadium), Cakrawala tennis court, basketball court, table tennis, soccer field, volleyball, beach volleyball field, badminton court, swimming pool, fitness center, and multipurpose building.

Two soccer fields on Campus I and Campus II. 3 (three) tennis courts are located on Campus I. 3 (three) basketball courts are located on campuses I, II, and III. There are 5 (five) volleyball courts, 2 (two) units located on Campus I, 2 (two) units on Campus II and 1 (one) on Campus III. There are 4 (four) badminton courts located on Campus I, 1 (one) of which is located in the Soka Building and 3 (three) in the FIP Joint Lecture Building.

The procedure of asking for permission to use sports facilities is no different from other public facilities, by submitting an application to the Rector c.q. Vice-Rector II in which are then arranged and adjusted to the schedule for using available sports facilities.

Coaching for talented students in various sports is carried out through the Student Activity Unit (UKM), coordinated by the Sports Science Faculty (FIK). Sports UKM includes the Representative of Martial Arts, football, basketball, volleyball, bridge, tennis, table tennis, badminton, softball, *Sepak takraw*, chess, and swimming. The training schedule is planned and decided by each technical coach.

No sports association is specifically joined by lecturers or educational staff. However, to maintain body fitness, there are Physical Fitness Gymnastics (SKJ), Fitness Center, badminton, and tennis. These four types of sports are intensively done and scheduled regularly and can be accompanied by students and the public.

UM residents who are interested in participating in the Tennis Court, which is located on Campus I, can contact the Business Center. Meanwhile, those who are outside UM residents can apply for an application to the Vice-Rector II.

The Fitness Center is located at Campus I of the Faculty of Sports Science (FIK), equipped with various facilities for the needs of members and doctor consultations. This fitness center can accommodate about 40 people. For the exercise, 5 (five) aerobics instructors and 5 (five) professional instructors and equipment are guided. Exercise time is held 3 (three) times a week. The training schedule is determined every Monday, Wednesday and Friday, 07.00-07.30.

Transportation Facilities

To support the meticulous official activities and social activities, UM accommodates various types of vehicles. These vehicles comprise of: 10 minivans with a capacity of 6-7 people each, 1 unit of a sedan with a capacity of 4 people, 4 units of minibuses with a capacity of 8-14 people, 2 units of buses with a capacity of 28-33 people, 1 unit of water tanker, 2 units ambulances, 2 units of garbage trucks, 1 unit of crane truck, and 3 units of pick-up cars.

Those transportations have been taken for official service operational activities such as seminars, workshops, workshops, education and training, KKN, study tours, sports activities and visits to other campuses, social and religious activities. People from or outside UM who want to use the vehicle can reach the Household, General Affairs, and Finance Bureau Subdivision (BUK) UM Phone (0341) 551312 ext. 1113 by filling out the form provided, following the procedure, and fulfilling the specified requirements.

Parking Lots and Campus Traffic

UM provides a costless parking area in several places for lecturers, education staff, students, and guests. The main parking lot with the largest capacity is in the south of the Graha Cakrawala, and the other smaller parking spaces are classified into 4-wheeled and 2-wheeled parking areas. The 4-wheeled parking areas are in the front of the Building A2 and behind it, in front of the Autistic School, in front of the Women's Dormitory, in front of D2 Building, in front of D4 Building, in front of G4 Building, between H7 and H8, in front of Graha Rectorate, the basement of Graha Rectorate, in front of Sasana Krida, in front of Sasana Budaya, in front of Mandarin Learning Center, and next to Building I2-I5. The 2-wheeled parking area is next to Building C1, in front of Graha Rectorate, behind A2, FIP, FE, behind D9 Building, next to the Mosque, MIPA, FIK and in front of the UM Car Garage.

Users should not park their cars, motorbikes, bikes, buses, and similar vehicles outside the space provided for security and management. Especially for bus vehicles, it is only allowed to park in the south of the Graha Cakrawala. This parking lot is patrolled by a security guard (*satpam*). Cars and motorbikes should not park on the streets of the campus area that may cause traffic jams.

Moreover, to maintain campus security and management, there are 4 (four) gates for the entrance access: Jalan Semarang, Jalan Surabaya, Jalan Veteran, Jalan Ambarawa, specifically for Jalan Ambarawa gate is only allowed two-wheeled vehicles and similar vehicles.

Shops and Cooperatives

There are two central cooperatives at UM, the UM Student Cooperative (KOPMA) and the Republic Indonesia Employee Cooperative (KPRI) UM. The services provided by the two cooperatives are not limited to their members but are also for the public.

KOPMA UM has business fields that include shops, services and production units, savings and loans, and education improvement. The shop unit sells books, clothing, and office stationery, while the service and production unit provide screen printing services, cafeterias, and photocopying service units. The Savings and Loans Unit is programmed to help students (members) who need assistance in paying tuition fees and living expenses (late money orders). The education improvement unit organizes cooperative education and training for members and supports cooperatives at schools, groups/organizations, state universities, and private companies both inside and outside Malang. In addition, KOPMA UM assigns members to participate in various activities organized by cooperative organizations outside the campus.

Furthermore, the Republic of Indonesia Employee Cooperative (KPRI) UM develops business units including savings and loans business units, shopping/self-service business units, collective payment of electricity, telephone, and water bills.

For the savings and loan business unit, the facilities provided for the members are: (1) loans up to Rp100,000,000.00 with a service of 0.96% reducing with a maximum installment period of 180 months; (2) interest-free social loan with a maximum installment of Rp1,000,000.00 with a maximum installment of 20 months. Members who save at KPRI UM are given services per month at 0.30%, without any share (regular), and future savings (Tabungan Masa Depan/TMD) are flat services at 0.4% with a minimum period of 1 year (12 months) and can be extended. To expand the range of services and to provide convenience, members are welcome to shop for all the needs of members in all stores in Malang and outside Malang in cash then purchase receipts can be exchanged directly in the savings and loan section, then the goods can be paid in installments for a maximum of 180 months with a maximum credit of Rp100,000,000.00 with services of 0.96% reducing.

Shop/market units provide needs for members, school needs, other household needs, both primary and secondary. For cash transactions of Rp400,000.00 and above, they will get a 2% discount and delivery service to their home (Malang city only).

In the Social Sector, KPRI UM provides inpatient assistance for members of Rp500,000.00 and their families (wives/husbands/biological children) of Rp400,000.00. In a year, maximum support can be given twice. To provide security for family members, KPRI UM also provides collateral for loans made up to a maximum of Rp200,000,000.00.

Efforts to improve services to members are proceeding, such as collective payment of electricity, water, and telephone bills through KPRI UM. These facilities aim for members not to queue while paying. It is more economical, and for preventing dismissal to pay their bills. The additional fee is only Rp1,000.00 (one thousand rupiahs) per account and payment by deducting your salary.

For further information, please contact KPRI UM (0341) 553-921, 588-255. For shops or supermarkets, please dial 0812-3205-6065 (tel./WA).

Guest Houses

UM has 3 guest houses, located at Jalan TGP No. 9 and TGP No. 11 Malang, and the UM guest house is in the Campus I area. As the name intends, this guest house is for guests visiting UM.

The guest houses at Jalan TGP No. 9 and No. 11 extend over 1.137 m², building area of 350 m², with 2 living rooms, 10 bedrooms which can accommodate 20 guests. This building is fitted out with bedrooms and amenities, telephone, bathroom, living room, dining room, kitchen, TV, refrigerator, LCD and projector screen, table and meeting chairs. Meanwhile, the UM guesthouse in the Campus I area, facing Jalan Veteran No. 9 Malang, are available only for SM3T students under the coordination of LP3 UM.

To use the guest house, guests are required to submit an application letter to the Rector c.q. Vice-Rector II and copy to the Household, Bureau of General and Finance Subdivision (BUK) UM.

STUDENT AFFAIRS

The development of the student affairs as a UM subsystem is the responsibility of the entire academic community. Therefore, the educational interaction between supervisors (lecturers) and students must be in a facilitative atmosphere full of confidentiality following the principles of Tut Wuri Handayani. Student development programs cover the improvement of intellectual and science, talents, interests and skills, welfare, social care, and other supporting activities.

Following the Minister of Education and Culture Decree Number 155/U/1998 on General Guidelines for Student Organizations in Higher Education, the development of student life is provided through extracurricular activities.

Student Organizations

The student organizations (*Ormawa*) at UM are organized “from, by, and for” students. As the main person in charge (PIC) and the PIC in the faculty, the representatives are responsible to the university or faculty. This student organization is proposed as a place for self-development for students to broaden their horizons and enhance their intelligence and integrity. *Ormawa* activities at university, faculty, and department levels focus on improving students’ achievements.

Pursuant to the Rector of Universitas Negeri Malang Regulation Number: 13/KEP/UN32/KM/2012 of 2012, the student organization structure embodies Student Government Association (OPM) and Student Non-Government Association (ONPM). OPM has three levels, which are (1) University Level, consisting of the Student Representative (DPM), the Student Executive Board (BEM). (2) The Faculty Level has a Student Council (DMF) and the Faculty-Student Executive Board (BEMFA). (3) The Department Level is called the Department/Study Program Student Association, while the Student Non-Government Organization (ONPM) is a Student Activity Unit (UKM).

The status and functions of each level of the student organization are as follows:

The Student Government Association (OPM)

The University Legislative Institution (*Lembaga Legislatif Universitas/LLU*), also called the Student Representative Council (*Dewan Perwakilan Mahasiswa/DPM*), is a normative institution and the highest representative of student organizations within UM students. It is a non-structural institutional subsystem at the university level; as a part of norms initiator, bridging aspirations, planning, establishing GBPK, and supervising the activities of *ormawa* in UM, and formulating positive legal substances that are determined to maintain and enforce organizational norms and ethics.

The University Executive Institution (*Lembaga Eksekutif Universitas/LEU*) also called the Student Executive Board (*Badan Eksekutif Mahasiswa/BEM*), is an executive institution and a non-structural institutional subsystem at the university level. They assist and as the coordinator of student activities at the university level and implementing GBPK.

The Faculty Legislative Institution (*Lembaga Legislatif Fakultas/LLF*) or known as the Faculty Student Council (*Dewan Mahasiswa Fakultas/DMF*), is a normative and highest representative institution in the faculty. It is a faculty-level non-structural institutional subsystem that is responsible as a communication forum, leading aspirations, planners, GBPK

settlers, and supervising the faculty-student organization activities. Also, it has to perform positive legal substances to maintain and enforce organizational norms and ethics.

The Faculty Executive Board (*Lembaga Eksekutif Fakultas/LEF*) or the Faculty Student Executive Board (*Badan Eksekutif Mahasiswa Fakultas/BEMFA*) organizes student activities, and it is a non-structural subsystem at the faculty level. They are qualified as coordinators of student activities and initiator of GBPK at the faculty level.

The Department Student Association (HMJ) or HMP is an executive organization at the department or study program level as the director of student activity work programs based on the department/study program. It is a non-structural institutional subsystem in the faculty that operates as a forum for describing, implementing, and developing student activities according to the department/study program. It has responsibility for coordination and synchronization of *ormawa* activities at the faculty level.

In line with the number of faculties at UM, there are 8 (eight) Faculty Legislative Institutions (LLF) and 8 (eight) Faculty Executive Institutions (LEF), while the Department/study program Student Association is following the number of departments/study programs in each Faculty in UM.

Student Non-Governmental Organization (ONPM)

Student Non-Governmental Organization (ONPM) is an organization that cultivates talents and interests outside OPM. Organize a forum in the form of a Student Activity Unit (UKM) for student activities. There were 34 types of UKM in 2019 and classified into six areas, (1) Cognition; (2) Arts; (3) Sports; (4) Special Interests; (5) Welfare; and (6) Religious activities.

Student Development Program

The student development program is designed according to the current changes of world developments that affect students from time to time. These program activities are cognition and scientific expertise, interests, and skills; welfare; social care; and supporting activities.

Cognition and Science

This student program aims to instruct in a scientific manner, stimulate creativity and innovation, increase the experience to research and write scientific works, professional understanding, and student teamwork, both at universities and between universities at home and abroad.

This activity can take the form of National Student's Scientific Week (*Pekan Ilmiah Mahasiswa Tingkat Nasional/PIMNAS*); Student Creativity Program (*Program Kreativitas Mahasiswa/PKM*); National Best Achieving Students (*Mahasiswa Berprestasi Tingkat Nasional/Mawapres*); Cooperative education, Soft Skill Training, ESQ Network, and other similar activities.

Talents, Interests, and Skills

Student programs and activities that endeavor to enhance student abilities in practical management, organization, foster recognition of sports and arts, scouting, conscription (*Bela Negara*), environmental and adventure activity, journalism, and social service.

This activity can take form of; Student Management Skills Training (LKMM), National Student's Sports Week (POMNAS), POM ASEAN, Universiade; National Student's Art Week (PEKSIMINAS); Student Scouts; Student Regiment; Student Association for Environmental and

Adventure Activity (Mapala); Campus Magazine; Student Volunteer Corp; Entrepreneurship; and other similar activities.

Welfare

Welfare is a program that aims to support students' physical, mental and religious well-being. The projects are Scholarships, Student Apartment/Rusunawa, Student Canteen, Student Cooperative (Kopma); Polyclinic; Student Musabaqah Tilawatil Qur'an (MTQ); Ecclesiastical Choir Feast (Pesparawi); and other similar activities coordinated by P2KB-LP3, religious activities managed by students of each religion: Islam by the Al Hikmah Mosque Da'wah Association (BDM), and the Al-Quran Study Club (ASC) by the Christian Student Association (IMAKRIS), Catholicism by the Catholic Family Association (IKK), and Hinduism by the Hindu Dharma Student Family (KMHD).

Social Care

This program intends to grow community service, instill a sense of nationalism and integrity, nurture the love for the homeland and the environment, and dignify the awareness of social, national, and state.

The activities are Education and Training on Prevention of Drug Abuse and Prevention of the Spread of HIV/AIDS; Development of the Assisted Village; Indonesian Cruise Ship; Student Dialogue; and other similar activities.

Supporting Activities

Supporting activities in UM are:

- (1) Program that proposes to improve the attitudes and abilities of lecturers as a supervisor in guiding student activities. Student Affairs (PP-OPPEK); Student Management Skills Training of Supervisor (PP-LKMM); Student Cognition Advisor/Assistant Training (PPPM), and other similar activities; The activity can be Training for Trainer Orientation for Development of Mentors.
- (2) Programs that aim to upgrade facilities and infrastructure for student activities. The projects are: development of student information systems, procurement and maintenance of facilities and infrastructure for student activities, and other similar activities.

Student Creativity Program

DP3M *Ditjen Dikti* initiated this project in 2001. Student Creativity Program (PKM) integrates student programs, education activities, research, and community service with attentive students.

The mission of PKM is to lead students to enlightenment for creativity and innovation based on knowledge of science and technology.

Meanwhile, PKM tries to prepare students to become independent and wise leaders, to provide opportunities to implement skills, expertise, responsibility, build teamwork and develop creative movements in their fields of knowledge.

The PKM encompasses five types of activities: research, utilization of technology, entrepreneurship, community service, and scientific writing.

PKM participants are open to all students, both Diploma and Undergraduate programs, individually or in groups with one lecturer as a supervisor.

PKM teams that pass the selection will be monitored and evaluated by a team from *Dikti* during the activity. Those who are declared successful as finalists will be invited to presentations at PIMNAS to compete for the national level PKM championship. The training process and preparation of proposals at the university are held around March – September.

From October to November, the proposals are sent to the Simlitabmas website of the Directorate General of Learning and Student Affairs; Ministry of Research, Technology and Higher Education (*Dirjen Belmawa Kemristek Dikti*) to be selected. Every selected proposal gets funding a maximum of Rp6,000,000.00 – Rp10,000,000.00

The Most Outstanding Student Selection

The Most Outstanding Student Selection (Pilmapres) is aimed to introduce a scientific and a professional attitude to students, stimulate students to create innovative-productive activities, introduce study habits diligently and regularly, and give rewards to motivate students who excel to compete and achieve higher achievement. Outstanding student selection is carried out at the faculty level and university level for the Undergraduate program. Mawapres from Diploma 3 program is only at the faculty level (for faculties that hold the selection in Diploma 3 education levels). Qualifications to join the selection: active students (a maximum of six semesters for undergraduate programs and four semesters for Diploma programs), maximum age is 21 years old for Diploma programs and 22 years old for Bachelor program, good personality, writing scientific papers, English language skills both passive and active. The selection of Best Students is held in February – March. First Winner at the university level will participate in the National level selection in Jakarta. First Winner Mawapres at the university level receive cash prizes from UM Rp2,500,000.00, Mawapres II Rp2,000,000.00, and Mawapres III Rp1,500,000.00, and exemption of UKT for 1 (one) semester.

Scholarships

The types of scholarships for Diploma and undergraduate students (managed by the Student Affairs Division of BAKPIK) are Bidik Misi, Smart Indonesian Card (*Kartu Indonesia Pintar/KIP*) Tuition, Single Tuition Assistance (UKT) KIP-K Program, Education Affirmation Scholarship (Adik), Disability Scholarship (*Beasiswa Difabel*), Toyota Astra Foundation, PT. Adaro Foundation (A & A Rachmat Foundation), Bank Indonesia Scholarship, Djarum Scholarship, Bank Rakyat Indonesia Scholarship (Smart Scholarship) and National Amil Zakat Board Scholarship (BAZNAS).

The general requirement for scholarship candidates for Diploma and Bachelor programs; Toyota Astra regular; PT. Adaro Foundation (A & A Rachmat Foundation); Baznas Scholarship; Bank Indonesia Scholarship, etc. is a minimum GPA of 3.00. Several kinds of scholarships prioritize students from middle-lower economic level who are active in student organizations and are not currently receiving scholarships from other sources.

For further information of requirements, you can contact the Student Welfare Services Subdivision of the Student Affairs Division, BAKPIK UM Graha Rektorat 2nd Floor, telephone. (0341) 551-312 ext. 1138.

Scholarship registrations are done online in the current fiscal year according to the registration of each type of scholarship. The selection of scholarship types depends on the schedule set by the sponsors. The amount of the scholarship per month is as follows:

- | | |
|--|-------------------|
| 1. Bidik Misi On Going and College KIP: | |
| a. Living expenses | = Rp. 700,000.- |
| b. Education costs | = Rp. 400,000.- |
| 2. UKT KIP-K Program Assistance | = Rp. 2,400,000.- |
| 3. Toyota Astra Foundation | = Rp. 250,000.- |
| 4. PT. Adaro Foundation (A & A Rachmat Foundation) Scholarship | = Rp. 750,000.- |
| 5. Bank Indonesia Scholarship | = Rp. 1,000,000.- |
| 6. Djarum Scholarship | = Rp. 750,000.- |

- | | |
|--|-------------------|
| 7. Educational Affirmation Scholarship | |
| a. Living Expenses | = Rp. 1,000,000.- |
| b. Education Costs | = Rp. 400,000.- |
| 8. Bank Rakyat Indonesia Scholarship (Smart Scholarship) | = Rp. 500,000.- |
| 9. National Zakat Board Scholarship (BAZNAS) | |
| a. UKT/ Semester | = Rp. 4,000,000.- |
| b. Allowance | = Rp. 400,000.- |

The requirements and schedule for Scholarships acceptance depend on the request from the sponsor.

Student Social Fund

Since the academic year of 2011, all students are covered by social assistance in case of an accident, illness, and death during their studies at Universitas Negeri Malang, in which they are registered as the students of Universitas Negeri Malang.

The amount of social assistant for students is arranged based on the Rectorate of Universitas Negeri Malang Decree on Other Input Expense Standards for 2021 Number 4.1.47/UN32/KU/2021, dated January 4, 2021 with details as follows:

1. Death due to accidents and funeral costs (on academic duties)
Maximum Rp15,000,000.-
2. Permanent disability due to accidents (on academic duties)
Maximum Rp25,000,000.-
3. Hospitalization costs due to accidents (on academic duties)
Maximum Rp15,000,000.-
4. Death due to illnesses (causes other than academic duties)
Maximum Rp5,000,000.-

Information and claims can be sent to the Welfare Services Subdivision of Student Affairs Division of BAKPIK (Graha Rektorat fl. 2), tel.551-312 ext. 1138 by submitting relevant evidence.

EMPLOYEE AFFAIRS

The formation of staff at Universitas Negeri Malang consists of Civil Servants (PNS), non-PNS Permanent Employees as lecturers, and temporary employees or contract employees as educational staff. The regulation of Civil Servants is in Law Number 5 of 2014, Government Regulation number 11 of 2017, and Number 17 of 2020. Non-PNS Permanent Employees as lecturers are regulated in UM Rector Regulation Number 14 of 2017 and Number 11 of 2019, while non-permanent employees are stipulated under UM Rector Regulation Number 5 of 2013.

According to the function, UM employees are grouped into (1) teaching staff consisting of 908 civil servant lecturers and 155 non-civil servant permanent lecturers, and (2) education personnel with a total 513 civil servants, including 88 specific functional staffs and 502 non-permanent employees. They are needed to support the administration of education in achieving the goals of national education.

Accomplishing the needs of UM employees is inseparable from the national manpower requirements compilation system through the online Resource Management Unit (*Satuan Manajemen Sumberdaya/SMS*) facility and formation system. The formation is employees' data according to position, class, area, gender, and age with the estimation of changes in composition, estimation of employee supply in 2021-2025, and the balance of needs and supplies for 2021-2025, all of which are compiled accordingly to position and the results of job evaluation using analysis calculation of workload and priority scale.

Procurement of Employees

The procurement of UM employees is executed using two online ways. Those are the general approach and the restricted approach. The general one is once a year and nationally conducted known as the selection of CPNS, while the restricted one is through the appointment of permanent employees and temporary employees who meet the criteria.

The general provisions state that those who can register (apply) as employees for the public program include: (1) Indonesian citizens; (2) Minimum age of 18 years and maximum 35 years; (3) Have specific accredited educational qualifications for good/best/cum laude graduates; (4) No criminal record; (5) Has never been dishonourably discharged; (6) Not having the status of a PNS or CPNS; (7) Is not under contract with other institutions/tertiary institutions; (8) Is having a good character; (9) Is physically and mentally healthy; and (10) Do not become administrators and/or members of political parties.

The general-provisions-applicant who passed administrative verification can take the Basic Competency Selection (SKD) and if the applicant passed the SKD they have to continue to take the 2nd phase exam, like Field Competency Selection (SKB) and other technical capabilities according to the qualifications and needs of the work unit. Applicants who are passed and accepted are asked to send the supporting requirements for their appointment as CPN to the Ministry of Research, Technology, and Higher Education.

Academic/Functional Ranks and Levels

Rank and class/area are the level of position of a civil servant in the personnel systems and used as the basis of salary, while the position shows the duties, responsibilities, authority, and rights of a civil servant. Rank and level of civil servants are Junior Clerk/ *Juru Muda* (I/a), First Class Junior Clerk/ *Juru Muda Tk. I* (I/b), Clerk/ *Juru* (I/c), First Class Clerk/ *Juru Tk. I* (I/d),

Junior Supervisor/ *Pengatur Muda* (II/a), First Class Junior Supervisor/ *Pengatur Muda Tk. I* (II/b), Supervisor/ *Pengatur* (II/c), First Class Supervisor/ *Pengatur Tk. I* (II/d), Junior Superintendent/ *Penata Muda* (III/a), First Class Junior Superintendent/ *Penata Muda Tk. I* (III/b), Superintendent/ *Penata* (III/c), First Class Superintendent/ *Penata Tk. I* (III/d), Administrator/ *Pembina* (IV/a), First Class Administrator/ *Pembina Tk. I* (IV/b), Junior Administrator/ *Pembina Utama Muda* (IV/c), Middle Administrator/ *Pembina Utama Madya* (IV/d), and Senior Administrator/ *Pembina Utama* (IV/e).

Every new officer of a specific department and rank following the level of education. According to the regulations of the rank level is determined as follows: (1) Class I/a space for those who at the time of applying at least have a Graduation Certificate on Primary School Degree (SD) or equivalent; (2) Class I/c for those who at the time of applying hold a Graduate Certificate of Lower Secondary School (SLTP) or equivalent; (3) Class II/a for those who at the time of applying hold a Graduate Certificate of Upper Secondary School (SLTA), Diploma 1, or equivalent; (4) Class II/b for those who at the time of applying have the Graduate Certificate from School of Special Education Teacher of Diploma; (5) Class II/c for those who at the time of applying for a minimum have a Bachelor's Degree, Academic, or Diploma 3; (6) Class III/a for those who at the time of applying have a Certificate of Bachelor's Degree (S1), or Diploma 4; (7) Class III/b for those who at the time of applying own Certificate of Doctor Degree, Pharmacist Degree and other equivalent Degree Master (S2), or Specialist Degree (1); (8) Class III/c for those who at the time of applying for a minimum have a Doctoral Degree (S3) or Specialist Degree. The next promotion is given an award for the service of the employee. The next order of rank is: First Class Superintendent (III/d), Administrator (IV/a), First Class Administrator (IV/b), Junior Administrator (IV/c), Middle Administrator (IV/d), and Senior Administrator (IV/e).

Regular promotion for civil servants is offered up to: (1) Junior Supervisor (II/a) for those with a Certificate of Primary School/SD, (2) Supervisor (II/c) for those who have a Certificate of Lower Secondary School/SLTP, (3) First Class Supervisor (II/d) for those who have STTB First Level Vocational School, (4) First Class Junior Superintendent (III/b) for those who have a Certificate of Upper Secondary School/Vocational School/SLTA, 4 Year High School, Diploma I Degree or Diploma II Degree, (5) Superintendent (III/c) for those who have a School of Special Education Teacher Degree, Diploma III Degree, Bachelor's Degree, Academy Degree, (6) First Class Superintendent (III/d) for those who have a Bachelor's Degree (S1) or Diploma IV degree, (7) Administrator (IV/a) for those with a Doctor, Pharmacist Degree, and other equivalent Degree, Master Degree (S2), (8) First Class Administrator (IV/b) for those who have a Doctoral Degree (S3).

The duties and responsibilities of lecturers include Tri Dharma Higher education, those are education, research, and community service. According to *Permenpan* and RB Number 17 and 46 of 2013, Joint Regulation of Mendikbud and Head of BKN Number 4/VII/PB/2014 and 24 of 2014, *Permendikbud* Number 92 of 2014, Operational Guidelines for Evaluation of Promotion Credit Numbers/Functional Department of Director General of Directorate General of October 2014, UM Rector Regulation number 11 of 2015 and other related regulations. The first promotion of the academic/functional department for the Master (S2) graduate lecturer in the position of Assistant Member of class III/b and for the Doctoral (S3) graduate lecturer in the Lecturer class III/c by including some credits required according to the academic department/functional to be achieved. Furthermore, lecturers can improve their academic positions when they have met the specified credit score. The positions of lecturers from the

lowest order to highest order are as follows: (1) Assistant Expert, (2) Lecturer, (3) Head Lecturer, and (4) Professor.

Education

In order to improve the quality, UM PNS are allowed to attend Master (S2) education both domestically and abroad, and abroad for Doctor (S3) for junior UM lecturers since their employment in 2008 who are obliged by an agreement for further study abroad. To support the program, the Directorate General DIKTI Ministry of Higher Education, Culture, Research and Technology, in collaboration with the Finance's Education Fund Management Institute (LPDP) provides funds, like Academic Higher Education Lecturer Education Scholarships for permanent university lecturers within the Ministry of Education and Culture who already have NIDN/NIDK to take postgraduate program. This program aims to accelerate the lecturers with S2 and S3 qualifications in institutions according to the 2020-2024 Renstra Universitas Negeri Malang. To support the lecturers who will continue their master/doctoral education, UM also facilitates scholarship and English/IELTS training, both held at UM Language Centre and in PTN outside UM.

Besides, the Ministry of Education and Culture also provides opportunities for lecturers who are taking in-country doctoral education program (S3) to do internships at international universities for at least 4 months through the International Publication Quality Improvement Program (Sandwich-like) to write international publications. Other programs offered by the Ministry of Education and Culture are the Bridging Program, Talent Scouting, Scheme for Academic Mobility and Exchange (SAME) which sends lecturers or doctoral lecturers (senior) to universities/research institutions abroad. This program, among others, aims to facilitate lecturers to develop research and publications in international journals, new teaching materials, and learning methods under the latest developments in the world of international education and so on. The basic principles of this activity are quality, partnership, and sustainability in international cooperation.

Meanwhile, lecturers who already have doctoral qualifications still have a chance to get professional guidance through various activities, for instance, the Post-Doctoral Program. Post-Doctoral Program is an activity from Directorate Resources, Directorate General of Higher Education to provide opportunities for young doctors to broaden their knowledge in doctoral studies through joint research and international publication activities with a senior mentor from a partner university overseas.

Through the Islamic Development Bank (IDB) Project, in 2016, UM plans to increase lecturer PNS competencies based on a selection process for lecturers to take part in the Doctoral program (S3) in 2017. It is in line with UM Rector's Regulation number 24 of 2016 about the obligation of study abroad in higher education for young lecturers at State University of Malang. Also, IDB funds are to facilitate education and training that support the learning innovations.

In order to support the S2/S3 education program, several programs are facilitated, such as English language training in improving IELTS, Bridging Program, and Talent Scouting. In general, education programs for civil servants are regulated in *Permendiknas* number 48 of 2009 about other applicable regulations.

Echelon

Echelon is the level of Structural Position held by Civil Servants. The present echelon applies based on statutory regulations, those regulated by Government Regulation Number

100 of 2000 in conjunction with GR 13 of 2002. Echelon Structural Positions in UM are (1) Echelon IIa (Head of Bureau), (2) Echelon IIIa (Head of Division), and (3) Echelon IVa Head of Subdivision. In addition, with the enactment of *Menpan* RB Number 13 of 2019 concerning Proposal, Determination, and Guidance of Functional Positions for Civil Servants, Administrative Positions, which in this case are echelon IIIa and IVa, are equalized to Certain Functional Positions of 50 people into 8 types of functional positions, namely 1) Budget Analyst; 2) State Budget Financial Management Analyst; 3) Public Relations Institutions; 4) Librarian; 5) Computer Institutions; 6) Archives; 7) Goods/Services Procurement Manager; and 8) Staff analyst.

The Presidential Decree of the Republic of Indonesia Number 199 of 1998 explains that besides implementing the Tri Dharma of Higher Education, lecturers can hold additional duties as Rector, Vice Rector, Dean, Deputy Dean, Head of Institution, Head of UPT, Central Head, Head of Department, Chair of Study Program, and Head of Laboratory. This additional task is not a structural position.

Leave

Civil servants leave is regulated by the Regulation of the State Personnel Agency of the Republic of Indonesia Number 24 of 2017, which consists of sick leave, annual leave, maternity leave, great holiday, urgent leave, and leave out of state liability. Sick leave is allowed for a civil servant who is ill and if more than two days there must be a statement from a doctor. Civil servants who are ill for one year may receive sick leave and can be extended for six months. If after one and a half years do not recover, then it must be checked by the Council of Civil Servants. Annual leave given to civil servants for 12 working days (including joint leaves), can be taken more than once. If the reason for the service cannot be abandoned, then the annual leave can be taken fully in the following year plus the current year. The unused allotment of annual leave is rollover to the following year for a maximum of 6 working days.

Maternity leave is only allocated to female civil servants, and at least three times after the person became a civil servant. Duration for maternity leaves is one month before and two months after giving birth. The fourth and later maternity must use the leave out of state liability.

A great holiday is given to civil servants who have worked for at least 5 years continuously by taking into account the annual leave concerned. Great holiday once for 3 months and can be used to fulfill religious obligations. Urgent leave is an important reason given to civil servants to manage heritage property: parents, in-laws, relatives who are seriously ill/passed away. and first marriage with a maximum leave for two months.

Leave outside the country's liability is given to civil servants who are in dire need and have been serving the government for 5 years in a row. Leave out of the country's liability is granted for a maximum of years and can be extended for 1 year with the consent of the Head of BIT. Civil servants who have completed this leave must report to their agency for at least 1 month after taking the leave to be reactivated after obtaining the approval of the Head of BKN.

Health Insurance

Health Insurance is administered by the Health Insurance Agency (BPJS) and is provided to all civil servants/CPNS including retirees and their families registered in the Personnel

Division. Health insurance for non-permanent employees through BPJS Health and BPJS Employment.

To get health insurance services, each participant must have a BPJS Card (formerly ASKES). They can own the card by filling in the list of contents attached with a photocopy of the valid Population Card, black and white or colored photo size 2x3 cm, and the latest SK two pieces each. Changes/mutations of participants such as changes in residence, class, marriage, death, and birth, must be reported by filling out a form.

The health services for which the participant and his or her family are entitled to include: first-level outpatient, advanced/specialist outpatient, inpatient/outpatient, screening to enforce diagnosis, maternity care/care, DPHO-administered medication, restorative care equipment health, purchase of glasses, as well as dental protections, and limbs (specifically for participants). The health service is following the provisions of service standards and rates set by the Ministry of Health of the Republic of Indonesia.

Treatment through insurance/health insurance started from the Health Center or Family Doctor, can be referred to the nearest Government Hospital to be able to go overseas according to the hierarchy if treatment is required to go abroad.

To improve the quality of health services for its participants, BPJS provides opportunities for Civil servants, retirees, and their families to obtain First Level Outpatient services (RJTP) at the practice of Family Physicians, by filling out the Family Physician registration form. The registration form, and the filling list, can be taken in the Personnel, General Bureau and Graha Rectorate Finance Department 4th floor.

Employee Development

The eagerness to work and the sense of responsibility for all UM PNS are nourished through career systems and work performance. The annual assessment is made of each civil servant done by a direct supervisor including service orientation, integrity, commitment, discipline, cooperation, and leadership. One of the materials for career coaching and ensuring the objectivity of coaching is composed of a Rank Order (*Daftar Urut Kepangkatan*/DUK) that compromises information on rank, position, working time, job training, education, and age of all personnel in UM.

Efforts to encourage civil servants are carried out through: (1) organizing the selection of outstanding lecturers and outstanding educational staff every year. Best civil servants are employees who we completely obedient and loyal to Pancasila, the 1945 Constitution, the State, and the Government; obeying laws and regulations, carrying out official duties and upholding the secrets of office, being efficient, effective, authoritative, orderly, honest, united, passionate and responsible, towards the entrusted duties and having high loyalty and dedication at UM. The components of the performance assessment for outstanding lecturers include excellent achievement works and the work of Tridarma Higher education. The components of the performance appraisal for outstanding educational personnel include psychology tests, creative works of achievement, and self-descriptions. The selection of outstanding employees is also intended to reward those who excel so that they can become role models for their peers. Giving a token of appreciation and rewards to representative civil servants (in commemoration of National Education Day on May 2). The implementation is done on the Commemoration of Indonesian Independence Day on 17 August every year; (2) Satya Lancana Karya Satya award from the President of the Republic of Indonesia; (3) training to encourage non-official line PNS, that is KORPRI.

Employees' Obligations and Rights

UM PNS Employees have rights and obligations under the applicable regulations. Besides their responsibilities, general obligations include: (1) being loyal and obedient to Pancasila, the 1945 Constitution, the state, and the government; (2) obeying all laws and regulations, (3) working the official duties with full dedication, awareness, responsibility, and become a model for the community; and (4) keeping the confidentiality of position.

Apart from the aforementioned obligations, every civil servant also has rights that have been regulated, including (1) the right to receive a salary according to his rank and class; (2) qualified to receive awards and promotion allowances/positions; (3) qualified to a remuneration allowance, profession and/or honorarium; (4) allowed to leave, that is no work within a certain period of time (5) has the right to receive treatment because an accident has occurred while carrying out their duties, and if the family passes away, the right to receive funds; (6) the right to retire if the predetermined conditions are met.

GENERAL INFORMATION

Accommodation and Living Costs

Students who come from outside Malang can choose one of the various types of housing located around Campus I or Campus II of UM. The types of residences that might choose are boarding houses, rented rooms/boarding houses, and rented houses.

Dorm/*Pondok* provides room and dining, while rented/boarding rooms only provide room without meals. The contract house is usually rented as a whole with a contract system for a certain period of time. The rates for lodgings, room renters, and rented houses vary depending on the location, quality, and the various facilities served. The following estimates: room rental per person is between Rp. 3,000,000.- to Rp. 3,500,000.- per year. For room tenants or residents of rented houses. various ways to get food: cooking meals individually/in groups, catering, or buying at stalls/canteens on campus. Meals are estimated to cost between Rp. 400,000.- to Rp. 600,000.- per month.

The cost of boarding (room rental) around Campus III UM (in the city of Blitar) is estimated to be between Rp200,000.- to Rp. 300.000, - per month. while the cost of meals per month is estimated at between Rp. 300,000.- to Rp. 500,000.-.

Public Transportation

Campus (Campus I) UM located at Jalan Semarang No. 5 is designed and organized to meet the needs of education. To facilitate people in Malang. the local government has provided a policy of public transportation with routes (JGL, LG, AL, AG, GA, DG, MM, GML, ADL, AT, GM, MK, CKL, AMG lines, AJGH, ABG, ASD, JDM, TST, JPK, ABB); Taxi ("Citra", "Bima", "Argo Mandala", "Argo Perdana", dan "Garuda"), Meanwhile, the bus terminal was designed in three places: Arjosari terminal is located in the northern part of Malang. Hamid Rusdi terminal used to be the Gadang terminal in the south, and Landungsari terminal is located in the western part. In addition, there is also a train station (KA) which is located in the middle of the city and not far from the City Hall building or *Tugu Alun-Alun Bundar*. The city transportation cost per route is Rp. 4,000.- for the public. while Rp. 2,500.- for students, To go to the UM Main Campus, the means of transportation can take are the city transportation facilities on the LG, AL, ADL, MK, ASD and GL lines or taxis.

Students from outside East Java can use land transportation, for those who use air transportation at Malang's Abdul Rachman Saleh Airport or Surabaya's Juanda Airport, and sea transportation through Surabaya city. The ride from Surabaya to Malang continues by using the bus, train, travel or taxi transportation. If you use the bus, you can choose regular bases or *patas* buses which usually provide more comfort (air-conditioned) at a rate of Rp. 15,000.- to Rp. 25,000.-. Meanwhile, students who live in Jakarta, Semarang, Solo, Yogyakarta, and other cities in the same direction can use the Night Bus, Train, or Travel directly to Malang.

Those who use the train, get off at the Malang City train station, followed by taking online/taxi or public transportation that passes through Campus I with the AL and ADL lines which can be found in front of the Malang City train station. If you use travel transportation, you can contact the local travel agency, and directly deliver to the destination or directly to the UM campus. Meanwhile, student who live outside Malang City and use transportation from the bus

terminal can take the city public transportation route that passes through Campus I UM as follows:

- From Arjosari bus terminal, located in the northern part of Malang City, use AL, ADL, and ASD.
- From Hamid Rusdi bus terminal, located in the southern part of Malang City, with the HML line get off the Kebonsari T-junction take LG, GL, dan LDG.
- From the Landungsari bus terminal, located in the western part of Malang City, can access the LG, AL, and GL.

Students who will go to Campus II UM (PP 2) which is located at Jalan Ki Ageng Gribig 45, Madyopuro, Kedungkandang, Malang, can use the following public transportation.

- From Arjosari bus terminal, take the AMG line, get off on Jalan Gatot Subroto (Carpentry area), then take the MK route.
- From Hamid Rusdi bus terminal, take the AMG or AJH line, get off on Jalan Gatot Subroto (Carpentry area), then take the MK route.
- From Landungsari terminal, take the LG or AL line, get off on Jalan Surabaya (Campus I UM), then take the MK route.

Students who will go to Campus III UM (PP 3) at Jalan Ir. Soekarno 3, Blitar, can use intercity buses or trains. From the Blitar bus terminal to Campus III, you can use bus or colt transportation to Malang, for Rp. 4,000.-. Meanwhile, from the train station, it can be reached by pedicab for approximately Rp. 6,000.-.

UM Alumni Association (*Ikatan Alumni/IKA*)

IKA UM was established on January 22, 1983; is an organization that is kinship scientific, and socially, located at Universitas Negeri Malang. This organization is a forum for alumni collaboration to advance and develop knowledge within the framework of the interests of alumni, alma mater, national development, and humanity.

Alumni membership consists of ordinary members, executive members, and honorary members. Regular members are active from all graduates or who have had a student identification number (NIM) of Higher Education (PTPG, FKIP, Univ Airlangga, IKIP Malang and their existing branches, and the State University of Malang) and register as IKA members.

The IKA organizational structure consists of the Central Board and Regional Administrators. The Central Board is located at Universitas Negeri Malang, Jalan Semarang 5 Malang, consisting of the Central Board of the University, the Management of the Faculty/Postgraduate Program, and the Management of the Department, Regional administrators are domiciled in cities/regencies in various regions in Indonesia.

Some of the activities held by IKA UM are alumni reunions/gatherings, providing scholarships, training to enter the world of work, job fairs/recruiting, healthy walks, seminars, and national deliberations (*Musyawahar Nasional/Munas*). The latest Munas which was held on June 15-17, 2007, succeeded in forming the central management of IKA UM 2007-2011. On 9-10 July 2011, a Munas was held, a grand reunion of all departments and all generations. and the Munas. The Munas succeeded in forming the central management of IKA UM in 2011-2015. Furthermore, the Central Board is in charge of carrying out the mandate of the munas in realizing the work program for the results of the munas. In 2012 IKA UM succeeded in publishing an IKA e-bulletin which is published every 3 months and can be enjoyed online

through the website: <http://ika.um.ac.id>. For the continuity of the publication of the IKA UM bulletin, the management expects the participation of the alumni of FKIP Unair/PTPG/IKIP MALANG/UM to provide information on alumni activities in each region, alumni profiles that are worthy displayed, and personal experiences that can inspire for alumni/UM students. Please send the manuscript contribution to the address ilca@um.ac.id. The Munas was again held by PP IKA UM on August 8 2015. The Central Board in collaboration with Student Affairs and SAC UM accommodated several IKA UM Hiring and Job Fairs. This activity was able to attract the attention of UM alumni because IKA partners with companies that also open job vacancies. IKA UM Hiring participants can directly interview the company after the event.

In 2019, a grand reunion, Munas, and IKA UM Fair were held at UM. This activity was attended by participants from all regions in Indonesia and all Faculties at UM. This activity was successful. Munas succeeded in forming the management of PP IKA UM for the 2019-2023 period,

IKA UM Hiring and Recruitment activities by PP IKA and Student Affairs also continue to be carried out, 10 January 2019 IKA UM Hiring In collaboration with PT WOM Finance, 29 March 2019 held IKA UM Hiring in collaboration with PT. Wijaya Karim (Persero) Tbk. (Wika). Also, USM IKA provides alumni membership cards for graduates. The cards are distributed directly to the graduates during the graduation ceremony together with the awarding of certificates.

In 2020, PP IKA UM held several activities such as: Campus Hiring And Recruitment Pt Japan Solderless Terminal Indonesia in 2020, Job Fair Ika, Giveaway #BanggaJadiAlumni UM 2020, Establishment of Special Job Exchange for Alumni Association of State Universitas Malang (BKK IKA UM), Webinar #YukStudyAbroad in 2020 collaboration between PP IKA UM with Schoters, Virtual Gathering of the Central and Regional Management of IKA UM, Seminar in National (*Sedaring*) Network on the Impact of the Omnibus Law for the World of Education, Webinar IKA UM in collaboration with Harapan Bangsa School with the theme "Redefining Education: *Pendidikan Indonesia, Apa Peran Saya?*", IKA UM Workshop with the theme "*Metode Bibliometrik untuk Pengukuran terhadap Literatur Sebagai Upaya Menulis Proposal yang Bersaing untuk Mendapatkan Beasiswa Studi Lanjut*", Publishing articles by alumni on the IKA website, Webinars on Cooperation between IKA UM and PT. WOM Finance with the theme "Start Your Journey With Zero Experience", Webinar with the theme "Build Innovative Youngpreneur with New Spirit and Creativity", Virtual Meeting Discussion of cooperation from PT Nusa Talent (a subsidiary of the Salim Group) in the field of recruitment specifically for fresh graduates (Job Platform).

Despite the pandemic era, in 2021 PP IKA UM will still actively carry out online Webinar and Recruitment Hiring activities, including Talent and Competency Development to Realize Superior HR (30 January), Customer Success Specialist (23 February), Millennial Inspiring Talks (8 March).), Prepare Your Career Goals in Pandemic Era, Human Recruitment Hacks BCA (23 April), Kick-Start Your Career In Edu Tech Start-Up (3 April), Niaga Hoster in Virtual Hiring (23 March), Smart Nad Manufacturing (22 April), Dropshipping Webinar and Virtual Hiring (30 April).

Following the digital era, IKA UM promotes job vacancies through the website <http://ika.um.ac.id>. These job vacancies are visited by many users or job seekers from various regions as a facility provided by IKA UM.

Some of the activities that have been conducted by PP IKA UM after the 2007 Munas are as follows.

1. Formation of IKA Management Faculties/PPS/Departments (PP IKA Faculty of Education (FIP), Faculty of Letters (FS), Faculty of Mathematics and Natural Sciences (FMIPA), Faculty of Economics (FE), Faculty of Engineering (FT), Faculty of Sports Sciences (FIK), Faculty of Social Sciences (FIS), and Postgraduate (PPs). While the PP IKA at the Department Level that has been formed are: PP IKA Department of Education Technology (TEP), Counseling & Psychology Guidance (BKP), Outside School Education (PLS), Educational Administration (AP), Elementary and Preschool Education (KSDP), English Literature (ING), Indonesian Literature (IND), German Literature (JRM), Arabic Literature (ARA), Art Design (SED), Mathematics (MAT), Physics (FIS), Chemistry (KIM), Biology (BIO), Accounting (AKT), Management (MNJ), Development Economics (EKP), Civil Engineering (TS), Electrical Engineering (TE), Industrial Technology (IT), Engineering Machinery (TM), Sports Science (IK), Physical Education and Health (PJK), History (SEJ), Geography (GEO), Law and Citizenship (HKn).
2. The formation of Regional Management of IKA UM (Jakarta, Malang City, Malang Regency, Batu City, Lumajang, Tulungagung, Balikpapan, Bontang, East Seram Regency, Kediri, Pasuruan, Bojonegoro, Gorontalo, Jember, Mojokerto, Sampang, Bali, Sumenep, Sulsebar, North Sulawesi (Manado), Lamongan, Madiun, Magetan, Ponorogo, Ngawi, Pacitan, Pamekasan, NTB, Surabaya Sidoarjo, Gresik (SSG) and Probolinggo Raya. Several other areas are still in process (Blitar, Jombang, Pare Kediri, Banyuwangi, Trenggalek, Kaltim, Semarang, and Thailand).

IKA UM On-Line (Starting June 1, 2010, UM/IKIP/ PTPG alumni can register themselves online via website <http://ika.um.ac.id>. For further information, please contact the PP IKA UM Secretariat via e-mail: ika@um.ac.id. Address: Graha Rectorate Fl. 7 UM.

UM Civil Servants' Wives Association/Dharma Wanita Persatuan UM

Members of the *Dharma Wanita Persatuan* UM consist of the wives of UM Civil Servant/PNS. UM PNS women, UM Non-PNS Permanent Lecturers, women of Non-Permanent Employee/PTT UM, and UM retired wives. It is hoped that the role and progress of the Civil Servant's wives Association UM will be able to adapt to the current and future needs of the community. Therefore, this association is demanded to be more creative and innovative following the era.

To be able to implement the program on an ongoing basis, apart from being divided into three major fields, namely the Education, Economic, and Socio-Cultural Sector, *Dharma Wanita* formed a Task Force. Each Task Force forms a committee that is valid for a certain period of time. Until now, the active task force is the Graduation Task Force, the Al Banjari Task Force, the Recitation Task Force, the National Holidays Task Force, the TPA (Child Care Center) Task Force, the Academic Plaza Task Force, the Kulintang Task Force, the Social Service Task Force, and the Family Protection and Development Advocacy Task Force.

In carrying out its duties, the Civil Servant's wives Association UM collaborates with various parties, including HOTMA. KORPRI, PMI Malang Branch, BEM, UKM, and others. It is to create friendship, unity, and integrity between the UM family so that all parties can need each other.

The Civil Servant's wives Association has a vision in developing according to existence, comfort, safety, and faith to improve the quality of member resources to realize the welfare of members.

Indonesian Civil Service Corps (KORPRI)

The general programs of the Indonesian Civil Service Corps (KORPRI) are the main activities of the implementation of the visions, missions, and functions of KORPRI, as stipulated in the KORPRI Articles of Association. They are a set of activities carried out continuously to actualize the success of public programs within the next five years, prioritizing the needs of the members. The KORPRI General Program was prepared based on the evaluation results of the implementation of the main KORPRI general programs for 2010-2015 and future perspectives following the development of a very dynamic strategic environment, both external and internal.

In the future, KORPRI will be persistent to build awareness of KORPRI members to have a strong sense of solidarity, forge unity and integrity as well as high solidity and cohesiveness so that it can function as the tool for the unity of the nation.

Currently, the government is facing a global economic crisis which has an impact on the condition of the government's resources that has not been able to improve the level of welfare for KORPRI members. So KORPRI is required to participate in solving employee welfare problems through efforts that will not impede the state budget. On the other hand, the KORPRI organization must be able to build the professionalism of its members to the bureaucracy, develop welfare, and provide legal protection and protection of its members.

To achieve organizational goals, KORPRI faces various kinds of obstacles that must be resolved, including low solidarity among members, lack of pride and belonging, low levels of welfare, not optimal legal protection and protection for members.

KORPRI UM's vision is the realization of KORPRI as a strong, neutral, independent, professional, and foremost organization in maintaining national unity and integrity, prospering members, society, and protecting the interests of members to be more professional in carrying out their duties to build good governance.

To achieve this vision, KORPRI has the following missions: (1) realizing the KORPRI organization as a means of unifying the nation and state; (2) strengthening the position, authority, and dignity of the KORPRI organization; (3) increasing the participation of KORPRI in the success of national development; (4) increase legal protection and protection for members; (5) increasing the devotion and professionalism of members; (6) improve the welfare of members and families; (7) enforcing the laws and regulations of the Republic of Indonesia Employees; (8) creating a sense of solidarity among KORPRI members; and (9) embody the principles of good governance.

Meanwhile the policy directions and objectives of the KORPRI General Program are (1) to strengthen and consolidate to create a strong, reliable and neutral organization; (2) fostering professionalism, morals, physically, and spirit of the corps with the aim of increasing the competence, morals, health, and spirit of the corps members; (3) increasing business and developing business potential with the aim of increasing the welfare of members; and (4) increasing awareness of social problems and legal protection for members with the aim of participating in helping to overcome social problems and providing legal assistance to members.

To improve the welfare of the UM KORPRI has held a meeting of retirees, both educational staff and lecturers. Held medical check-up by the Polyclinic Medical Team of UM, and the costs were supported by the KORPRI, plus a spiritual shower event. In certain periods, there will be repairs and changes to the KORPRI Management. Among the changes in the composition of the management in the position of Deputy Chairperson, Head of Organizational and Institutional Affairs as well as changes in the Chairperson of the Management of the KORPRI FIP, FIS, FE, and FT State University Management Sub-Unit.

Currently, the KORPRI office is located on the 3rd floor of the UM Rectorate Graha Building, Room 315.

Automotive, Business, Industry, and Information Technology (*Program Keterampilan Otomotif, Bisnis, Industri, dan Teknologi Informasi*/PROBIS) Skills Program

PROBIS is a vocational program (non-degree) under UM Rectorate Decree No. 1.7.4/UN31/KP/2015. PROBIS creates skilful and creative workers ready to work in automotive, business, industry, and information technology. It is something that should be considered by society. That is because the demand for skilled workers in the automotive, business, industrial, and information technology sectors has increased over the years. This program can be an alternative for the community to obtain quality education and training (expertise) services at affordable costs.

The vision of PROBIS UM is to actualize PROBIS as part of UM in providing quality education and training based on computers in English and Technology, involving multi discipline that are relevant to the needs of business and industry today.

The mission of PROBIS UM is (1) providing qualified education and training to produce professionals of automotive, business, industry, and information technology; (2) providing services and products in the automotive, business, industrial, and information technology sectors; (3) collaborating with various parties to improve the quality of graduates; and (4) empowering alumni to enhance the role and image of PROBIS UM in society.

PROBIS aims to: (1) produce ready-to-work workers at the operator level with sufficient skills to fill the shortage of skilled and creative workers in society; (2) produce the useful product for society; (3) present graduates who have competitiveness and independence to compete at the national and international levels; and (4) make continuous improvements to the learning process.

Until now, the PROBIS-Information Technology (IT) 1 (one) year and 2 (two) year education program has produced more than 4,000 graduates, who generally have worked in several governments, private sectors. Or run an independent business.

PROBIS – 4-wheeled Automotive 1 (one) year education program has 731 graduates. Nearly all of the training graduates have been completely employed as workers in the official Suzuki workshops, in total 616 people, while 89 people work outside the official Suzuki workshops such as Toyota, Nissan, Hino all of Indonesia.

A. One- and Two-Year Education and Training Programs

One year of education and training (40 credits) is held in 2 (two) semesters, while two years of Education and Training (80 credits) is held in four semesters. To equip students with adequate skills, the curriculum is designed with 30% theory and 70% practice. For the above purposes, PROBIS UM has collaborated with more than 100 business and industry players.

B. Study Programs/Expertise

PROBIS UM provides a wide selection of areas of expertise, such as;

- 1) Four-Wheeled Automotive
- 2) Informatics Technology (IFT)
- 3) Computers, English, and Banking (CEB)
- 4) Computer Accounting (CAC)

- 5) Graphic Design and Multimedia (DGM) with a concentration of expertise; (a) Graphic Design and Advertising; (b) Animation and Games; (c) Film and television program production.
- 6) Secretary, Public Relations and Digital Marketing (SPM), with a concentration of expertise: (a) Secretary, (b) Public Relation, (c) Digital Marketing
- 7) Travel, Tour and Travel (TNT) Business

C. Place of Operation

This education and training program is held at Universitas Negeri Malang, A24-A27 Building, Jalan Veteran.

D. Supporting Activities

Besides getting lecture material on campus, PROBIS UM students are also provided with other supporting activities. These supporting activities include:

- a. This exhibition and training activity is intended for students to excel in their skills to be more supportive in facing the world of work later. Besides, it is hoped that with this activity PROBIS UM students will be more motivated to compete with graduates from similar programs in other places.
- b. Field Work Practices (PKL). Fieldwork practice is a mandatory activity that PROBIS UM students (for all fields of expertise) must take before they graduate, especially for Four-Wheeled Automotive, IFT, CEB, CAC, DGM and SPM majors. This activity is intended so that PROBIS UM students have work experience and get to know more closely how the real world of work is. So far, PROBIS students have implemented street vendors in various business units both inside and outside Java.
- c. IFT and DGM majors must produce a final project in the form of a real application in the field. It is to give experience for students to make various types of real applications in the world of work.

E. Laboratory

To support the achievement of student competence, PROBIS UM is supported by workshops and several laboratories, including:

- a. Automotive Workshop
- b. Multimedia and Internet Laboratory
- c. Programming Laboratory
- d. Graphic Design Laboratory
- e. Accounting Laboratory
- f. Computer Network Laboratory
- g. Photography Laboratory

F. Short-term Education and Training Programs

Short-term training is carried out in a span of 7 days (one week) to three months. Included in training are (a) Certification Training, (b) Competency Training and (c) Competency Strengthening Training.

a. Certification Training

This type of training is suitable for teachers (all levels of school) who will get additional assignments for the Head of the School Laboratory, School Librarian, Administration Personnel, Prospective Principals, and Principals who are already on duty but do not have a certificate.

b. Competency Training

This type of training is suitable for students (especially vocational schools) to obtain competency certificates or expertise in certain types of skills/competencies. As well as for students who want to explore certain skills according to the type of training they join. In addition, training is also provided to improve the competence of school principal, vice principal, teachers, and general public.

This training will be for 6 (six) days of practice and theory, finishing with a competency test.

Various types of Competency Training prepared by PROBIS:

1. Automotive Competency Package (Four Wheel), Competency Field:
 - a) Electrical System Competence
 - b) Power Transfer Competence
 - c) Machine Competence
 - d) Steering System Competence
 - e) Brake Competence
 - f) Competence Overhaul
2. ICT Competency Package (Senior High School/Vocational School/University Students)
 - a) Competence of Computer Technicians
 - b) Competence of Network Technicians
 - c) Competence of Network Administration
 - d) Competence of Animation
 - e) Competence of Videography
 - f) Competence of Web Programming
 - g) Public Relations
 - h) Digital Marketing
 - i) Android Application Design
 - j) Interactive Multimedia Design
 - k) Photography
 - l) Public speaking
 - m) Event Organizer
 - n) Press and Printing
 - o) Digital Content Graphic
3. Robotics Competency Package
 - a) Basic Analog Lf Robot Competence (primary school: Class 3-6)
 - b) Advanced Analog Lf Robot Competence (Junior High School)
 - c) Microprocessor Lf Robot Competency (Senior High School/ Vocational School/University Students)
 - d) Microcontroller Microprocessor Technique Competence
4. Building Electrical Installation Competency Package
 - a) Competency of Simple Building Electrical Installation Design (Senior High School/Vocational School/University Student)
 - b) Competency of Building Electrical Installation Design (Senior High School/Vocational School/University Student)
5. Principal/Vice Principal Competency Package
 - a) School Development Project and Partnership Building (48 JP)
 - b) Superior Education System (48 JP)
6. Teacher/General Public Competency Package

- a) Development of Pattern Online Learning Media (48 JP)
- b) Writing Scientific Papers for Professional Teachers Pattern (48 JP)
- c) Pattern Book Writing (48 JP)

In addition to Certificate Training and Competency Education and Training, the UM Education and Training Division also serves various forms of Competency Strengthening Training following community demand.

Legal Aid and Consultation Agency (BKBH)

Universitas Negeri Malang (UM) as a large institution in carrying out its functions, might attain legal issues that occur, both legal issues of UM as an institution and legal issues including lecturers, educational staff, and students.

With the main aim of helping to solve existing legal problems, the Legal Aid and Consultancy Agency (BKBH) was formed. BKBH-UM functions to provide legal aid services, legal counseling, advocacy assistance (litigation and non-litigation), and provide legal advice outside and inside the court to the administration of Universitas Negeri Malang.

LIST OF OFFICERS AND PHONE NUMBERS OF WORKING UNITS AT UNIVERSITAS NEGERI MALANG

RECTORATE

Rector: Prof. Dr. AH. Rofi'uddin, M.Pd, (GR 802.8) 1123; ①/Office Fax 551-921,

E-mail: rektor@um.ac.id, rofiudin@um.ac.id, rofiudina@yahoo.com

Rector Special Staff: Drs. H. Sucipto, M.S. ; E-mail: sucipto.fip@um.ac.id

Rector Staff: Riski Arifiyanti, S.Pd; (GR.803.8) 1122; Office Fax 551-921,

E-mail: riskiarifiyanti@gmail.com;

Hadi Purnomo; E-mail: hadi.purnomo69@um.ac.id

Vice Rector I: Prof. Dr. Budi Eko Soetjpto, M.Ed., M.Si, (GR 823.8) 1124, ①/Office Fax 562-778,

E-mail: wr1@um.ac.id, budi.eko.fe@um.ac.id, soetjptobe@yahoo.com, budiekos@yahoo.com

Special Staff of VR I: (GR 822.8) 1106, Prof. Dr. Suyono, M.Pd, *E-mail:* suyono.fs@um.ac.id

Staff of VR I: (GR 821.8) 1144, Dra. Chalimatus Sha'diyah, *E-mail:* chalimatus.shadiyah@um.ac.id

Vice Rector II: Prof. Dr. Heri Suwignyo, M.Pd, (GR 809.8) 1126, ①/Office Fax 562-776,

E-mail: wr2@um.ac.id, heri.suwignyo.fs@um.ac.id, weeg59@yahoo.com

Special Staff of VR II: (GR 807.8) 1105, Drs. H. Imam Supeno, M.S,

E-mail: imam.supeno.fmipa@um.ac.id, imamsupeno@yahoo.co.id

Staff of VR II: (GR 809.8) 1125, Karniati, *E-mail:* karniati@um.ac.id

Vice Rector III: Dr. Mu'arifin, M.Pd, (GR 817.8) 1127, ①/Office Fax 562-774,

E-mail: wr3@um.ac.id, muarifin.fik@um.ac.id, muarifin_ikor@yahoo.com

Special Staff of VR III: (GR 807.8) 1105, Hendra Susanto, S.Pd, M.Kes, Ph.D.,

E-mail: hendrabio@um.ac.id, hendrafaal@yahoo.com

Staff of VR III: (GR 814.8) 1128, Lailatuz Zuhriyah, *E-mail:* lailatuz.zuhriyah@um.ac.id

Vice Rector IV: Prof. Dr. H. Ibrahim Bafadal, M.Pd (GR 818.8) 1151, ①/Office Fax 587-582,

E-mail: wr4@um.ac.id, ibrahim.bafadal.fip@um.ac.id; ibrahim-bfd@yahoo.com

Special Staff of VR IV: Dr. Juharyanto, M.M., M.Pd;

(GR.820.8)1108, *E-mail:* juharyanto.fip@um.ac.id

Staff of VR IV: (GR 819.8) 1150, Fitri Firdausi, S.Pd, *E-mail:* kenziekyne19@gmail.com,

vfirdausi@yahoo.com

BUREAU OF ACADEMIC, STUDENT AFFAIRS, PLANNING, INFORMATION, AND COOPERATION (BAKPIK), ①/Fax. 552-114

Ad int. Head of Bureau: Prof. Dr. Suyono, M.Pd; (GR.217.2) 1130; Office Fax 552-114;

E-mail: karo.akpik@um.ac.id

Staff of BAKPIK: Sigit Wahyudi, A.Md.; (GR.215.2) 1140,

Coordinator of Academic Division: Suwaskito Wibowo, S.E., M.M., (GR. 206.2) 1131, ① office

556-720, *E-mail:* bwosam@gmail.com

Sub Coordinator of Academic and Evaluation Subdivision: Tomy Dwi Susanto, S.Kom;

(GR.209.2) 1415, *E-mail:* tomy.dwi@um.ac.id

Sub Coordinator of Registration and Statistics Subdivision: Djajusman Hadi, S.Sos, M.AB.; (GR.208.2) 1418, E-mail: djajusman05@yahoo.com

Coordinator of Student Affairs Division: Drs. Taat Setyohadi; (GR.222.2) 1136; Office Fax 556-775, E-mail: taat.setyohadi@um.ac.id, kemahasiswaan_um@yahoo.com

Sub Coordinator of Interest, Intellectual Activity, and Information of Student and Alumni Affairs Subdivision: Su'udi, A.Ma, S.Pd; (GR.220.2) 1137;; E-mail: suudi@um.ac.id

Sub Coordinator of Student Welfare Services Subdivision: Wiwid Nurachmawati, S.P.; (GR.221.2) 1138; E-mail: wiwid.nurachmawati@um.ac.id, wiedz79@yahoo.com

Coordinator of Planning and Information System Division: -; (GR.205.2) 1132; Office Fax 580-277, E-mail:-

Sub Coordinator of Planning Subdivision: Dra. Marsia Palangan (GR.202.2) 1133, E-mail: marsia.palangan@um.ac.id

Sub Coordinator of Information System Subdivision: Indria Santy, S.E.; (GR.204.2) 1143; office 557-571, E-mail: indria.santy@um.ac.id

Coordinator of Cooperation and Public Relations Division: Dra. Hj. Komariyah; (GR.103.1) 1139; office 556-720, E-mail: komariyah@um.ac.id

Sub Coordinator of Cooperation Subdivision: Rahadi, S.Sos; (GR.101.1) 1134; office 507-4995, E-mail: rahadi1225@yahoo.com

Sub Coordinator of Public Relations Sub Coordinator: Ifa Nursanti, S.AP.; (GR.102.1) 1152; Office Fax 565-979, E-mail: ifa.nursanti@um.ac.id

BUREAU OF GENERAL AND FINANCIAL AFFAIRS (BUK), ☎/Fax. 587-580

Ad Int. Head of Bureau: Drs. Imam Supeno, M.S.; (GR.404.4) 1129; Office Fax 587-580, E-mail: karo.uk@um.ac.id

BPP: Ririn Widyaningsih, A.Md; (GR.402.4) 1148, E-mail: ririn.widyaningsih@um.ac.id

Coordinator of General, Legal, Administrative, and State Property Affairs Division: Drs. Purwanto; (GR.305.3) 1111, Office 584-758, E-mail: purwanto63@um.ac.id

Sub Coordinator of State Property Subdivision: Andriyan Nurman Effendi, S.T, (GR.318.3) 1112, E-mail: andriyan.nurman@um.ac.id

Sub Coordinator of Household Affairs Subdivision: Faul Hidayatunnafiq, S.Kom, (GR.319.3) 1113, E-mail: faul.hidayatunnafiq@um.ac.id

Sub Coordinator of Administration Subdivision: Slamet Hady Prayitno, S.Pd; (GR.304.3) 1114

University Archives Center (A2.1) 367

Sub Coordinator of Legal and Administrative Affairs Subdivision: Elfin Muljawati, S.Sos, (GR. 301.3) 1115, E-mail: elfin.muljawati@um.ac.id

Coordinator of Finance Division: Titin Sulastinah, S.E., (GR. 401.4) 1117, E-mail: titin.sulastinah@gmail.com

Sub Coordinator of Non-Tax State Revenue Subdivision: Hardi Sona Kurniawan, S. Kom, (GR. 406.4) 1163, ☎ 085-755-154-747, E-mail: hardi.sona@um.ac.id

Sub Coordinator of Tax State Revenue Subdivision: Sodik, S.AP, (GR. 407.4) 1250, E-mail: sodiq@um.ac.id, sodiqueu.um@gmail.com

Sub Coordinator of Accounting and Reporting Subdivision: Kharisma Yuanita Mahanani, S.E., MSA, (GR. 408.4) 1121, ☎ 085-815-110-825, E-mail: kharisma.mahanani@um.ac.id

Coordinator of Staff Affairs Division: Dwi Waluyo, S.Sos, (GR.426.4) 1118, office 557-371,
E-mail: dwi.waluyo@um.ac.id

Sub Coordinator of Academic Staff Subdivision: Waris Eka Ratnawati, S.TP., M.A. (GR.420.4)
 1142, *E-mail:* -

Sub Coordinator of Administrative Staff Subdivision: Sjamsul Bachri, S.AP, (GR.421.4) 1146,
E-mail: sjamsul.bachri@um.ac.id

FACULTY OF EDUCATION (FIP), ☎/Fax. 566-962, ☎ 551-312 ext. 1211

Dean Prof. Dr. Bambang Budi Wiyono, M.Pd.; (D3.2) 1211; Office Fax 566-962,
E-mail: dekan.fip@um.ac.id, bambang.budi.fip@um.ac.id

Vice Dean I; Dr. Adi Atmoko, M.Si.; (D3.2) 1212 E-mail: wd1.fip@um.ac.id;
 adi.atmoko.fip@um.ac.id, adias_65@yahoo.co.id

Vice Dean II; Dr. Maisyaroh, M.Pd; (D3.2) 1213 E-mail: wd2.fip@um.ac.id,
 maisyaroh.fip@um.ac.id

Vice Dean III; Dr. Henny Indreswari, M.Pd; (D3.2) 1214, E-mail: wd3.fip@um.ac.id,
 henny.indreswari.fip@um.ac.id

Coordinator of Administration Division: Ahmad Muam, S.Pd; (D3.1) 1215, *E-mail:*
 ahmad.muam@um.ac.id

Sub Coordinator of Academic Subdivision: Syamsul Irawan, S.E. (D3.1) 1364,
E-mail: syamsulirawan@um.ac.id

Sub Coordinator of General and State Property Subdivision: Bambang Susilo, S.T.; (D3.1)
 1362, *E-mail:* bambang.susilo@um.ac.id

Sub Coordinator of Finance and Staff Subdivision: Dra. Usna Nurindrias Tutik; (D3.1) 1216,
E-mail: usna.nurindrias@um.ac.id

Guidance and Counseling Department (D3.2) 1217

Head. Dr. Hj. Muslihati, S.Ag., M.Pd., E-mail: muslihati.fip@um.ac.id

Secretary: Dr. Arbin Janu Setiyowati, S.Pd, M.Pd., *E-mail:* arbinjs_rk@ymail.com,
 arbin.janu.fip@um.ac.id

Coordinator of S2 and S3 Study Programs of Guidance and Counseling: Prof. Dr. Hj. Nur
 Hidayah, M.Pd; *E-mail:* nur.hidayah.fip@um.ac.id

Educational Technology Department: (D3.2) 1218,

Head. Dr. Henry Praherdhiono, S.Si, M.Pd, E-mail: henry.praherdhiono.fip@um.ac.id

Secretary: Eka Pramono Adi, S.IP, M.Si, *E-mail:* eka.pramono.fip@um.ac.id

Coordinator of S2 and S3 Study Programs of Educational Technology:

Dr. Dedi Kuswandi, M.Pd, *E-mail:* dedi.kuswandi.fip@um.ac.id

Non Formal Education Department: (D3.2) 1220

Head. Dr. Zulkarnain, M.Pd, E-mail: zulkarnain.fip@um.ac.id

Secretary: Dr. Sri Wahyuni, M.Pd, *E-mail:* sri.wahyuni.fip@um.ac.id, go.grin99@gmail.com

Coordinator of S2 and S3 Study Programs of Non Formal Education: Dr. M. Ishaq, M.Pd, *E-*
mail: m.ishaq.fip@um.ac.id

Educational Administration Department: (D3.2) 1219

Head. Dr. Mustiningsih, M.Pd, E-mail: mustiningsih.fip@um.ac.id;
 mustiningsih.apfipum@yahoo.com

Secretary: Desi Eri Kusumaningrum, S.Pd, M.Pd, *E-mail:* desi.eri.fip@um.ac.id;
 desyeri@yahoo.com, desyeri@gmail.com

Coordinator of S2 and S3 Study Programs of Educational Administration: Prof. Dr. Ali Imron,
M.Pd, M.Si, *E-mail:* ali.imron.fip@um.ac.id, kangalinet@yahoo.co.id

Elementary and Pre-School Education Department: (D3.2) 1221

Head: Dr. H. Sutarno, M.Pd, *E-mail:* sutarno.fip@um.ac.id, sutarnoum@yahoo.com

Secretary: Retno Tri Wulandari, S.Pd, M.Pd, *E-mail:* retno_um@yahoo.co.id

Coordinator of Program Enactment (PP) 3 KSDP: Yuniawatika, S.Pd., M.Pd,
E-mail: yuniawatika@gmail.com

Coordinator of S1 PGSD (Elementary School Teacher Education) Study Program: Dr. H.
Sutarno, M.Pd, *E-mail:* sutarno.fip@um.ac.id, sutarnoum@yahoo.com

Coordinator of S1 PAUD (Early Childhood Education) Study Program: Retno Tri Wulandari,
S.Pd, M.Pd, *E-mail:* retno_um@yahoo.co.id

Coordinator of S2 PAUD (Early Childhood Education) Study Program: Dr. Imron Arifin,
M.Pd, *E-mail:* imron.arifin.fip@um.ac.id

Special Education Department

Head: Prof. Dr. H. Mohammad Efendi, M.Pd., M.Kes., *E-mail:* efendi.plb@gmail.com

Secretary: Drs. H. Abdul Huda, M.Pd, *E-mail:* abdulhuda.plb@yahoo.com

Coordinator of S2 Special Education Study Program: Dr. Asep Sunandar, M.AP,
E-mail: asep.sunandar.fip@um.ac.id

Head of Counseling and Guidance Laboratory: Dra. Elia Flurentin, M.Pd,
E-mail: elia.flurentin.fip@um.ac.id, eliaflurentin@gmail.com

Head of Educational Technology Laboratory: Drs. H. Zainul Abidin, M.Pd,
E-mail: zainul.abidin.fip@um.ac.id

Head of Educational Administration Laboratory: Wildan Zulkarnain, S.Pd, M.Pd,
E-mail: wildan.zulkarnain.fip@um.ac.id

Head of Non Formal Education Laboratory: Edi Widiyanto, S.Pd., M.Pd,
E-mail: edhiena_1981@yahoo.co.id, edi.widiyanto.fip@um.ac.id

Head of KSDP Laboratory: Drs. Goenawan Roebyanto, S.Pd, M.Pd
E-mail: goenawan.roebyanto.fip@um.ac.id

Head of Special Education Laboratory: Drs. M. Shodiq AM, M.Pd,
E-mail: shodiqatmo1957@gmail.com

FACULTY OF LETTERS (FS), ☎/Fax. 567-475, 551-312 ext. 1231

Dean: Prof. Utami Widiati, M.A., Ph.D.; (D16.2) 1231

E-mail: dekan.fs@um.ac.id, utami.widiati.fs@um.ac.id, uwidiati@yahoo.com

Vice Dean I: Dr. Primardiana Hermilia Wijayati, M.Pd, (D16.2) 1232, *E-mail:* wd1.fs@um.ac.id,
ewijayati@yahoo.de, primardiana.hermilia.fs@um.ac.id

Vice Dean II: Dr. Moch. Syahri, S.Sos, M.Si, (D16.2) 1233, *E-mail:* wd2.fs@um.ac.id,
moch.syahri.fs@um.ac.id, syahri71@yahoo.com, syahri45@yahoo.com

Vice Dean III: Prof. Dr. Yusuf Hanafi, S.Ag, M.Fil., (D16.2) 1234, *E-mail:* wd3.fs@um.ac.id,
yusuf.hanafi.fs@um.ac.id

Coordinator of Administration Division: Waji, S.Sos, (D16.2) 1245, *E-mail:* waji@um.ac.id

Sub Coordinator of Academic Subdivision: Mashuri, S.Pd, (D16.2) 1246, *E-mail:*
mashuri@um.ac.id

Sub Coordinator of General and State Property Affairs Subdivision: Yoga Galih Arraja,
S.Kom, (D16.2) 1235, *E-mail:* yoga.galih.arraja@gmail.com

Sub Coordinator of Finance and Staff Subdivision: Hj. Nur Laily, S.Pd, (D16.2) 1236,

E-mail: nur.laily@um.ac.id

Indonesian Literature Department: (D16.2) 238

Head: Dr. Roekhan, M.Pd, *E-mail:* roekhan.fs@um.ac.id

Secretary: Dr. Martutik, M.Pd, *E-mail:* martutik.fs@um.ac.id

Coordinator of S1 Indonesian and Regional Language and Literature Education Study Program: Dr. Roekhan, M.Pd, *E-mail:* roekhan.fs@um.ac.id

Coordinator of S1 Indonesian and Regional Language and Literature Education Study Program: Dr. Karkono, S.S., M.A., *E-mail:* karkono.fs@um.ac.id

Coordinator of S2 Indonesian Language Education Study Program: Dr. Yuni Pratiwi, M.Pd, *E-mail:* yuni.pratiwi.fs@um.ac.id

Coordinator of S3 Indonesian Language Education Study Program: Dr. Yuni Pratiwi, M.Pd, *E-mail:* yuni.pratiwi.fs@um.ac.id

Coordinator of S2 Language Education Study Program: Dr. Rizman, M.Pd, *E-mail:* rizman.fs@um.ac.id

Coordinator of S1 Librarianship and Science and D3 Librarianship Study Program: Dr. Martutik, M.Pd, *E-mail:* martutik.fs@um.ac.id

English Literature Department: (D16.2) 237

Head: Dr. Suharyadi, S.Pd, M.Pd, *E-mail:* suharyadi.fs@um.ac.id

Secretary: Anik Nunuk Wulyani, S.Pd., M.Pd., Ph.D., *E-mail:* anik.nunuk.fs@um.ac.id, anik_n_w@yahoo.com

Coordinator of S1 English Language Education Study Program: Dr. Suharyadi, S.Pd, M.Pd, *E-mail:* suharyadi.fs@um.ac.id

Coordinator of S1 English Language and Literature Study Program: Anik Nunuk Wulyani, S.Pd., M.Pd., Ph.D., *E-mail:* anik.nunuk.fs@um.ac.id, anik_n_w@yahoo.com

Arabic Literature Department: (D16.2) 239

Head: Dr. Hanik Mahliatussikah, S.Ag, M.Hum, *E-mail:* hanik.mahliatussikah.fs@um.ac.id

Secretary: Dr. Mohammad Ahsanuddin, S.Pd, M.Pd, *E-mail:* mohammad.ahsanuddin.fs@um.ac.id, dhieka_99@yahoo.com

Coordinator of S1 Arabic Language Education Study Program: Dr. Hanik Mahliatussikah, S.Ag, M.Hum, *E-mail:* hanik.mahliatussikah.fs@um.ac.id

Coordinator of S2 Arabic Language Education Study Program : Dr. Mohammad Ahsanuddin, S.Pd, M.Pd,

E-mail: mohammad.ahsanuddin.fs@um.ac.id, dhieka_99@yahoo.com

German Literature Department: (D16.2) 249

Head: Dr. Edy Hidayat, S.Pd, M.Hum, *E-mail:* edy.hidayat.fs@um.ac.id

Secretary: Dr. Dewi Kartika Ardiyani, S.Pd, M.Pd., *E-mail:* dewi.kartika.fs@um.ac.id

Coordinator of S1 German Language Education Study Program: Dr. Edy Hidayat, S.Pd, M.Hum, *E-mail:* edy.hidayat.fs@um.ac.id

Coordinator of PS1 Mandarin Language Education Study Program: Dr. Dewi Kartika Ardiyani, S.Pd, M.Pd., *E-mail:* dewi.kartika.fs@um.ac.id

Arts and Design Department: (D16.2) 240

Head: Wida Rahayuningtyas, S.Pd, M.Pd, *E-mail:* wida.rahayuningtyas.fs@um.ac.id

Secretary: Andy Pramono, S.Kom, M.T., *E-mail:* andy.pramono.fs@um.ac.id

Coordinator of S1 Visual Art Education Study Program: Dr. Iriaji , M.Pd

E-mail: iriaji.fs@um.ac.id

Coordinator of S2 Visual Art Education Study Program: Dr. Robby Hidajat, M.Sn, *E-mail*

robby.hidajat.fs@um.ac.id

Coordinator of S1 Dancing and Music Education Study Program: Dr. Wida Rahayuningtyas,

S.Pd, M.Pd, *E-mail:* wida. rahayuningtyas.fs@um.ac.id

Coordinator of S1 Visual Communication Education and Coordinator of D3 Animated

Game Study Program: Andy Pramono, S.Kom, M.T., *E-mail:* andy. pramono.fs@um.ac.id

Coordinator of S2 Language Education Study Program: Dr. Rizman , M.Pd, Email:

rizman.fs@um.ac.id

Head of Arts and Design Laboratory: Mitra Istiar Wardhana, S.Kom, M.T.,

E-mail: mitra.istiar.fs@um.ac.id

Head of Drama Laboratory: Teguh Tri Wahyudi, S.S., M.A., *E-mail:* teguh.tri.fs@um.ac.id

Head of Center for Language and Culture: Dr. Utari Praba Astuti, M.A.,

E-mail: utari.praba.fs@um.ac.id, utari_pastuti@yahoo.com

FACULTY OF MATHEMATICS AND SCIENCE (FMIPA), ☎/Fax. 587-977, 551-312 ext. 1251,

Dean: Dr. Hadi Suwono, M.Si, (B20.2) 1251, ☎/Office Fax 562-180, 587-977,

E-mail: dekan.fmipa@um.ac.id, hadi.suwono.fmipa@um.ac.id, hadisuwonodr@gmail.com

Vice Dean I: Dr. Sisworo, M.Si, (B20.2) 1253, *E-mail:* wd1.fmipa@um.ac.id,

sisworo.fmipa@um.ac.i, sisworo_um@yahoo.com

Vice Dean II: Dr. Sudirman, M.Si, (B20.2) 1252, *E-mail:* wd2.fmipa@um.ac.id,

sudirman.fmipa@um.ac.id, sudirman_um@yahoo.co.id

Vice Dean III: Dr. Sentot Kusairi, S.Pd., M.Si, (B20.2) 1254, *E-mail:* wd3.fmipa@um.ac.id,

sentot.kusairi.fmipa@um.ac.id, skusairi@yahoo.com

Coordinator of Administration Division concurrently serving as the Sub Coordinator of

Academic and Student Affairs Subdivision: Subur Hariono, S.Pd; (B20.1) 1255, E-mail:

subur.hariono@um.ac.id, subur.hariono@yahoo.com

Sub Coordinator of General and State Property Subdivision: Tutut Boedyo Wibowo, S.Kom,

M.T., (B20.1) 1 256, ☎ office /Fax 562-180, *E-mail:* tutut.boedyo@um.ac.id

Sub Coordinator of Finance and Staff Subdivision: Kristina Hestiningsih, S.AP, (B20.1) 1266,

☎ office 587-958, *E-mail:* kristina.hestiningsih@um.ac.id

Mathematics Department: (B24.2) 257; 552-182

Head: Dr. Susiswo, M.Si, *E-mail:* susiswo.fmipa@um.ac.id

Secretary: Dr. Erry Hidayanto, M.Si, *E-mail:* erry.hidayanto.fmipa@um.ac.id,

erryhidayanto@yahoo.co.id, erryhidayantoum@gmail.com

Coordinator of S1 Mathematics Education Study Program: Dr. Erry Hidayanto, M.Si,

E-mail: erry.hidayanto.fmipa@um.ac.id, erryhidayanto@yahoo.co.id,

erryhidayantoum@gmail.com

Coordinator of S2 and S3 Mathematics Education Study Programs: Prof. Dr. Cholis Sa'dijah,

M.Pd, M.A., E-mail: cholis.sadjah.fmipa@um.ac.id

Coordinator of S1 Mathematics Study Program: Dr. Susiswo, M.Si,

E-mail: susiswo.fmipa@um.ac.id, susiswo@yahoo.co.id

Coordinator of S2 Mathematics: Dr. Hery Susanto, M.Si,

E-mail: hery.susanto.fmipa@um.ac.id

Physics Department: (B21.1) 260; office 552-125

Head: Dr. Hari Wisodo, S.Pd., M.Si, *E-mail:* hari.wisodo.fmipa@um.ac.id

Secretary: Dr. Sunaryono, S.Pd, M.Si, *E-mail:* sunaryono.fmipa@um.ac.id

Coordinator of S1 Physics Education Study Program: Dr. Hari Wisodo, S.Pd., M.Si,
E-mail: hari.wisodo.fmipa@um.ac.id

Coordinator of S2 and S3 Physics Education Study Programs: Prof. Dr. Sutopo, M.Si,
E-mail: sutopo.fisika@um.ac.id

Coordinator of S1 Physics Study Program: Dr. Sunaryono, S.Pd, M.Si,
E-mail: sunaryono.fmipa@um.ac.id

Coordinator of S2 Physics Study Program: Prof. Dr. Arif Hidayat, M.Si,
E-mail: arif.hidayat.fmipa@um.ac.id

Chemistry Department: (B19.1) 258, ① office 567-382,

Head: Dr. Sumari, M.Si, *E-mail:* sumari.fmipa@um.ac.id

Secretary: Dr.Sc. Anugrah Ricky Wijaya, S.Si, M.Sc., *E-mail:* anugrah.rickyf.fmipa@um.ac.id,

Coordinator of S1 Chemistry Education Study Program: Dr. Sumari, M.Si,
E-mail: sumari.fmipa@um.ac.id

Coordinator of S2 and S3 Chemistry Education Study Programs: Dr. Parlan, M.Si,
E-mail: parlan.fmipa@um.ac.id

Coordinator of S1 Chemistry Study program: Dr.Sc. Anugrah Ricky Wijaya, S.Si, M.Sc.,
E-mail: anugrah.rickyf.fmipa@um.ac.id, ric55@astaga.com

Coordinator of S2 Chemistry Study Program: Dr. Suharti, S.Pd, M.Si, *Email:*
suharti.fmipa@um.ac.id

Coordinator of S1 Natural Science Education Study Program: Dr. Munzil, M.Si,
E-mail: munzil.fmipa@um.ac.id

Biology Department: (B22.1) 259; 588-344

Head: Dr. Sri Rahayu Lestari, M.S, *E-mail:* srirahayulestari@um.ac.id

Secretary: Siti Imroatul Maslikah, S.Si, M.Si, *E-mail:* siti.imroatul.fmipa@um.ac.id,
ika_biorep03@yahoo.com

Coordinator of S1 Biology Education Study Program: Siti Imroatul Maslikah, S.Si, M.Si,
E-mail: siti.imroatul.fmipa@um.ac.id, ika_biorep03@yahoo.com

Coordinator of S2 and S3 Biology Education Study Programs: Dr. Ibrohim, M.Si,
E-mail: ibrohim.fmipa@um.ac.id

Coordinator of S1 Biology Study Program: Dr. Sri Rahayu Lestari, Dra., M.Si,
E-mail: srirahayulestari@um.ac.id

Coordinator of S2 Biology Study Program: Dr. Fatchur Rohman, M.Si, *E mail:*
fatchur.rohman.fmipa@um.ac.id

Coordinator of S1 Biotechnology Study Program (B18.2): Dr. Evi Susanti, S.Si, M.Si,
E-mail: evi.susanti.fmipa@um.ac.id, esusanti.kim@gmail.com

Head of Mathematics Laboratory: Dr. Abd. Qohar, M.T., *E-mail:* abd.qohar.fmipa@um.ac.id

Head of Physics Laboratory: Dr. Eny Latifah, S.Si, M.Si, *E-mail:* eny.latifah.fmipa@um.ac.id

Head of Chemistry Laboratory: Dr. Yudhi Utomo, M.Si, *E-mail:* yutomopbi@yahoo.com,
yudhi.utomo.fmipa@um.ac.id

Head of Biology Laboratory: Agung Witjoro, S.Pd, M.Kes, *E-mail:*
agung.witjoro.fmipa@um.ac.id

*Head of Natural Science Education Laboratory: Sugiyanto, S.Pd., M.Si,
E-mail: sugiyanto.fmipa@um.ac.id*

FACULTY OF ECONOMICS (FE), Fax. 552-888, 551-312 ext. 1271

Dean: Dr. Cipto Wardoyo, S.E., M.Pd., M.Si., Ak., CA., (D7.2) 1271, ①/Office Fax 552-888,

E-mail: dekan.fe@um.ac.id, cipto.wardoyo.fe@um.ac.id

Vice Dean I: Dr. Agus Hermawan, Grad Dip Mgt., M.Si., M.Bus., (D7.2) 1272,

E-mail: wd1.fe@um.ac.id, aher2@yahoo.com, agus.hermawan.fe@um.ac.id

Vice Dean II: Dr. Puji Handayati, S.E., Ak., M.M., CA., CMA., (D7.2) 1273,

E-mail: wd2.fe@um.ac.id, puji.handayati.fe@um.ac.id

Vice Dean III: Dr. Hadi Sumarsono, S.T., M.Si., (D7.2) 1274, E-mail: wd3.fe@um.ac.id,

sugeng.hadi.fe@um.ac.id, hadi.sumarsono.fe@um.ac.id

Coordinator of Administration Division concurrently serving as the Sub Coordinator of

Academic Subdivision: Harinto, S.E., (D7.1) 1275, E-mail: harinto@um.ac.id

Sub Coordinator General and State Property Affairs Subdivision: Drs. Diding Kusumahadi,

M.Si., (D7.1) 1276, E-mail: diding.kusumahadi@um.ac.id

Sub Coordinator of Finance and Staff Subdivision: Akidah Fitrah, S.T., (D7.1) 1276,

E-mail: akidah.fitrah@um.ac.id, qidahmalingi1984@yahoo.co.id

Management Department: (D7.2) 288, ① office 585-913

Head: Dr. Ely Siswanto, S.Sos, M.M., E-mail: elysiswanto2008@gmail.com,

ely.siswanto.fe@um.ac.id

Secretary: Dr. Wening Patmi Rahayu, S.Pd, M.M., E-mail: wening.patmi.fe@um.ac.id,

wening_umac@yahoo.com

Coordinator of S1 Management Study Program: Dr. Titis Shinta Dhewi, S.P., M.M.,

E-mail: titis.shinta.fe@um.ac.id

Coordinator of S2 Management Study Program: Prof. Dr. Sudarmiatin, M.Si,

E-mail: sudarmiatin.fe@um.ac.id

Coordinator of S2 Business and Management Education Study Program: Prof. Dr. F.

Danardana Murwani, M.M., E-mail: f.danardana.fe@um.ac.id

Coordinator of S3 Management Science Study Program: Prof. Dr. Sudarmiatin, M.Si,

E-mail: sudarmiatin.fe@um.ac.id

Coordinator of D3 Marketing Management Study Program: Dr. Ely Siswanto, S.Sos, M.M.,

E-mail: ely.siswanto.fe@um.ac.id, elysiswantB19008@gmail.com

Coordinator of S1 Commerce Education Study Program: Dr. Wening Patmi Rahayu, S.Pd,

M.M., E-mail: wening.patmi.fe@um.ac.id, wening_umac@yahoo.com

Coordinator of S1 Office Administration Education Study Program: Dr. Madziatul Churiyah,

S.Pd, M.M., E-mail: madziatul.churiyah.fe@um.ac.id

Accounting Department: (D7.2) 280, ① office 585-914

Head: Dr. Satia Nur Maharani, S.E., M.SA., Ak, E-mail: satia.nur.fe@um.ac.id

Secretary: Sulastris, S.Pd, M.S.A., E-mail: sulastris.fe@um.ac.id

Coordinator of S1 Accounting Study Program: Dr. Makaryanawati, S.E., M.Si, Ak.,

E-mail: makaryanawati.fe@um.ac.id

Coordinator of S2 Accounting Study Program: Dr. Nurika Restuningdiah, S.E., M.Si, Ak, CA,

E-mail: nurikarestu@gmail.com, noer_dyah@yahoo.co.id

Coordinator of D3 Accounting Study Program: Dr. Satia Nur Maharani, S.E., Ak., M.SA.,
E-mail: satia.nur.fe@um.ac.id

Coordinator of S1 Accounting Education Study Program: Sulastri, S.Pd, M.S.A.,
E-mail: sulastri.fe@um.ac.id

Economics and Developmental Studies Department: (D7.2) 281, ☎ office 585-911

Head: Prof. Dr. Imam Mukhlis, S.E., M.Si, *E-mail:* imam.mukhlis.fe@um.ac.id

Secretary: Ro'ufah Inayati, S.Pd, M.Pd, *E-mail:* roufah.inayati.fe@um.ac.id

Coordinator of S1 Economics and Developmental Studies Study Program: Prof. Dr. Imam Mukhlis, S.E., M.Si, *E-mail:* imam.mukhlis.fe@um.ac.id

Coordinator of S1 Economics Education Study Program: Ro'ufah Inayati, S.Pd, M.Pd,
E-mail: roufah.inayati.fe@um.ac.id

Coordinator of S2 Economics Study Program: Dr. Agus Sumanto, S.E., M.SA.,
E-mail: agus.sumanto.fe@um.ac.id

Coordinator of S2 and S3 Economics Education Study Programs: Dr. Djoko Dwi Kusumojanto, M.Si, *E-mail:* djokodwi_03@yahoo.com

Head of Management Laboratory: Lulu Nurul Istanti, S.E., M.M. Ak.,
E-mail: luluistanti@gmail.com, luluistanti@yahoo.com

Head of Accounting Laboratory: Dr. Dodik Juliardi, S.E. Ak, M.M.,
E-mail: dodik.juliardi.fe@um.ac.id

Head of Economics and Developmental Studies Laboratory: Dr. Grisvia Agustin, S.E., M.Sc,
E-mail: grisvia.agustin.fe@um.ac.id

FACULTY OF ENGINEERING (FT), ☎/Fax. 565-307, ☎ 551-312 ext. 1291

Dean: Prof. Dr. Marji, M.Kes., (B11.1) 291, ☎/Office Fax 565-307, *E-mail:* dekan.ft@um.ac.id,
 mardji.ft@um.ac.id

Vice Dean I: Prof. Arif Nur Afandi, S.T., M.T., Ph.D., (B11.1) 1292, *E-mail:* wd1.ft@um.ac.id,
 arif.nur.ft@um.ac.id

Vice Dean II: Dr. Eddy Sutadji, M.Pd, (B11.1) 1293, *E-mail:* wd2.ft@um.ac.id,
 eddy.sutadji.ft@um.ac.id

Vice Dean III: Dr. Tri Kuncoro, S.T., M.Pd., (B11.1) 1294, *E-mail:* wd3.ft@um.ac.id,
 kuncoro_um@yahoo.com

Coordinator of Administration Division: Khoiriyah, S.H., (B11.1) 1295, *E-mail:*
 khoiriyah@um.ac.id

Sub Coordinator of Academic Affairs Subdivision: Rudi Rahayu Widodo, S.Kom, (B11.1) 1296,
E-mail: rudi.rahayu@um.ac.id, rudirahayuwidodo@gmail.com

Sub Coordinator of General and State Property Affairs Subdivision: Ronny Ardiansah,
 S.Kom, (B11.1) 1296,
E-mail: ronny.ardiansah@um.ac.id, nadewa2004@gmail.com

Sub Coordinator of Finance and Staff Subdivision: Dima Vici Nadia Ariefianti, S.Si (B11.1)
 1296, *E-mail:* dima.vici@um.ac.id

Sub Coordinator of Student and Alumni Affairs Subdivision: Teguh Warsono, S.H., (B11.1)
 1296, *E-mail:* teguh.warsono@um.ac.id

Mechanical Engineering Department: (B11.3) 298, ☎/Office Fax 588-528

Head: Dr. Yoto, S.T., M.Pd, *E-mail:* yoto.ft@um.ac.id

Secretary: Marsono, S.Pd.T., M.Pd, Ph.D., *E-mail:* marsono.ft@um.ac.id

*Coordinator of S1 Mechanical Engineering Education Study Program: Dr. Yoto, S.T., M.Pd,
E-mail: yoto.ft@um.ac.id*

*Coordinator of S1 Automotive Engineering Education Study Program: Drs. Sumarli, M.Pd,
M.T., E-mail: sumarli.ft@um.ac.id, marlium@yahoo.com*

*Coordinator of S1 Mechanical Engineering Study Program: Dr. Retno Wulandari, S.T., M.T.,
E-mail: retno.wulandari.ft@um.ac.id*

*Coordinator of S1 Industrial Engineering Study Program: Larasati, S.T., M.T., MIM., Ph.D.,
E-mail: aisyah.larasati.ft@um.ac.id*

*Coordinator of S2 Mechanical Engineering Study Program: Dr. Retno Wulandari, S.T., M.T.,
E-mail: retno.wulandari.ft@um.ac.id*

*Coordinator of D3 Mechanical Engineering Study Program: Marsono, S.Pd.T., M.Pd, Ph.D,
E-mail: marsono.ft@um.ac.id*

*Coordinator of D3 Automotive Engineering Study Program: Drs. Sumarli, M.Pd, M.T.,
E-mail: sumarli.ft@um.ac.id, marlium@yahoo.com*

Civil Engineering Study Department: (B9.1) 297, ① office 558-499

Head: Dr. Ir. B. Sri Umniati, M.T., E-mail: b.sri.umniati.ft@um.ac.id, sriumniati@gmail.com

*Secretary: Anie Yulistyorini, S.T., M.Sc., Ph.D., E-mail: anie.yulistyorini.ft@um.ac.id,
anieyulistyorini@yahoo.com*

*Coordinator of S1 Building Construction Education and D3 Civil Engineering and Building
Construction Study Program: Dr. R. Machmud Sugandi, S.T., M.T., E-mail:
r.machmud.ft@um.ac.id*

*Coordinator of S1 Civil Engineering Study Program: Anie Yulistyorini, S.T., M.Sc., Ph.D.,
E-mail: anie.yulistyorini.ft@um.ac.id, anieyulistyorini@yahoo.com*

*Coordinator of S2 Civil Engineering Study Program: Dr. Ir. B. Sri Umniati, M.T.,
E-mail: b.sri.umniati.ft@um.ac.id*

Electrical Engineering Department: (B11.2) 304, ①/Office Fax 573-090

*Head: Aji Prasetya Wibawa, S.T., M.MT, Ph.D., E-mail: aji.prasetya.ft@um.ac.id,
ajipw@yahoo.com*

*Secretary: Dr. Eng. Anik Nur Handayani, S.T., M.T, E-mail: anik.nur.ft@um.ac.id, handayani.
aniknur@gmail.com*

*Coordinator of S1 Informatics Engineering Education Study Program: Dr. Yuni Rahmawati,
S.T., M.T., E-mail: yuni.rahmawati.ft@um.ac.id, heryuni@yahoo.com*

*Coordinator of S1 Electrical Engineering Education Study Program: Dr. Yuni Rahmawati,
S.T., M.T., E-mail: yuni.rahmawati.ft@um.ac.id, heryuni@yahoo.com*

*Coordinator of S1 Electrical Engineering Study Program: Aripriharta, S.T., M.T., Ph.D,
E-mail: aripriharta.ft@um.ac.id*

*Coordinator of S2 Electrical Engineering Study Program: Aji Prasetya Wibawa, S.T., M.MT.,
Ph.D, E-mail: aji.prasetya.ft@um.ac.id, ajipw@yahoo.com*

*Coordinator of S1 Informatics Engineering Study Program: Ilham Ari Elbaith Zaeni, S.T.,
M.T., Ph.D., E-mail: ilham.ari.ft@um.ac.id*

*Coordinator of D3 Electrical Engineering Study Program: Aripriharta, S.T., M.T., Ph.D,
E-mail: aripriharta.ft@um.ac.id*

*Coordinator of D3 Electrical Engineering Study Program: Dr.Eng. Anik Nur Handayani, S.T.,
M.T, E-mail: anik.nur.ft@um.ac.id, handayani.aniknur@gmail.com*

Industrial Technology Department: (B16.1) 309

Head: Dr. Mazarina Devi, M.Si., *E-mail:* mazarina.devi.ft@um.ac.id

Secretary: Dr. Agus Hery Supadmi Irianti, M.Pd, *E-mail:* agus.hery.ft@um.ac.id,
agushery_um52@yahoo.co.id

Coordinator of S1 Gastronomy Education Study Program: Ir. Budi Wibowotomo, M.Si,
Ph.D, *E-mail:* budi.wibowotomo.ft@um.ac.id

Coordinator of S1 Fashion Education Study Program: Dr. Agus Hery Supadmi Irianti, M.Pd,
E-mail: agus.hery.ft@um.ac.id

Coordinator of D3 Gastronomy Study Program: Dr. Mazarina Devi, M.Si.,
E-mail: mazarina.devi.ft@um.ac.id

Coordinator of D3 Fashion Study Program: Dr. Agus Hery Supadmi Irianti, M.Pd,
E-mail: agus.hery.ft@um.ac.id

Coordinator of S2 Vocational Education Study Program: Didik Nurhadi, S.Pd, M.Pd, Ph.D,
E-mail: didik.nurhadi.ft@um.ac.id, didik_nurhadi@gmail.com

Coordinator of S3 Vocational Study Education Study Program: Didik Nurhadi, S.Pd, M.Pd,
Ph.D, *E-mail:* didik.nurhadi.ft@um.ac.id, didik_nurhadi@gmail.com

Head of Electrical Engineering Laboratory: Drs. Imam Sudjono, M.T.,
E-mail: imam.sudjono.ft@um.ac.id

Head of Civil Engineering Laboratory: Drs. Sutrisno, S.T., M.Pd, *E-mail:* sutrisno.ft@um.ac.id

Head of Electrical Engineering Laboratory: Harits Ar Rosyid, S.T., M.T., Ph.D.,
E-mail: harits.ar.ft@um.ac.id, haritslian@gmail.com

Head of Industrial Engineering Laboratory: Dr. Ir. Soenar Soekopitojo, M.Si
E-mail: soenar.soekopitojo.ft@um.ac.id

FACULTY OF SPORTS SCIENCE (FIK), ☎/Fax. 551-102

Dean: Dr. Sapto Adi, M.Kes; (C6), 1331, ☎/Office Fax 551-102, *E-mail:* dekan.fik@um.ac.id,
sapto.adi.fik@um.ac.id

Vice Dean I: Dr. dr. Moch. Yunus, M.Kes, (C6), 1333, *E-mail:* wd1.fik@um.ac.id,
moch.yunus.fik@um.ac.id

Vice Dean II: Dr. Supriyadi, M.Kes; (C6), *E-mail:* wd2.fik@um.ac.id, supriyadi.fik@um.ac.id

Coordinator of Administration Division: - (C6), 1332

Sub Coordinator of Academic and Student Affairs Subdivision: Drs. Wahyudi Setiawan;
(C6), 1336, *E-mail:* wahyudi.setiawan@um.ac.id

Sub Coordinator of General Affairs Subdivision: Indra Hayati Rofi'ah, S.Kom; (C6)1479,
E-mail: indra.hayati@um.ac.id, indra_hayati@yahoo.co.id

Physical Education and Health Department: (C6)

Head: Dr. Lokananta Teguh Hari Wiguno, M.Kes, *E-mail:* lokananta.teguh.fik@um.ac.id

Secretary: Febrita Paulina Heynoek, S.Pd, M.Pd, *E-mail:* febrita.paulina.fik@um.ac.id,
febyph@yahoo.com

Sports Science Education Department: (C6), 1332

Head: Dr. Slamet Raharjo, S.Pd, M.Or; *E-mail:* slamet.raharjo.fik@um.ac.id

Secretary: Ahmad Abdullah, M.Kes, *E-mail:* ahmad.abdullah.fik@um.ac.id

Coordinator of S2 Sports Education Study Program: Prof. Dr. M.E. Winarno, M.Pd,
E-mail: m.e.winarno.fik@um.ac.id

Coaching Education Department: (C6), 1332/ext. 20

Head: Drs. Supriatna, M.Pd, *E-mail:* ysupriatna42@yahoo.com

Secretary: -

Community Health Science Department (C6), 1332/ ext. 21

Head: drg. Rara Warih Gayatri, S.KG, M.PH, *E-mail:* rara.warih.fik@um.ac.id

Secretary: Septa Katmawanti, S.Gz., M.Kes, *E-mail:* septakatma@gmail.com

Head of Physical Education and Health Laboratory: Dr. Ari Wibowo Kurniawan, S.Pd, M.Pd,

E-mail: ar13_wibowo_k@yahoo.com

Head of Sports Science Laboratory: Olivia Andiana, S.Or, M.Kes,

E-mail: olivia.andiana.fik@um.ac.id, olivia_a3@yahoo.co.id, olivia.a3@yahoo.co.id

Head of Coaching Education Laboratory: Dr. Imam Hariadi, M.Kes,

E-mail: imam.hariadi.fik@um.ac.id

Head of Community Health Science Laboratory: dr. Hartati Eko Wardani, M.Si.Med,

E-mail: hartati.eko.fik@um.ac.id, hartati_wardani@yahoo.co.id

FACULTY OF SOCIAL SCIENCES (FIS), ☎/Fax. 585-966, 551312 ext. 1371

Dean: Prof. Dr. Sumarmi, M.Pd, (A7.1), 1371, ☎/Fax/ office 585-966,

E-mail: dekan.fis@um.ac.id, sumarmi.fis@um.ac.id

Vice Dean I: Prof. Dr. Sugeng Utaya, M.Si, (A7.1), 1372, *E-mail:* wd1.fis@um.ac.id,

sugeng.utaya.fis@um.ac.id, sugengutaya@yahoo.com

Vice Dean II: Dr. Sri Untari, M.Si, (A7.1), 1373, *E-mail:* wd2.fis@um.ac.id, sri.untari.fis@um.ac.id

Vice Dean III: Dr. I Nyoman Ruja, S.U, (A7.1), 1374, *E-mail:* wd3.fis@um.ac.id,

nyoman.ruja.fis@um.ac.id

Coordinator of Administration Division: Etatok Rindang Karjo, S.Kom.; (A7.1), 1375; *Office*

Fax 587-944, E-mail: etatok.rindang@um.ac.id

Sub Coordinator of Academic and Student Affairs Subdivision: Dwi Astutik, S.AP, (A7.1),

1378, *E-mail:* dwi.astutik@um.ac.id

Sub Coordinator of General Affairs Subdivision: Arif Wicaksono, S.T., M.M.; (A7.1), 1376,

E mail: arif.wicaksono@um.ac.id

Law and Civics Department: (A7) 277

Head: Dr. Didik Sukriono, SH., M.Hum, *E-mail:* didik.sukriono.fis@um.ac.id,

didik_sukriono@yahoo.com

Secretary: Dr. Siti Awaliyah, S.Pd, M.Hum, *E-mail:* siti.awaliyah.fis@um.ac.id

Coordinator of S1 Pancasila and Civics Education Study Program: Dr. Siti Awaliyah, S.Pd,

M.Hum, *E-mail:* siti.awaliyah.fis@um.ac.id

Coordinator of S2 Pancasila and Civics Education Study Program: Dr. Didik Sukriono, SH.,

M.Hum, *E-mail:* didik.sukriono.fis@um.ac.id

History Department: (A7), 230

Head: Dr. Ari Sapto, M.Hum, *E-mail:* ari.sapto.fis@um.ac.id

Secretary: Ulfatun Nafi'ah, S.Pd, M.Pd, *E-mail:* diafa2@gmail.com

Coordinator of S1 History Education Study Program: Dr. Ari Sapto, M.Hum,

E-mail: ari.sapto.fis@um.ac.id

Coordinator of S1 History Education Study Program: Ulfatun Nafi'ah, S.Pd, M.Pd,

E-mail: diafa2@gmail.com

Coordinator of S2 History Education Study Program: Dr. Dewa Agung Gede Agung, M.Hum, E-mail: dewa.agung.fis@um.ac.id

Geography Department: (A7.1), 284, 205

Head: Dr. Didik Taryana, M.Si, E-mail: taryana.fis@um.ac.id

Secretary: Dr. Satti Wagistina, S.P., M.Si, E-mail: satti.wagistina.fis@um.ac.id, satti_agis@yahoo.com

Coordinator of S1 Geography Study Program: Dr. Didik Taryana, M.Si, E-mail: taryana.fis@um.ac.id

Coordinator of S1 Geography Education Study Program: Dr. Satti Wagistina, S.P., M.Si, E-mail: satti.wagistina.fis@um.ac.id, satti_agis@yahoo.com

Coordinator of S2 and S3 Geography Education Study Programs: Syamsul Bachri, S.Si, M.Sc., Ph.D, E-mail: syamsul.bachri.fis@um.ac.id

Sociology Department: (A7.1), 284, 205

Head: Drs. Nur Hadi, M.Pd, M.Si, E-mail: nur.hadi.fis@um.ac.id, noorhy_d@yahoo.co.id

Secretary: Nanda Harda Pratama Meiji, S.Sos, M.A., E-mail: nanda.harda.fis@um.ac.id

Coordinator of S1 Sociology Education Study Program: Drs. Nur Hadi, M.Pd, M.Si, E-mail: nur.hadi.fis@um.ac.id, noorhy_d@yahoo.co.id

Coordinator of S1 Social Science Education Study Program: Neni Wahyuningtyas, S. Pd., M.Pd, E-mail: neni.wahyuningtyas.fis@um.ac.id

Head of Law and Civics Laboratory: Rusdianto Umar, S.H., M.Hum,

E-mail: rusdianto.umar.fis@um.ac.id

Head of History Laboratory: Dr. R. Reza Hudiyanto, S.S., M.Hum, E-mail: r.reza.fis@um.ac.id, dindut21@gmail.com

Head of Geography Laboratory: Drs. Rudi Hartono, M.Si, E-mail: rudi.hartono.fis@um.ac.id, rudi2_san@yahoo.com

Head of Social Science Education Laboratory: Agus Purnomo, S.Pd, M.Pd, E-mail: agus.purnomo.fis@um.ac.id

Head of Sociology Education Laboratory: Elya Kurniawati, S.T.P., S.E., M.M., E-mail: elya.kurniawati.fis@um.ac.id

FACULTY OF PSYCHOLOGY EDUCATION (FPPSi), ☎/Fax. 579-700, 551-312 ext. 1181

Dean: Prof. Dr. Fattah Hanurawan, M.Si, M.Ed., (A1.1), 1181, ☎/Office Fax 579-700,

E-mail: dekan.fppsi@um.ac.id, fattah.hanurawan.fppsi@um.ac.id, fhanurawan@yahoo.com

Vice Dean: Dr. Tutut Chusniyah, S.Psi, M.Si, (A1.1), E-mail: wd1.fppsi@um.ac.id, tutut.chusniyah.fppsi@um.ac.id, tututchusniyah@gmail.com

Coordinator of Administration Division: - (A1.1), 1185, E-mail: -

Sub Coordinator of Academic and Student Affairs Subdivision: Supangat, S.Pd (A1.1) 1186, E-mail: supangat69@um.ac.id

Sub Coordinator of General Affairs Subdivision: Iksan, S.Pd, (A1.1) 1186, E-mail: iksan@um.ac.id; mziks@um.ac.id

Psychology Department: (A1.1)

Head: Nur Eva, S.Psi, M.Psi, E-mail: nur.eva.fppsi@um.ac.id, nuur_eva@yahoo.co.id, nur_eva2012@gmail.com

Secretary: - E-mail: -

Coordinator of S3 Educational Psychology Study Program: Dr. Imanuel Hitipeuw, M.A., *E-mail:* immanuel.hitipeuw.fip@um.ac.id

Head of Psychology Laboratory: Aji Bagus Priyambodo, S.Psi, M.Psi,
E-mail: aji.bagus.fppsi@um.ac.id

POSTGRADUATE, ☎/Fax. 551-334, 551-312 ext. 1317,

Director: Prof. Dr. Ery Tri Djatmika Rudijanto W.W., M.A., M.Si, (A21), ☎/Office Fax 551-334, *E-mail:* direktur.pasca@um.ac.id, ery.tri.fe@um.ac.id

Vice Director: Prof. Dr. Nurul Murtadho, M.Pd., (A.21), ☎/Office Fax 551-334,
E-mail: wd1.pasca@um.ac.id, nurul.murtadho.fs@um.ac.id

Sub Coordinator of Administration Affairs Subdivision: Awaludin Basuki, S.AB, (H1.118) 1317,
☎/Office Fax 551-334, *E-mail:* awaludin.basuki@um.ac.id

Coordinator of Elementary Education Study Program: Dr. Syamsul Hadi, M.Pd, M.Ed., *E-mail:* syamsulhadi@hotmail.com, syamsul.hadi.ft@um.ac.id

Coordinator of Teacher Education Study Program. Coordinator of: Dr. Makbul Muksar, S.Pd, M.Si, *E-mail:* makbul.muksar.fmipa@um.ac.id, mmuksar@yahoo.com

INSTITUTE OF RESEARCH AND COMMUNITY SERVICES (LP2M), ☎ 557-655, ☎/Fax. 580-311

Head: Prof. Dr. Markus Diantoro, M.Si, (GR. 613.6) 1422, ☎ 557-655, ☎/Office Fax 580-311,
E-mail: Head.lp2m@um.ac.id, markus.diantoro.fmipa@um.ac.id

Secretary: Dr. Ahmad Munjin Nasih, S.Pd, M.Ag, (GR. 611.6) 1423,
E-mail: sekretaris.lp2m@um.ac.id; munjin.nasih.fs@um.ac.id

Head of Education Center: Endah Tri Priyatni, M.Pd, (GR.601.6) 1433, *E-mail:* endah.tri.fs@um.ac.id, endahtri18@yahoo.com

Head of Disaster, Mitigation, and Environment Center (PKML): Abdul Kodir, S.Sosio, M.Sosio (GR.601.6) 1482, *E-mail:* abdul.kodir.fis@um.ac.id

Head of Center for Gender and Health: Dr. Azizatus Zahro', S.Pd, M.Pd, (GR.603.6) 1433, *E-mail:* azizatuz.zahro.fs@um.ac.id, azizah_z@um.ac.id, azizatuz@yahoo.com

Head of Halal Center (PH), (GR.604.6) 1434: Prof. Dr. Heri Pratikto, M.Si, (GR.604.6) 1434, *E-mail:* heripratikto@gmail.com

Head of Advanced Materials for Renewable Energy Center (PM2ET): Nandang Mufti, S.Si, M.T., Ph.D., (GR.604.6) 1432, *E-mail:* nandang.mufti.fmipa@um.ac.id

Head of Intellectual Property Rights, Business Incubation, Commercialization, and Industry Affiliation (PHIKA): Prof. Dr. Muhammad Alfian Mizar, M.P., (GR.603.6) 1432, *E-mail:* muhammad.alfian.ft@um.ac.id, fianmz@yahoo.com

Head of Center for Academic Publication (PUBLIKA): Dr. Ahmad Taufiq, S.Pd, M.Si, (GR.621.6) 1429, *E-mail:* ahmad.taufiq.fmipa@um.ac.id

Head of Center for Development of Local Resources and Community Service Fieldwork (KKN): Dr. H. Agung Winarno, M.M., (GR.621.6) 1483, *E-mail:* agwinarno@gmail.com

Head of Center for Social, Humanities, and Tourism (PSP): Dr. Joko Sayono, M.Pd, (GR.621.6) 1434, M.Hum, *E-mail:* joko.sayono.fis@um.ac.id

Head of Rating Center: (GR.603.6) 1432: Utomo Pujianto, S.Kom, M.Kom.;
E-mail: utomo.pujianto.ft@um.ac.id, utomo.pujianto@yahoo.co.id

Coordinator of Administration Affairs Division: - (GR. 614.6) 1482, *E-mail:* -

Sub Coordinator of Program Subdivision: Yusniawati, S.Pd; (GR.616.6) 1484,

E-mail: yusniawati@um.ac.id, yusniawati2m@gmail.com

Sub Coordinator of Finance Subdivision: Prihatini Retnaningsih, S.E.; (GR.618.6) 1427,

E-mail: prihatini.retnaningsih@um.ac.id, retno.rifai74@gmail.com

EDUCATIONAL AND LEARNING DEVELOPMENT INSTITUTE (LP3), ☎/Fax. 587-169

Head: Drs. I Wayan Dasna, M.Si, M.Ed., Ph.D., (GR. 513.5) 1409, ☎/Office Fax 587-169, 587-944, E-mail: ketua.lp3@um.ac.id, idasna@um.ac.id

Secretary: Dr. Hardika, M.Pd, (GR.511.5) 1404,

E-mail: sekretaris.lp3@um.ac.id, hardika.fip@um.ac.id

Head of Center for Curriculum and Education Development (P2KP): Dr. Lia Yulianti, M.Pd, (GR. 517.5) 1454, E-mail: lia.yulianti.fmipa@um.ac.id, liayulianti_um@yahoo.com

Head of Innovation and Learning Resource Center (P2ISB): Dra. Surjani Wonorahardjo, Ph.D., (GR. 516.5) 1455, E-mail: surjani.wonorahardjo@um.ac.id

Head of Center for Interfaith Relationship and University Life Development (P2KBKU):

Dr. H. Moh. Khasairi, M.Pd, (GR. 519.5) 1278, E-mail: moh.khasairi.fs@um.ac.id

Head of Center for Development of Fieldwork Program (P3KPL): Dr. Ahmad Yusuf Sobri, S.Sos, M.Pd, (GR. 517.5) 1447, E-mail: ahmad.yusuf.fip@um.ac.id

Head of Center for Development of Educational Instrumentation, Selection, and Evaluation (P2ISEP): Dr. Hj. Titik Harsiyati, M.Pd, (GR. 517.5) 1447, E-mail: titik.harsiyati.fs@um.ac.id

Head of Counseling Center for Student Career and Academic Competence (P2BK3A): Dra. Ella Faridati Zen, M.Pd, (GR. 516.5) 1451, E-mail: ella.faridati.fip@um.ac.id

Coordinator of Administration Division: - (GR. 504.5) 1405, ☎/Office Fax 587-944,

Sub Coordinator of Program Subdivision: Dendi Pristiawanto, S.Pd., (GR.501.5) 1407, E-mail: dendypri@yahoo.com

Sub Coordinator of Finance Subdivision: Liza Retnowulan, S.E., (GR.503.5) 1408,

E-mail: liza.retnowulan@um.ac.id

LIBRARY, (F1), ☎/Fax. 575-035

Head: Prof. Dr. Djoko Saryono, M.Pd, (C3.1), 1436 ☎/Office Fax 571-035,

E-mail: djoko.saryono.fs@um.ac.id, saryono@hotmail.com, saryonodjoko@yahoo.co.id

Sub Coordinator of Administration Affairs Subdivision: Aa Kosasih, S.Sos, (C3.1) 1438, E-mail: aa.kosasih@um.ac.id, perpustakaanpusat.um@gmail.com

Head of Librarian Group for Procurement, Processing, and Maintenance of Collection:

Rokhmad Priyono, S.I.Pust (C3.1) 1438 ext 14., ☎/Fax 571-035, E-mail: rokhamad.priyono@um.ac.id

Head of Librarian Group for Circulation, Reserve, and Series: Ali Mas'ud, S.Sos, M.M. (C3.1) 1438 ext 17-18, ☎/Fax 571-035, E-mail: ali.masud@um.ac.id

Head of Librarian Group for Reference and Scientific Work: Nining Nugrahini, S.E., (C3.1) 1438 ext.22, ☎/Fax 571-035, E-mail: nining.nugrahini@um.ac.id

CENTER OF INFORMATION AND COMMUNICATION TECHNOLOGY (PTIK), (G1.2), ☎/Fax 551-280

Head: Mahmuddin Yunus, S.Kom, M.Cs., (B5.2) 1601, E-mail:

mahmuddin.yunus.fmipa@um.ac.id,

Sub Coordinator of Administration Affairs Subdivision: Eko Wahyu Setiawan, S.S (B5.2)
1441/468 ext 22, *E-mail:* ekowahyus@um.ac.id

PANCASILA STUDIES CENTER (GR. 705.7) 1469, ☎ 551-169

Head of Board of Patrons: Prof. Dr. Suko Wiyono, S.H., M.H., *E-mail:* sukowiyono.fis@um.ac.id

Vice Head: Prof. Dr. H. Budi Eko Soetjipto, M.Ed., M.Si, ☎ 575-593, Fax. 552-888, ☎ office 551-169

Head: Drs. Slamet Sujud Purnawan Jati, M.Hum, 1469 ☎ 722-710, Fax 567-475,

E-mail: slamet.sujud.fis@um.ac.id

Sub Coordinator Administration Affairs Subdivision: Abd.Wahed, S.T.; (GR.706.7) 1469,

E-mail: wahed@um.ac.id

QUALITY ASSURANCE UNIT (SPM), (GR. 605.6) 1161, ☎/Fax. 558-466

Head: Dr. Imam Agus Basuki, M.Pd, (GR. 605.6) 1161, *E-mail:* imamagus@um.ac.id

Sub Coordinator of Administration Affairs Subdivision: Doni Irwanto, S.Kom, (GR. 606.6) 1161,

E-mail: doni.irwanto@um.ac.id

LIST OF SENATE MEMBERS OF UNIVERSITAS NEGERI MALANG

Head concurrently serving as a member. Prof. Dr. Sukowiyono, S.H., M.Hum (Academic Staff Representative of FIS)

Secretary concurrently serving as a member. Dr. Ahmad Munjin Nasih, S.Pd, M.Ag. (Academic Staff Representative of FS)

Anggota. Prof. Dr. AH. Rofi'uddin, M.Pd (Rektor); Prof. Dr. Budi Eko Soetjipto, M.Ed., M.Si (Vice Rector I); Prof. Dr. Heri Suwignyo, M.Pd (Vice Rector II); Dr. Mu'arifin, M.Pd. (Vice Rector III); Prof. Dr. Ibrahim Bafadal, M.Pd. (Vice Rector IV); Prof. Dr. Bambang Budi Wiyono, M.Pd (Dean of FIP); Prof. Dra. Utami Widiati, M.A., Ph.D. (Dean of FS); Prof. Dr. Hadi Suwono, M.Si (Dean of FMIPA); Dr. Cipto Wardoyo, S.E., M.Pd, M.Si. Ak., CA (Dean of FE); Prof. Dr. Marji, M.Kes. (Dean of FT); Dr. Sapto Adi, M.Kes (Dean of FIK); Prof. Dr. Sumarmi, M.Pd (Dean of FIS); Prof. Dr. Fattah Hanurawan, M.Si, M.Ed. (Dean of FPPSi); Prof. Dr. Ery Tri Djatmika Rudijanto Wahyu Wardhana, M.A., M.Si. (Direktur Pascasarjana); Prof. Dr. Markus Diantoro, M.Si (Head of LPPM); Drs. I Wayan Dasna, M.Si., M.Ed., Ph.D (Head of LP3); Prof. Dr. Mohammad Zainuddin, M.Pd (Academic Staff Representative of FIP); Dra. Elia Flurentin, M.Pd (Academic Staff Representative of FIP); Dr. Ahmad Yusuf Sobri, S.Sos, M.Pd (Academic Staff Representative of FIP); Prof. Dr. Ali Imron, M.Pd, M.Si (Academic Staff Representative of FIP); Drs. Sucipto, M.S. (Academic Staff Representative of FIP); Drs. Moh. Ishom, M.Pd. (Academic Staff Representative of FIP); Dr. Blasius Boli Lasan, M.Pd (Academic Staff Representative of FIP); Prof. Dr. Dawud, M.Pd (Academic Staff Representative of FS); Prof. Dr. Nurul Murtadho, M.Pd (Academic Staff Representative of FS); Prof. Dr. Yazid Basthomi, M.A. (Academic Staff Representative of FS); Dr. Robby Hidajat, M.Sn (Academic Staff Representative of FS); Dr. Pujiyanto, M.Sn (Academic Staff Representative of FS); Dr. Yuni Pratiwi, M.Pd. (Academic Staff Representative of FS); Dr. Rosyidah, M.Pd (Academic Staff Representative of FS); Prof. Dr. Cholis Sa'dijah, M.Pd, M.A. (Academic Staff Representative of FMIPA); Prof. Dr. Toto Nusantara, M.Si. (Academic Staff Representative of FMIPA); Prof. Dr. Arif Hidayat, M.Si. (Academic Staff Representative of FMIPA); Prof. Dr. Sutopo, M.Si. (Academic Staff Representative of FMIPA); Dr. Yahmin, S.Pd, M.Si (Academic Staff Representative of FMIPA); Prof. Dr. agr. Mohamad Amin, S.Pd, M.Si (Academic Staff Representative of FMIPA); Prof. Dr. Siti Zubaidah, S.Pd, M.Pd (Academic Staff Representative of FMIPA); Prof. Dr. Bambang Sugeng, M.A., M.M. (Academic Staff Representative of FE); Prof. Dr. Sri Umi Mintarti Widjaja, S.E., M.P., Ak. (Academic Staff Representative of FE); Dr. Agung Haryono, S.E., M.P., Ak. (Academic Staff Representative of FE); Dr. Djoko Dwi Kusumojanto, M.Si (Academic Staff Representative of FE); Dr. Agung Winarno, M.M. (Academic Staff Representative of FE); Dr. Nurika Restuningdiah, S.E., M.Si., Ak, CA. (Academic Staff Representative of FE); Prof. Dr. Waras, M.Pd (Academic Staff Representative of FT); Dr. Sukarni, S.T., M.T. (Academic Staff Representative of FT); Drs. Sumarli, M.Pd, M.T.; (Academic Staff Representative of FT); Prof. Dr. Ir. Djoko Kustono, M.Pd, (Academic Staff Representative of FT); Apif Miptahul Hajji, S.T., M.T., M.Sc, Ph.D. (Academic Staff Representative of FT); Prof. Dr. Ir. Syaad Patmanthara, M.Pd. (Academic Staff Representative of FT); Dr. Muladi, S.T., M.T. (Academic Staff Representative of FT); Dr. Nunung Nurjanah, M.Kes.(Academic Staff Representative of FT); Dr. Mahmud Yunus, M.Kes. (Academic Staff Representative of FIK); Dr. Siti Nurrochmah, M.Kes (Academic Staff Representative of FIK); Prof. Dr. Budijanto, M.Sos (Academic Staff Representative of FIS); Dr. I Komang Astina, M.S. (Academic Staff Representative of FIS); Dr. Dewa Agung Gede Agung, M.Hum (Academic Staff Representative of FIS); Drs. Slamet Sujud Purnawan Jati, M.Hum (Academic Staff Representative of FIS).

Commissions:

I. Research, Science Development, and Community Service Commission

Head: Prof. Dr. Markus Diantoro, M.Si

Secretary: Dr. Cipto Wardoyo, S.E., M.Pd, M.Si, Ak., CA

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II. Education, Learning, and Student Affairs Commission

Head: Drs. I Wayan Dasna, M.Si, M.Ed., Ph.D

Secretary: Drs. Moh. Ishom, M.Pd

Members: Dr. Mu'arifin, M.Pd; Prof. Dr. Hadi Suwono, M.Si; Drs. Sucipto, M.S.; Dr. Blasius Boli Lasan, M.Pd.; Dr. Rosyidah, M.Pd; Prof. Dr. Bambang Sugeng, M.A., M.M.; Dr. Djoko Dwi Kusumojanto, M.Si; Prof. Dr. Ir. Djoko Kustono, M.Pd; Drs. Sumarli, M.Pd, M.T.; Dr. Nunung Nurjanah, M.Kes.; Dr. Muladi, S.T., M.T.; Prof. Dr. Waras, M.Pd; Prof. Dr. Ir. Syaad Patmanthara, M.Pd.; Dr. Mahmud Yunus, M.Kes.; Drs. Slamet Sujud Purnawan Jati, M.Hum; Dr. I Komang Astina, M.S.

III. Academic Performance and Ethics Commission

Head: Prof. Dr. Ery Tri Djatmika Rudijanto Wahyu Wardhana, M.A., M.Si

Secretary: Prof. Dra. Utami Widiati, M.A., Ph.D

Members: Prof. Dr. Sukowiyono, S.H., M.Hum; Dr. Ahmad Munjin Nasih, S.Pd, M.Ag.; Prof. Dr. AH. Rofi'uddin, M.Pd; Prof. Dr. Budi Eko Soetjipto, M.Ed., M.Si; Prof. Dr. Heri Suwignyo, M.Pd; Prof. Dr. Bambang Budi Wiyono, M.Pd; Prof. Dr. Marji, M.Kes; Dr. Sapto Adi, M.Kes; Prof. Dr. Sumarmi, M.Pd; Prof. Dr. Fattah Hanurawan, M.Si, M.Ed.; Prof. Dr. Mohammad Zainuddin, M.Pd; Prof. Dr. Ali Imron, M.Pd, M.Si; Prof. Dr. Dawud, M.Pd; Prof. Dr. Nurul Murtadho, M.Pd; Dr. Yahmin, S.Pd, M.Si; Prof. Dr. Cholis Sa'dijah, M.Pd, M.A.; Prof. Dr. Toto Nusantara, M.Si; Prof. Dr. Arif Hidayat, M.Si; Prof. Dr. Sutopo, M.Si; Prof. Dr. Sri Umi Mintarti Widjaja, S.E., M.P., Ak.; Prof. Dr. Budijanto, M.Sos.

IV. Professor Commission

Head: Prof. Dr. Ibrahim Bafadal, M.Pd

Secretary: Prof. Dr. Budijanto, M.Sos.

Members: Prof. Dr. Sukowiyono, S.H., M.Hum; Prof. Dr. AH. Rofi'uddin, M.Pd; Prof. Dr. Budi Eko Soetjipto, M.Ed., M.Si; Prof. Dr. Heri Suwignyo, M.Pd; Prof. Dr. Bambang Budi Wiyono, M.Pd; Prof. Dra. Utami Widiati, M.A., Ph.D; Prof. Dr. Marji, M.Kes; Prof. Dr. Sumarmi, M.Pd; Prof. Dr. Fattah Hanurawan, M.Si, M.Ed.; Prof. Dr. Ery Tri Djatmika Rudijanto Wahyu Wardhana, M.A., M.Si; Prof. Dr. Markus Diantoro, M.Si; Prof. Dr. Mohammad Zainuddin, M.Pd; Prof. Dr. Ali Imron, M.Pd, M.Si; Prof. Dr. Dawud, M.Pd; Prof. Dr. Yazid Basthomi, M.A.; Prof. Dr. Nurul Murtadho, M.Pd; Prof. Dr. Toto Nusantara, M.Si; Prof. Dr. Cholis Sa'dijah, M.Pd, M.A.; Prof. Dr. Arif Hidayat, M.Si; Prof. Dr. Sutopo, M.Si; Prof. Dr.agr. Mohamad Amin, S.Pd, M.Si; Prof. Dr. Siti Zubaidah, S.Pd., M.Pd; Prof. Dr. Bambang Sugeng, M.A., M.M.; Prof. Dr. Sri Umi Mintarti Widjaja, S.E., M.P., Ak.; Prof. Dr. Ir. Djoko Kustono, M.Pd; Prof. Dr. Waras, M.Pd.

LIST OF ACADEMIC STAFF IN ALPHABETICAL ORDER

Note:

The abbreviations of the working units are explained in the Abbreviation List

A

- A. Rosyid Al Atok, Drs., M.Pd, M.H, Dr., H.: FIS, HKn
- Abdur Rahman As'ari, Drs., M.Pd, M.A., Dr.: Pasca, PDs
- Abdur Rahman As'ari, Drs., M.Pd, M.A., Dr.,Prof.: FMIPA, MAT
- Abi Fajar Fathoni, S.Pd., M.Pd: FIK, PJK
- Ach. Rasyad, Drs., M.Pd., Dr.Prof.: FIP, PLS
- Achmad Hamdan, S.Pd, M.Pd: FT, TE
- Achmad Murdiono, S.E., S.Pd, M.M: FE, MNJ
- Achmad Sulton, S.Ag, M.Pd.I, Dr.: FS, ARA
- Achmad Supriyanto, Drs., M.Pd., M.Si., Dr., H.: FIP, AP
- Achmad Taufiq, Drs., M.Pd.: FIP, KSDP
- Achmad Tohe, S.Ag, M.A., Ph.D.: FS, ARA
- Adelia Shabrina Prameka, S.E., M.M.: FE, MNJ
- Adi Atmoko, Drs., M.Si., Dr.,: Adi Atmoko, Drs., M.Si., Dr.: FIP, BK
- Adi Prasetyawan, S.Sos., M.A.: FS, IND
- Adilah Aliyatulmuna, S.T., M.T.,Dr.: FMIPA, KIM
- Aditya Nugroho Widiadi, S.Pd, M.Pd: FIS, SEJ
- Afwan Hariri Agus Prohimi, S.E., Ak., M.Si: FE, MNJ
- Agnisa Maulani Wisesa S. Sn., MA: FS, SND
- Agung Haryono, S.E., Ak., M.P., Dr.: FE, EKP
- Agung Kurniawan, dr., M.Kes: FIK, IKM
- Agung Mulyo Setiawan, S.Pd, M.Si: FMIPA, Pendidikan IPA
- Agung Winarno, Drs., M.M., Dr., H.: FE, MNJ
- Agung Wiradimadja, S.Pd, M.Pd: FIS, Pendidikan IPS
- Agung Witjoro, S.Pd, M.Kes: FMIPA, BIO
- Agus Dharmawan, Drs., M.Si: FMIPA, BIO
- Agus Hermawan, Drs., M.Si, Grad.Dip.Mgt., M.Bus, Dr.: FE, MNJ
- Agus Hery Supadmi Irianti, Dra., M.Pd, Dr.: FT, TI
- Agus Purnomo, M.Pd: FIS, Pendidikan IPS
- Agus Sholah, Drs., M.Pd, Dr., H.: FT, TM
- Agus Sumanto, S.E., M.SA., Dr.: FE, EKP
- Agus Sunandar, S.Pd, M.Sn: FT, TI
- Agus Suyetno, S.Pd, M.Pd: FT, TM
- Agus Suyudi, Drs., M.Pd: FMIPA, FIS
- Agus Timan, Drs., M.Pd., Dr.: FIP, AP
- Agus Tomi, Drs., M.Pd: FIK, PJK
- Agus Wedi, S.Pd., M.Pd., Dr.: FIP, TEP
- Agusta Rakhmat Taufani, S.T., M.T.: FT, TE
- AH. Rofi'uddin, Drs., M.Pd, Dr., Prof., H.: FS, IND
- Ahmad Abdullah, M.Kes: FIK, IK
- Ahmad Arif Widiyanto, S.Sos, M.A.: FIS, Sosio
- Ahmad Atif Fikri, S.T., M.Eng: FT, TM
- Ahmad Fahmi, S.T., M.T., H.: FT, TE
- Ahmad Fawaiq Suwanan, S.E., M.Si: FE, EKP
- Ahmad Heki Sujiatmoko, M.Pd., Dr: FS, ING
- Ahmad Munjin Nasih, S.Pd, M.Ag, Dr.: FS, ARA
- Ahmad Mursyidun Nidhom, S.Pd, M.Pd: FT, TE
- Ahmad Nurabadi, S.Pd., M.Pd.: FIP, AP
- Ahmad Samawi, Drs., M.Hum. Dr., H.: FIP, PAUD
- Ahmad Taufiq, S.Pd, M.Si, Dr.: FMIPA, FIS
- Ahmad Yusuf Sobri, S.Sos., M.Pd., Dr.: FIP, AP
- Ahmad, S.P.d.,M.Pd.,Dr.: FIP, PLS
- Ahsan Romadlon Junaidi, M.Pd., Dr.: FIP, PLB
- Aiga Ventivani, S.Pd, M.Pd: FS, JRM
- Aisyah Larasati, S.T., M.T., M.IM., Ph.D.: FT, TM
- Ajeng Daniarsih, S.Si, M.Si: FMIPA, BIO
- Aji Bagus Priyambodo, S.Psi., M.Psi.: FPPsi, Psi
- Aji Prasetya Wibawa, S.T., M.MT, Ph.D.: FT, TE
- Alan Sigit Fibrianto, S.Pd, M.Sos: FIS, Sosio
- Alfi Sahrina, S.Pd, M.Pd: FIS, GEO
- Alfyananda Kurnia Putra, S.Pd, M.Pd: FIS, GEO
- Ali Imron, Drs., M.Pd., M.Si., Dr., Prof.: FIP, AP
- Ali Ma'sum, S.Pd, M.A.: FS, ARA
- Alif Mudiono, Drs., M.Pd., Dr.: FIP, KSDP
- Amalia Nurma Dewi, M.Hum: FS, IND
- Aman Santoso, Drs., M.Si, Dr.: FMIPA, KIM
- Amat Nyoto, Drs., M.Pd, Dr.: FT, TM
- Aminnudin, S.T., M.T., Dr.: FT, TM

- Amira Eza Febrian Putri, S.Pd, MTCSOL: FS, JRM
- Amy Tenzer, Dra., M.S.: FMIPA, BIO
- Anak Agung Gde Rai Arimbawa, Drs., M.Sn: FS, SND
- Ananda Dwitha Yuniar, S.I.Kom, M.A.: FIS, Sosio
- Anang Santoso, Drs., M.Pd, Dr., Prof.: FS, IND; Pasca, PDs
- Andhika Putra Herwanto, S.Sn., M.Sn: FS, SND
- Andhika Yudha Pratama, S.Pd., M.Sc: FIS, HKn
- Andi Asari, S.IP., S.Kom: FS, IND
- Andi Basuki, S.Pd, M.Pd: FE, MNJ
- Andi Mappiare A.T., Drs., M.Pd., Dr., Prof., H.: FIP, BK
- Andi Muhtar, Drs., M.A.: FS, ING
- Andik Wijayanto, S.Si., M.Si: FMIPA, BIO
- Andika Agung Sutrisno, S.Sn., M. Sn.: FS, SND
- Andika Bagus Nur Rahma Putra, S.Pd, M.Pd: FT, TM
- Andoko, Drs., M.T, Dr., H.: FT, TM
- Andreas Syah Pahlevi, S.Sn, M.Sn.: FS, SND
- Andriana Kusuma Dewi, S.T., M.T.: FT, TE
- Andro Agil Nur Rakhmad, S.E.I., M.E: FE, MNJ
- Andy Pramono, S.Kom, M.T.: FS, SND
- Andy Prasetyo Wati, S.E., S.Pd, M.Pd: FE, MNJ
- Angga Yuni Mantara, S.Psi, M.Si: FPPsi, Psi
- Anggaunitakiranantika, S.Sos, M.Sosio: FIS, Sosio
- Anggi Martiningtyas Januwati Saputri, S.Pd., M.Sc.: FT, TI
- Ani Wilujeng Suryani, S.E., Ak., M.Actg.Fin, Ph.D.: FE, AKU
- Anie Yulistiyorini, S.T., M.Sc., Ph.D.: FT, TS
- Aniek Indrawati, S.Si, M.M, Dr.: FE, MNJ
- Anik Dwiastuti, S.T., M.T.: FT, TM
- Anik Nunuk Wulyani, S.Pd, M.Pd., Ph.D.: FS, ING
- Anik Nur Handayani, S.T., M.T., Dr. Eng.: FT, TE
- Anindya Hapsari, dr., M.Kes: FIK, IKM
- Anita Sulistyorini, S.kep., Ns., M.Kes: FIK, IKM
- Annisau Nafiah, S.Pd., M.Pd.: FT, TI
- Annisa', S.Pd, M.Pd: FE, EKP
- Antelas Eka Winahyo, Drs., M.Pd: FT, TS
- Anugrah Ricky Wijaya, S.Si, M.Sc., Dr.: FMIPA, KIM
- Apif Miptahul Hajji, S.T., M.T., M.Sc., Ph.D.: FT, TS
- Arafah Husna, S.Pd., M.Med.Kom: FIP, TEP
- Arbin Janu Setiyowati, S.Pd., M.Pd., Dr.: FIP, BK
- Arda Purnama Putra, S.Pd., M.Pd: FIP, KSDP
- Ardhiyanti Puspita Ratna, dr. M.Biomed: FIK, IK
- Ardiana Hanatan, S.Pd., M.Sc.: FMIPA, FIS
- Ardyanto Tanjung, S.Pd, M.Pd: FIS, GEO
- Ari Sapto, Drs., M.Hum, Dr.: FIS, SEJ
- Ari Wibowo Kurniawan, S.Pd, M.Pd, Dr.: FIK, PJK
- Arief Darmawan, S.Pd., M.Pd., AIFO., Dr.: FIK, PJK
- Arif Hidayat, Drs., M.Si, Ph.D., Prof.: FMIPA, FIS
- Arif Nur Afandi, S.T., M.T., MIAEng., Ph.D., Prof.: FT, TE
- Arif Subekti, S.Pd, M.A.: FIS, SEJ
- Arif Subiyanto, Drs., M.A.: FS, ING
- Arif Sutrisno, S.Sn., M.Ds.: FS, SND
- Arif Wahyudiono, S.T., M.T.: FT, TM
- Aripriharta, S.T., M.T., Ph.D.: FT, TE
- Ariva Luciandika, S.Pd., M.Pd: FS, IND
- Arum Prasasti, S.E., M.Sc.: FE, MNJ
- Ary Fawzi, S.Pd, M.Pd: FS, IND
- Arya Kusumawardana, S.Pd, M.T: FT, TE
- Aryudho Widyatno, S.Psi, M.A.: FPPsi, Psi
- Asep Sunandar, S.Pd., M.AP., Dr.: FIP, AP
- Asim, M.Pd, Dr., H.: FIK, PJK
- Asmianto, S.Si., M.Si.: FMIPA, MAT
- Astri Anindya Sari, S.T., M.T.: FT, TS
- Atsnaita Yusrina, S.Si, M.Sc: FMIPA, FIS
- Aulia Apriana, S.S., M.Pd: FS, ING
- Aulia Azzardina, S.E., M.Sc: FE, AKU
- Aulia Herdiani, S.Pd, M.Pd, M.S: FE, AKU
- Avia Riza Dwi Kurnia, S.P., M.Pd, Dr.: FMIPA, BIO
- Avita Ayu Permanasari, S.T., M.T.: FT, TM
- Ayu Dyah Hapsari, S.Psi, M.A.: FPPsi, Psi
- Azhar Ahmad Smaragdina, S.Pd, M.Pd: FT, TE
- Azizah, S.Pd., M.Si.: FMIPA, MAT
- Azizatus Zahro', S.Pd, M.Pd, Dr.: FS, IND; Pasca, PPG

B

- B. Sri Umniati, Ir., M.T., Dr.: FT, TS
- Bagus Priambodo, S.Si, M.Sc: FMIPA, BIO
- Bagus Setiabudi Wiwoho, S.Si, M.Si: FIS, GEO
- Bagus Shandy Narmaditya, S.Pd, M.Pd: FE, EKP
- Bakhrul Rizky Kurniawan, S.Pd, M.Pd: FMIPA, FIS
- Balqis, S.Pd, M.Si., Dr.: FMIPA, BIO

Bambang Budi Wiyono, Drs., M.Pd., Dr., Prof.: FIP, AP
 Bambang Djatmiko, Drs., S.T., M.B.A., M.T., H.: FT, TS
 Bambang Sugeng, Drs., M.A., M.M., Dr., Prof.: FE, AKU
 Bambang Supriyanto, Drs., S.T., M.T., H.: FT, TS
 Bambang Yudi Cahyono, Drs., M.Pd., M.A., Ph.D., Prof.: FS, ING
 Basuki, Drs., M.Pd.: FT, TM
 Bayu Kurniawan, S.Pd., M.Pd.: FIS, Pendidikan IPS
 Betty Lukiati, Dra., M.S., Dr.: FMIPA, BIO
 Bety Nur Achadiyah, S.Pd., M.Sc.: FE, AKU
 Blasius Boli Lasan, Drs., M.Pd., Dr.: FIP, BK
 Blasius Suprpta, Drs., M.Hum., Dr.: FIS, SEJ
 Boedi Rahardjo, Drs., M.Pd., M.T.: FT, TS
 Boedya Djatmika, Drs., S.T., M.T.: FT, TS
 Budi Eko Soetjipto, Drs., M.Ed., M.Si., Dr., Prof.: FE, MNJ
 Budi Handoyo, Drs., M.Si., Dr.: FIS, GEO
 Budi Wibowotomo, Ir., M.Si., Ph.D.: FT, TI
 Budijanto, Drs., M.Sos., Dr., Prof.: FIS, GEO
 Bunga Hidayati, S.E., M.E., Ph.D.: FE, EKP
 Burhan Indriawan, S.Si., M.Si.: FMIPA, FIS
 Burhanuddin, Drs., M.Ed., H., Ph.D.: FIP, AP
 Buyung Adi Dharma, S.AP, M.AP.: FE, MNJ

C

Cahyo Aji Hapsoro, M.Si., Dr.: FMIPA, FIS
 Cesya Rizkika Parahiyanti, S.E., MBA.: FE, MNJ
 Cholis Sa'dijah, Dra., M.Pd., M.A., Dr., Prof.: FMIPA, MAT
 Chusnana Insjaf Yogihati, Dra., M.Si.: FMIPA, FIS
 Cicik Tri Jayanti, S.Pd., M.A.: FS, IND
 Cipto Wardoyo, Drs., S.E., Ak., CA. M.Pd., M.Si., Dr., H.: FE, AKU
 Citra Kurniawan, ST., M.M., Dr.: FIP, TEP
 Cynthia Permata Dewi, S.T., M.T., M.Sc.: FT, TS

D

Daeng Achmad Suaidi, S.Si., M.Kom.: FMIPA, FIS
 Dahliatul Hasanah, S.Si., M.Math.Sc.: FMIPA, MAT
 Danar, S.Si., M.Sc.: FMIPA, KIM
 Dani Irawan, S.Pd., M.Pd., Dr.: FT, TM

Daratu Eviana Kusuma Putri, S.Si., M.Sc.: FMIPA, KIM
 Darmawan Satyananda, S.T., M.T.: FMIPA, MAT
 Dawud, Drs., M.Pd., Dr., Prof., H.: FS, IND
 Daya Negri Wijaya, S.Pd., M.A.: FIS, SEJ
 Deddy Kurniawan, S.Pd., M.A.: FS, JRM
 Dedek Sukarianingsih, Dra., M.Pd., M.Si.: FMIPA, KIM
 Dedi Kuswandi, Drs., M.Pd., Dr.: FIP, TEP
 Dedi Prestiadi, S.Pd.I., M.Pd.: FIP, AP
 Dediek Tri Kurniawan, S.E.: FE, MNJ
 Della Ayu Zonna Lia, S.AB, M.M.: FE, MNJ
 Denik Ristya Rini, S.Pd., M.Pd.: FS, SND
 Denis Eka Cahyani, S.Kom., M.Kom.: FMIPA, MAT
 Deny Setiawan, M.Pd.: FMIPA, BIO
 Deny Wahyu Apriyadi, S.Ant., M.A.: FIS, Sosio
 Deny Yudo Wahyudi, S.Pd., M.Hum.: FIS, SEJ
 Desi Ariwinanti, dr., M.P.H.: FIK, IKM
 Desi Eri Kusumaningrum, S.Pd., M.Pd.: FIP, AP
 Desi Rahmadani, S.Si., M.Si., Dr.: FMIPA, MAT
 Desiana Merawati, Dra., M.S.: FIK, IK
 Desinta Dwi Rapita, S.Pd., S.H., M.H.: FIS, HKn
 Desti Nur Aini, S.S., M.Pd.: FS, JRM
 Desy Santi Rozakiyah, S.Pd., M.Pd.: FIS, Sosio
 Devy Probawati, S.Pd., M.Pd.: FIP, BK
 Dewa Agung Gede Agung, Drs., M.Hum., Dr.: FIS, SEJ
 Dewi Ariani, S.S., S.Pd., M.Pd.: FS, IND
 Dewi Kartika Ardiyani, S.Pd., M.Pd., Dr.: FS, JRM
 Dewi Pusposari, S.Pd., M.Pd.: FS, IND
 Dhara Alim Cencekia, S.Sn., M.Ds.: FS, SND
 Dhian Kartikasari, dr., S.Ked, MMRS.: FIK, IKM
 Dhika Maha Putri, S.Pd., M.Acc.: FE, AKU
 Dian Ariestadi, Ir., M.T., Dr.: FT, TS
 Dian Mawarni, S.K.M., M.P.H.: FIK, IKM
 Dian Nugraheni, S.Pd., M.Sc.: FMIPA, Pendidikan IPA
 Dian Rachmawati, S.Pd., S.E., M.Pd.: FE, EKP
 Dian Syariati, SE., M.S.A, Ak.: FE, AKU
 Diana Tien Irafahmi, S.Pd., M.Ed.: FE, AKU
 Didiek Rahmanadji, Drs., M.Pd.: FS, SND
 Didik Dwi Prasetya, S.T., M.T.: FT, TE
 Didik Nurhadi, S.Pd., M.Pd., Ph.D.: FT, TM
 Didik Sukriono, Drs., S.H., M.Hum., Dr.: FIS, HKn
 Didik Taryana, Drs., M.Si., Dr.: FIS, GEO
 Didin Widyartono, S.S., S.Pd., M.Pd., Dr.: FS, IND
 Didin Zakariya Lubis, S.Pd., M.Eng.: FT, TM

Dila Umnia Soraya, S.Pd., M.Pd.: FT, TE
 Dimas Arif Dewantoro, S.Pd, M.Pd: FIP, PLB
 Dimas Rifqi Novica, S.Sn., M.Ds: FS, SND
 Diniy Hidayatur Rahman, S.Pd., M.Pd., Dr.: FIP, BK
 Diyah Sulistiyorini, S.Psi, M.Psi: FPPsi, Psi
 Djoko Budi Santoso, Drs, M.Pd, Dr.: FIP, BK
 Djoko Dwi Kusumojanto, M.Si, Dr.: FE, MNJ
 Djoko Kustono, Ir., M.Pd., Dr., Prof., H.: FT, TM
 Djoko Saryono, Drs., M.Pd, Dr., Prof.: FS, IND
 Djoko Soelistijo, Drs., M.Si: FIS, GEO
 Djum Djum Noor Benty, Dra., M.Pd.: FIP, AP
 Dodik Juliardi, S.E., Ak., M.M., Dr.: FE, AKU
 Dona Sandy Yudasmara, S.Pd, M.Or.: FIK, PJK
 Dudung Ma'ruf Nuris, S.Pd., M.Pd.: FE, AKU
 Dudy Syafruddin, S.S., M.A.: FS, JRM
 Duwi Leksono Edy, S.Pd, M.Pd: FT, TM
 Dwi Agus Sudjimat, Drs., S.T., M.Pd, Dr., H.: FT, TM
 Dwi Listiyorini, Dra., M.Si, D.Sc.: FMIPA, BIO
 Dwi Narullia, S.E., M.S.A.: FE, AKU
 Dwi Nikmah Puspitasari, S.Psi, M.Psi.: FPPsi, Psi
 Dwi Novita Ernaningsih, S.Sos, M. Hum: FS, IND
 Dwi Sulistiyorini, S.S., M.Hum., Dr.: FS, IND
 Dwi Wulandari, S.E., M.M., Dr.: FE, EKP
 Dwiyono Hari Utomo, Drs., M.Pd, M.Si, Dr.: FIS, GEO
 Dyah Lestari, S.T., M.Eng.: FT, TE

E

Eddy Budiono, Drs., M.Pd, Dr.: Pasca, PPG
 Eddy Budiono, Drs., M.Pd, Dr.: FMIPA, MAT
 Eddy Rudiyanto, Drs., M.Pd: FT, TM
 Eddy Sutadji, Drs., M.Pd, Dr.: FT, TM
 Edi Santoso, Ir., M.T.: FT, TS
 Edi Suhartono, Drs., S.H., M.Pd, Dr., H.: FIS, HKn
 Edi Supriana, Dr., M.Si, H.: FMIPA, FIS
 Edi Widianto, S.Pd., M.Pd.: FIP, PLS
 Ediyanto, S.Pd., M.Pd., Ph.D: FIP, PLB
 Edy Hidayat, S.Pd, M. Hum, Dr.: FS, JRM
 Eka Ananta Sidharta, S.E., Ak., M.M., Dr., H: FE, AKU
 Eka Pramono Adi, S.I.P., M.Si: FIP, TEP
 Ekaning Dewanti Laksmi, Dra., M.Pd, M.A., Dr.: FS, ING
 Eko Hariyanto, Drs, M.Pd, Dr.: FIK, PJK

Eko Setyawan, Drs., S.T., M.T.: FT, TS
 Eko Suwarno, Drs., M.Ed., M.Pd: FT, TS
 Elfia Nora, S.E., M.Psi: FE, MNJ
 Eli Hendrik Sanjaya, S.Si, M.Si, Ph.D.: FMIPA, KIM
 Elia Flurentin, Dra., M.Pd: FIP, BK
 Ella Faridati Zen, Dra, M.Pd., Hj.: FIP, BK
 Ellyn Sugeng Desyanty, S.Pd., M.Pd., Dr.: FIP, PLS
 Elvira Rosyida MR, S.Pd., M.Pd.: FS, ING
 Ely Siswanto, S.Sos, M.M., Dr.: FE, MNJ
 Elya Kurniawati, S.T.P., S.E., M.M.: FIS, Sosio
 Ema Novita Deniat, S.K.M., M.K.M.: FIK, IKM
 Emma Yunika Puspasari, S.Pd, M.Pd: FE, EKP
 Ence Surahman, S.Pd, M.Pd.: FIP, TEP
 Endah Tri Priyatni, Dra., M.Pd, Dr.: FS, IND
 Endang Ciptawati, S.Si, M.Si.: FMIPA, KIM
 Endang Prahastuti, Dra., M.Pd: FT, TI
 Endang Prastuti, Dra., M.Si, Dr.: FPPsi, Psi
 Endang Purwaningsih, Dra., M.Si, Dr.: FMIPA, FIS
 Endang Sri Andayani, Dra., S.E., M.Si, Ak., Dr., Hj.: FE, AKU
 Endang Sri Redjeki, Dra., M.S., Dr.: FIP, PLS
 Endang Wara Suprihatin Dyah P., Dra., M.Pd, Hj.: FS, SND
 Endro Wahyuno, Drs., Ir., M.Si.: FIP, PLB
 Eny Latifah, S.Si, M.Si, Dr.: FMIPA, FIS
 Eny Nur Aisyah, S.Pd.I, M.Pd.: FIP, PAUD
 Era Budi Prayekti, S.Pd., M.Pd.: FMIPA, FIS
 Erianto Fanani, dr., S.Ked: FIK, IKM
 Erif Ahdhianto, S.Pd., M.Pd., Dr: FIP, KSDP
 Ermita Yusida, S.E., M.E.: FE, EKP
 Erni Yulianti, S.Pd, M.Pd: FMIPA, Pendidikan IPA
 Erry Hidayanto, Drs., M.Si, Dr.: FMIPA, MAT
 Erti Hamimi, S.Pd, M.Sc: FMIPA, Pendidikan IPA
 Erwin Komara Mindarta, S.Pd, M.Pd: FT, TM
 Ery Tri Djatmika Rudijanto W.W., M.A., M.Si, Dr., Prof.: FE, MNJ; Pasca, PDS
 Esin Sintawati, Dra., M.Pd, Hj.: FT, TI
Esti Untari, S.Pd., M.Pd: FIP, KSDP
 Ety Tejo Dwi Cahyowati, Dra., M.Pd: FMIPA, MAT
 Evania Yafie, S.Pd., M.Pd.: FIP, PAUD
 Evi Eliyanah, S.S., M.A., Ph.D.: FS, ING
 Evi Susanti, S.Si, M.Si, Dr.: FMIPA, KIM
 Evynurul Laily Zen, S.S., M.A.: FS, ING

F

F. Danardana Murwani, Drs., M.M., Dr., Prof.: FE, MNJ

Fadia Zen, S.E., M.M., Hj.: FE, MNJ

Fahrial Amiq, S.Or, M.Pd: FIK, PJK

Farah Farida Tantiani, S.Psi, M.Psi, Psikolog: FPPsi, Psi

Farah Paramita, S.Gz, M.P.H.: FIK, IKM

Farid Akhsani, S.Si, M.Si: FMIPA, BIO

Farida Rahmawati, S.E., M.E., Dr. Hj.: FE, EKP

Faris Khoirul Anam, Lc., M.H.I.: FS, ARA

Fariza Wahyu Arizal, S.Sn., M.Sn.: FS, SND

Fatchur Rohman, Drs., M.Si, Dr.: FMIPA, BIO

Fatiya Rosyida, S.Pd., M.Pd: FIS, GEO

Fattah Hanurawan, Drs., M.Si, M.Ed., Dr., Prof.: FPPsi, Psi

Fauzi Akhbar Anugrah, S.Si, M.Si: FMIPA, BIO

Fauziatul Fajaroh, Dra., M.S., Dr., Prof.: FMIPA, KIM

Febri Taufiqurrahman, S.Hum., M.Hum.: FS, IND

Febrita Paulina Heynoek, S.Pd, M.Pd: FIK, PJK

Febry Wijayanti, S.E., M.E.: FE, EKP

Fenny Rochbeind, S.Pd, M.Sn: FS, SND

Ferby Mutia Edwy, S.E., M.Ak.: FE, AKU

Ferril Irham Muzaki, S.Pd, M.Pd: FIP, KSDP

Ferryati Masitoh, S.Si, M.Si: FIS, GEO

Fikri Aulia, M.Pd, Dr.: FIP, TEP

Fitri Purnamasari, S.E., MSA: FE, AKU

Fitri Wahyuni, M.Pd, Dr.: FIP, BK

Fitriana, S.Pd., M.M.: FE, MNJ

Francisca Maria Ivone, S.Pd, M.A., Ph.D.: FS, ING

Frida Kunti Setiowati, S.T., M.Si: FMIPA, BIO

Fuad Indra Kusuma, S.Pd., M.Pd: FT, TM

Furaidah, Dra., M.A., Dr.: FS, ING; Pasca, PDs

G

Gamma Rahmita Ureka Hakim, S.Psi, M.Psi: FPPsi, Psi

Gatut Susanto, Drs., M.M., M.Pd, Dr.: FS, IND

Gema Fitriady, S.Pd, M.Pd.: FIK, PJK

Gilang Idfi, S.T., M.T.: FT, TS

Goenawan Roebyanto, Drs., S.Pd., M.Pd.: FIP, KSDP

Grace Tjandra Leksana, S.Psi, M.A., Dr.: FIS, SEJ

Gres Dyah Kusuma Ningrum, S.Pd., M.Pd: FT, TE

Grisvia Agustin, S.E., M.Sc, Dr.: FE, EKP

Gunawan Susilo, S.Sn, M.Sn: FS, SND

H

Habiddin, S.Pd., M.Pd, Ph.D.: FMIPA, KIM

Hadi Soekamto, Drs., S.H., M.Pd, M.Si: FIS, GEO

Hadi Sumarsono, S.T., M.Si, Dr.: FE, EKP

Hadi Suwono, Drs., M.Si, Dr, Prof.: FMIPA, BIO

Hadi Wasito, Drs., Dip.Ed, M.Pd: FT, TS

Hakkun Elmunsyah, S.T., M.T., Dr., H.: FT, TE

Handri Dian Wahyudi, S.Pd, M.Sc.: FE, MNJ

Hanik Mahliatussikah, S.Ag, M.Hum, Dr.: FS, ARA

Hanjar Ikrima Nanda, S.Pd, M.Akun: FE, AKU

Hanumi Oktiyanı Rusdi, S.Pd, M.Si: FMIPA, KIM

Hapsari Kusumawardani, Dra., M.Pd, Hj.: FT, TI

Hardika, Drs., M.Pd., Dr.: FIP, PLS

Hari Putranto, Drs., M.Pd.: FT, TE

Hari Wahyono, Drs., M.Pd, Dr.: FE, EKP; Pasca, PDs

Hari Wisodo, S.Pd, M.Si, Dr.: FMIPA, FIS

Harits Ar Rosyid, S.T., M.T., Ph.D: FT, TE

Harits Masduqi, S.Pd, M.Ed., M.Pd: FS, ING

Hariyanto, Drs., M.Hum, Dr.: FS, SND

Hariyoko, M.Pd, Dr.: FIK, PJK

Hariyono, Drs., M.Pd, Dr., Prof.: FIS, SEJ

Hartati Eko Wardani, dr., M.Si, Med: FIK, IKM

Hartatiek, Dra., M.Si: FMIPA, FIS

Harti Kartini, Dra., M.Pd., Hj.: FIP, KSDP

Hartono, S.Sn, M.Sn: FS, SND

Hary Suswanto, S.T., M.T., Dr.: FT, TE

Hasan Ismail, S.Pd, M.Sc.: FT, TM

Hasti Rahmaningtyas. S.Pd., M.A: FS, ING

Hasti Rahmaningtyas. S.Pd., M.A: FS, ING

Hayuni Retno Widarti, Dra., M.Si, Dr.: FMIPA, KIM

Helianti Utami, S.E, M.Si, Ak., Ph.D.: FE, AKU

Helmi Muzaki, S.Pd., M.Pd.: FS, IND

Hendra Susanto, S.Pd, M.Kes, Ph.D.: FMIPA, BIO

Hendro Permadi, Ir., M.Si, Dr.: FMIPA, MAT

Heni Masrurroh, S.Pd, M.Sc: FIS, GEO

Henny Indreswari, Dra., M.Pd., Dr.: FIP, BK

Henri Siswanto, Ir., M.T., Dr.: FT, TS

Henry Praherdhiono, S.Si., M.Pd, Dr.: FIP, TEP

Heny Kusdiyanti, S.Pd, M.M., Dr.: FE, MNJ

Heppy Jundan Hendrawan, S.Sn, M.Ds: FS, SND

Herawati Susilo, Dra., M.Sc., Ph.D., Prof.: FMIPA, BIO

Herditya Wahyu Widodo, S.S., M.A.: FS, ING

Heri Pratikto, Drs., M.Si, Dr., Prof, H.: FE, MNJ

Heri Suwignyo, Drs., M.Pd, Dr., Prof.: FS, IND

Heriyanto, S.Pd, M.Si: FMIPA, FIS

Herlin Pujiarti, M.Si, Dr: FMIPA, FIS

Herlina Ike Oktaviani, M.Pd: FIP, TEP

Herri Akhmad Bukhori, Drs., M.A., M.Hum, Dr.: FS, JRM

Heru Suryanto, S.T., M.T., Dr., Prof.: FT, TM

Heru Wahyu Herwanto, S.T., M.Kom: FT, TE

Herunata, S.Pd, M.Pd: FMIPA, KIM

Hery Susanto, Drs., M.Si, Dr.: FMIPA, MAT

Hetti Rahmawati, S.Psi, M.Si, Dr.: FPPsi, Psi

Husni Wahyu Wijaya, S.Pd, M.Si, Ph.D.: FMIPA, KIM

I

I Dewa Putu Eskasasnanda, S.Ant., M.A.: FIS, Pendidikan IPS

I Komang Astina, Drs., M.S., Ph.D.: FIS, GEO

I Made Sulandra, M.Si, Dr.rer.nat.: FMIPA, MAT

I Made Wirawan, S.T., S.ST, M.T.: FT, TE

I Nengah Parta, S.Pd., M.Si, Dr.: FMIPA, MAT

I Nyoman Ruja, Drs., S.U., Dr.: FIS, Pendidikan IPS

I Nyoman Sudana Degeng, Drs., M.Pd., Dr., Prof.: FIP, TEP

I Nyoman Suputra, Drs., M.Si: FE, MNJ

I Wayan Dasna, Drs., M.Si, M.Ed., Ph.D.: FMIPA, KIM; Pasca, PDS

I Wayan Sumberartha, Drs., M.Sc.: FMIPA, BIO

I Wayan Sutarna, Drs., M.Pd.: FIP, PAUD

Ibnu Samsul Huda, S.S., M.A.: FS, ARA

Ibrahim Bafadal, Drs., M.Pd., Dr., Prof., H.: FIP, AP

Ibrohim, Drs., M.Si, Dr.: FMIPA, BIO

Ica Purnamasari, M.Pd., Dr.: FIP, PLS

Ida Bagus Suryadharma, Drs, M.S.: FMIPA, KIM

Idah Hadijah, Dra., M.Pd: FT, TI

Idris, S.S., M.M.: FIS, Pendidikan IPS

Ifan Deffinika, S.Si, M.Sc: FIS, GEO

Ihsan Budi Rachman, S.Si, M.Sc: FMIPA, KIM

Ika Andirini Farida, S.Psi, M.Si., Dr.: FPPsi, Psi

Ika Putri Larasati, S.E, Ak., M.Com: FE, AKU

Ika Wahyu Widayawati, S.Pd, M.Pd: FS, SND

Ika Zutiasari, S.Pd., M.Pd.: FE, MNJ

Ike Dwiastuti, S.Psi, M.Psi: FPPsi, Psi

Ike Ratnawati, S.Pd, M.Pd: FS, SND

Ike Sari Astuti, SP, M.Nat. Res.St., Ph.D.: FIS, GEO

Ilham Ari Elbaith Zaeni, S.T., M.T., Ph.D.: FT, TE

IM Hambali, Drs., M.Pd, Dr. Prof., H.: FIP, BK

Ima Kusumawati Hidayat, S.Sn., M.Ds: FS, SND

Imam Agus Basuki, Drs., M.Pd, Dr., H.: FS, IND

Imam Alfianto, S.T., M.T., Dr.: FT, TS

Imam Asrori, Drs., M.Pd, Dr., Prof., H.: FS, ARA

Imam Bukhori, S.Pd, M.M., M.Pd, H: FE, MNJ

Imam Gunawan, S.Pd., M.Pd.: FIP, AP

Imam Hariadi, Drs., M.Kes, Dr.: FIK, PKO

Imam Muda Nauri, Drs., S.T., M.T.: FT, TM

Imam Mukhlis, S.E, M.Si, Dr., Prof.: FE, EKP

Imam Nawawi, Drs., M.Si.: FIP, KSDP

Imam Sudjono, Drs., M.T.: FT, TM

Imam Supeno, Drs., M.S., H.: FMIPA, MAT

Imam Suyitno, Drs., M.Pd, Dr., Prof.: FS, IND

Immanuel Hitipeuw, Drs., M.A., Dr.: FPPsi, Psi

Imron Arifin, Drs., M.Pd, Dr., H., Prof.: FIP, AP

Inanda Shinta Anugrahani, S.E., M.A.: FE, AKU

Inawati, S.I.P., M.M: FS, IND

Inayati Nuraini Dwiputri, S.Si, M.Sc: FE, EKP

Inayatul Fariha, S.S., M.A.: FS, ING

Indah Wahyu Puji Utami, S.Pd., M.Pd.: FIS, SEJ

Indah Yasminum Suhanti, S.Psi, M.Psi: FPPsi, Psi

Indra Fardhani, S.Pd., M.Sc., M.I.L., Ph.D: FMIPA, Pendidikan IPA

Indra Kurniawan Saputra, S.Si., M.Si: FMIPA, BIO

Indra Kurniawan Saputra, S.Si., M.Si.: FMIPA, BIO

Indra Suherjanto, S.Pd, M.Sn: FS, IND

Indriati Nurul Hidayah, S.Pd, M.Si: FMIPA, MAT

Indriyana Rachmawati, S.Pd, M.Pd, Dr.: FIP, BK

Intan Chairun Nisa, S.Si., M.Biotech: FMIPA, BIO

Ira Maria Fran Lumbanbatu, S.Pd., M.Hum.: FS, ING

Irawan Dwi Wahyono, S.T., M.Kom: FT, TE

Irawan, Drs., M.Hum: FIS, Sosio

Irene Maya Simon, S.Pd, M.Pd: FIP, BK

Irham Fadlika, S.T., M.T.: FT, TE

Irhamni, Drs., M.Pd, Dr.: FS, ARA

Iriaji, Drs., M.Pd, Dr.: FS, SND

Irma Kartika Kusumaningrum, S.Si, M.Si, Dr.:
FMIPA, KIM

Ismail Lutfi, Drs., M.A.: FIS, SEJ

Isnandar, Drs., M.T., Dr., H.: FT, TS

Isnani Juni Fitriyah, S.Pd., M.Si.: FMIPA,
Pendidikan IPA

Issutarti, Ir., M.P.: FT, TI

Ita Prihatining Wilujeng, S.E., M.M., Hj.: FE,
MNJ

Iwa Sobara, S.Pd, M.A.: FS, JRM

J

Jamaliatul Badriyah, S.Pd, M.Si: FMIPA, MAT

Januar Kustiandi, S.Pd, M.Pd: FE, EKP

Jeffry Aulia Martha, S.Pd, M.Pd: FE, MNJ

Joan Hesti Gita Purwasih, S.Pd, M.Si: FIS,
Sosio

Johannes Ananto Prayogo, Drs., M.Pd, M.Ed.,
Dr.: FS, ING

Joko Samodra, S.Kom, M.T.: FS, SND

Joko Sayono, Drs., M.Pd, M.Hum, Dr.: FIS, SEJ

Joko Utomo, S.Si, M.Sc: FMIPA, FIS

Joni Agung Sudarmanto, S.Sn., M.Ds.: FS, SND

Juharyanto, Drs., M.M., M.Pd., Dr.: FIP, AP

K

Karina Fefi Laksana Sakti, S.Pd, MTC SOL: FS,
JRM

Karkono, S.S., M.A.Dr.: FS, IND

Kartika Candra Kirana, S.Pd, M.Kom: FT, TE

Karyadi, Drs., S.Pd, M.P., M.T., Dr.: FT, TS

Kasimanuddin Ismain, Drs., M.Pd: FIS, SEJ

Kennis Rozana, S.Pd, M.Si.: FMIPA, BIO

Khofifatu Rohmah Adi, M.Pd: FIS, Pendidikan
IPS

Khoirudin Asfani, S.Pd, M.Pd: FT, TE

Kholisin, Drs., M.Hum, Dr., H.: FS, ARA

Khusaini, S.Pd, M.Ed.: FMIPA, FIS

Khusnul Khotimah, S.Pd., M.Pd: FIP, KSDP

Kridha Pusawidjayanti, S.Si., M.Si.: FMIPA,
MAT

Kukuh Miroso Raharjo, S.Pd, M.Pd: FIP, PLS

Kukuh Prayitno Subagyo, Drs., M.A.: FS, ING

Kun Sila Ananda, S.I.Kom., M.A.: FIS, Sosio

Kurniati Rahayuni, S.Psi, M.Psi: FIK, PKO

Kusubakti Andajani, S.Pd, M.Pd, Dr.: FS, IND

L

Laili Hidayati, S.Pd, M.Si: FT, TI

Laily Maziyah, S.Pd, M.Pd: FS, ARA

Langlang Gumilar, S.ST, M.T.: FT, TE

Lasi Purwito, Drs., M.S.: FIP, PLS

Lathiful Anwar, S.Si, M.Sc: FMIPA, MAT

Latifah Mustofa Lestyanto, S.Si, M.Pd: FMIPA,
MAT

Laurent Octaviana, S.Pd, M.Si: FMIPA, KIM

Leni Gonadi, S.Pd, M.Pd: FIP, PAUD

Lestari Setyowati, M.Pd., Dr: FS, ING

Lia Yuliaty, M.Pd, Dr.Prof.: FMIPA, FIS

Lidya Amalia Rahmania, S.Kom, M.Kom.: FS,
IND

Lilik Bintartik, Dra., M.Pd.: FIP, KSDP

Lilik Indrawati, Dra., M.Pd: FS, SND

Lilik Nur Kholidah, S.Pd, M.Pd.I, Dr.: FS, ARA

Lilis Afifah, S.Pd., M.Pd: FS, JRM

Linda Seprillina, S.E., M.E.: FE, EKP

Lisa Rokhmani, Dra., M.Si, Hj., Dr.: FE, EKP

Lisa Sidiyawati, S.Pd., M.Pd: FS, SND

Lismi Animatul Chisbiyah, S.Pd, M.Pd: FT, TI

Listyo Yudha Irawan, S.Pd, M.Pd, M.Sc: FIS,
GEO

Lohana Juariyah, S.E., M.Si: FE, MNJ

Lokananta Teguh Hari Wiguno, Drs., M.Kes,
Dr.: FIK, PJK

Lucky Radita Alma, S.KM., M.Kes: FIK, IKM

Lucky Tri Oktoviana, S.Si, M.Kom: FMIPA, MAT

Ludi Wishnu Wardana, S.T., S.E., S.Pd, M.M, Dr.:
FE, MNJ

Luhung Achmad Perguna, S.Sos, MA.: FIS,
Sosio

Lukluk Ul Muyassaroh, S.Pd, MTC SOL: FS, JRM

Lulu Nurul Istanti, S.E., M.M. Ak.: FE, MNJ

Lustina Fajar Prastiwi, S.E., M.Ec.Dev: FE, EKP

Lutfi Fauzan, Drs., M.Pd.: FIP, BK

Lutfiah Ayundasari, S.Pd, M.Pd: FIS, SEJ

M

M. Ihwanudin, S.Pd, M.Pd: FT, TM

M. Ishaq, Drs., M.Pd., Dr., H.: FIP, PLS

M. Kharis, S.Pd, M.Hum: FS, JRM

M. Mirza Abdillah Pratama, S.T., M.T.: FT, TS

M. Misbahul Amri, Drs., M.A., Dr.: FS, ING

M. Muchson, S.Pd., M.Pd.: FMIPA, KIM

M. Ramli, Drs., M.A., Dr., H.: FIP, BK

M. Shodiq AM, Drs., M.Pd.: FIP, PLB

- M. Zainal Arifin, S.Si, M.Kom: FT, TE
 M.Anas Thohir, M.Pd: FIP, KSDP
 M.E. Winarno, Drs., M.Pd, Dr., Prof.: FIK, PJK
 Made Duananda Kartika Degeng, S.Pd., M.Pd., Dr.: FIP, TEP
 Made Wena, Drs., M.Pd, M.T.: FT, TS
 Madziatul Churiyah, S.Pd, M.M., Dr.: FE, MNJ
 Maftuchin Romlie, Drs., M.Pd, H.: FT, TM
 Magistyro Purboyo Priambodo, S.E., M.E.: FE, EKP
 Mahfud Jiono, S.Pd, M.Eng (Tenaga Dosen, III/b): FT, TE
 Mahmud Yunus, Drs., M.Kes, Dr., H.: FIK, IK
 Mahmuddin Yunus, S.Kom, M.Cs.: FMIPA, MAT
 Maisyaroh, Dra., M.Pd., Dr.: FIP, AP
 Makaryanawati, S.E., M.Si, Ak., Dr.: FE, AKU
 Makbul Muksar, S.Pd, M.Si, Dr.: FMIPA, MAT; Pasca, PPG
 Mardiana Lelitawati, S.Si, M.Si.: FMIPA, BIO
 Margono, Drs., M.Pd, M.Si: FIS, HKn
 Marhadi Slamet Kistiyanto, Drs., M.Si.: FIS, GEO
 Maria Hidayati, S.S., M.Pd: FS, ING
 Marji, Drs., M.Kes, Dr., Prof., H.: FT, TM
 Markus Diantoro, Drs., M.Si, Dr., Prof.: FMIPA, FIS
 Marsono, S.Pd.T., M.Pd, Ph.D.: FT, TM
 Marsudi, Drs., M.Hum: FIS, SEJ
 Martutik, Dra., M.Pd, Dr.: FS, IND
 Maryaeni, Drs., M.Pd, Dr., Prof.: FS, IND
 Masculine Muhammad Muqorobin, S.E., M.Si: FE, AKU
 Mazarina Devi, Dra, M.Si, Dr.: FT, TI
 Megasari Noer Fatanti, S.I.Kom, M.I.Kom: FIS, Sosio
 Meidi Saputra, M.Pd: FIS, HKn
 Metri Dian Insani, S.Si., M.Pd.: FMIPA, Pendidikan IPA
 Meyga Evi Ferama Sari, S.Si., M.Si: FMIPA, KIM
 Mieke Alvionita, S.Pd, M.Si: FMIPA, KIM
 Mifdal Zusron Alfaqi, S.Pd, M.Sc: FIS, HKn
 Mimien Henie Irawati, Dra., M.S., Dr., Prof., Hj.: FMIPA, BIO
 Miranti Puspaningtyas, S.Pd, M.Akun: FE, AKU
 Mirjam Anugerahwati, Dra., M.A., Dr.: FS, ING
 Mitra Istiar Wardhana, S.Kom, M.T.: FS, SND
 Moch. Abdul Rohman, S.Sn, M.Sn: FS, SND
 Moch. Nurfahrul Lukmanul Khakim, S.Pd, M.Pd: FIS, SEJ
 Moch. Syahri, S.Sos, M.Si, Dr.: FS, IND
 Moch. Wahib Dariyadi, S.Pd, M.Pd: FS, ARA
 Moch. Yunus, dr., M.Kes, Dr., H.: FIK, PKO
 Mochamad Nasrul Chotib, S.S., M.Hum: FS, ING
 Mochammad Hafizh, S.Pd, M.Si, Ph.D.: FMIPA, MAT
 Mochammad Rizal Ramadhan, S.Pd.I., M.Pd.: FS, ARA
 Mochammad Sa'id, S.Psi, M.Si: FPPsi, Psi
 Moeljadi Pranata, Drs., M.Pd, Dr.: FS, SND
 Moh. Ainin, Drs., M.Pd, Dr., Prof.: FS, ARA
 Moh. Bisri, Drs., M.Si: FPPsi, Psi
 Moh. Fauzan, S.Pd, M.Pd.I: FS, ARA
 Moh. Ishom, Drs., M.Pd., H.: FIP, PLS
 Moh. Khasairi, Drs., M.Pd, Dr., H.: FS, ARA
 Moh. Safii, S.Kom, M.Hum: FS, IND
 Mohamad Amin, S.Pd, M.Si, Dr.agr., Prof.: FMIPA, BIO
 Mohamad Rodhi Faiz, S.T., M.T.: FT, TE
 Mohamad Yasin, S.Kom, M.Kom: FMIPA, MAT
 Mohammad Agung, S.Pd, M.Sc: FMIPA, MAT
 Mohammad Ahsanuddin, S.Pd, M.Pd, Dr.: FS, ARA
 Mohammad Arief, Drs., M.Si, H.: FE, MNJ
 Mohammad Efendi, Drs., M.Pd., M.Kes., Dr., Prof.: FIP, PLB
 Mohammad Hari, Drs., M.Si: FE, MNJ
 Mohammad Iqbal Firdaus, S.A., M.Ak.: FE, AKU
 Mohammad Musthofa Al Ansyorie, S.Pd, M.Pd: FT, TS
 Mohammad Sulton, S.T., M.T.: FT, TS
 Mohammad Zainuddin, Drs., M.Pd., Dr., Prof., H.: FIP, KSDP
 Mokh. Sholihul Hadi, S.T., M.Eng., Dr. Eng.: FT, TE
 Mokhammad Nurruddin Zanky, S.Pd., M.Pd: FE, MNJ
 Muakibatul Hasanah, Dra., M.Pd, Dr.: FS, IND; Pasca, PPG
Mu'arifin, Drs, M.Pd, Dr.: FIK, PJK
 Muchamad Irvan, S.Pd., M.Pd.: FIP, PLB
 Muchammad Harly, S.T., M.T., Dr.: FT, TM
 Muchtar, S.Pd., M.Si.: FIP, KSDP
 Mudzakir Dwi Cahyono, Drs., M.Hum: FIS, SEJ
 Muh. Ade Artasasta, S.Si., Dr.: FMIPA, BIO
 Muh. Arafik, S.Pd., M.Pd. Dr: FIP, KSDP
 Muhadjir Effendy, Drs., M.AP, Dr., H., Prof.: FIP, PLS
 Muhaiban, Drs. Prof.: FS, ARA

Muhammad Afnan Habibi, S.T., M.T., M.Eng: FT, TE
 Muhammad Alfian, S.Pd., M.Pd., Dr.: FS, ARA
 Muhammad Alfian Mizar, Drs., M.P., Dr., Prof., H.: FT, TM
 Muhammad Al-Irsyad, S.K.M., M.P.H.: FIK, IKM
 Muhammad Andry Prio Utomo, S.Si., M.Si: FMIPA, BIO
 Muhammad Aris Ichwanto, S.Pd., M.A., Ph.D.: FT, TS
 Muhammad Ashar, S.T. M.T., Ph.D: FT, TE
 Muhammad Fajar Marsuki, S.Pd, M.Sc: FMIPA, Pendidikan IPA
 Muhammad Hasyim Ibnu Abbas, S.E., M.Sc: FE, EKP
 Muhammad Iqbal Akbar, S.ST. M.MT: FT, TE
 Muhammad Jauharul Fuady, S.T. M.T.: FT, TE
 Muhammad Lukman Arifianto, S.S., M.A.: FS, ARA
 Muhammad Mujtaba Habibi, S.Pd., M.AP: FIS, HKn
 Muhammad Nurwiseso Wibisono, S.Kom, M.T: FS, SND
 Muhammad Reyza Arief Taqwa, M.Pd: FMIPA, FIS
 Muhammad, S.E., M.S.A.: FE, AKU
 Muis Muhtadi, S.T., M.T., M.Sc, Ph.D: FT, TE
 Mujiyono, Drs., M.Pd: FT, TS
 Mukhamad Suhermanto, S.Pd., M.Eng: FT, TM
 Muladi, S.T., M.T., Dr.: FT, TE
 Munaisra Tri Tirtaningsih, S.Pd, M.Pd: FIP, PAUD
 Muntholib, S.Pd, M.Si, Dr.: FMIPA, KIM
 Munzil, S.Pd, M.Si, Dr.: FMIPA, Pendidikan IPA
 Murni Sapta Sari, Dra., M.Si, Dr.: FMIPA, BIO
 Mustihati, S.Ag., M.Pd., Dr., Hj.: FIP, BK
 Musthofa Kamal, S.Pd, M.Sn: FS, IND
 Mustiningsih, Dra., M.Pd., Dr.: FIP, AP

N

Nabhan Fuad Choiron, S.S., M. A: FS, ING
 Nailul Insani, S.Pd, M.Sc: FIS, GEO
 Najib Jauhari, S.Pd, M.Hum: FIS, SEJ
 Nanang Tri Wahyudi, dr.Sp.K.O: FIK, IK
 Nanang Zubaidi, S.S., M.A., Ph.D: FS, ING
 Nanda Harda Pratama Meiji, S.Sos, M.A.: FIS, Sosio
 Nandang Mufti, S.Si, M.T., Ph.D.: FMIPA, FIS
 Nani Farida, S.Si, M.Si, Ph.D.: FMIPA, KIM
 Nasikh, S.E, M.P, M.Pd, Dr.: FE, EKP

Nasikhudin, S.Pd, M.Sc., Dr.: FMIPA, FIS
 Naswan Suharsono, M.Pd., Dr., Prof.: FE, MNJ
 Nazriati, Dra., M.Si, Dr.: FMIPA, KIM
 Neena Zakia, S.Si, M.Si: FMIPA, KIM
 Nemesius Bambang Revantoro, Drs., S.T., M.T.: FT, TS
 Neni Wahyuningtyas, M.Pd: FIS, Pendidikan IPS
 Neo Adhi Kurniawan, S.Pd., S.H., M.H.: FIS, HKn
 Ni Luh Sakinah Nuraini, S.Pd., M.Pd.: FIP, KSDP
 Ni'matul Istiqomah, S.Pd, M.Pd: FE, EKP
 Niamika EL Khoiri, S.Pd, M.A., Dr.: FS, ING
 Nihayati, Dra., S.Pd., M.Pd.: FIP, KSDP
 Nindyawati, S.T., M.T., Dr.: FT, TS
 Ninik Harini, Dra., M.Sn: FS, SND
 Ninik Setiyowati, S.Psi, M.Psi: FPPsi, Psi
 Nita Widiati, Dra., M.Pd, Dr.: FS, IND
 Nonny Aji Sunaryo, S.Pd., M.Par.: FT, TI
 Norman Yoshi Haryono, S.Si., Dr.: FMIPA, BIO
 Nova Ariani, S.Pd., M.Ed: FS, ING
 Novi Eka Susilowati, S.Pd., M.Pd.: FS, IND
 Novian Wahyu Firmansyah, S.Sn., M.Sn.: FS, SND
 Novida Pratiwi, S.Si., M.Sc: FMIPA, Pendidikan IPA
 Nugraheni Warih Utami, S.Pd., M.Pd.: FIP, BK
 Nugroho Adi Pramono, S.Si, M. Sc: FMIPA, FIS
 Nujmatul Laili, S.Pd, M.SA: FE, AKU
 Nuning Wulandari, S.Si, M.Si: FMIPA, BIO
 Nunung Nurjanah, Dra., M.Kes, Dr.: FT, TI
 Nunung Suryati, Dra., M.Ed., Ph.D.: FS, ING
 Nur Anisa, S.Pd., M.Pd: FIP, KSDP
 Nur Anisah Ridwan, Dra., M.Pd, Hj.: FS, ARA
 Nur Anita Yunikawati, S.Pd, M.Pd: FE, EKP
 Nur Atikah, S.Si, M.Si: FMIPA, MAT
 Nur Candra Eka Setiawan, S.Pd., M.Pd.: FMIPA, KIM
 Nur Endah Purwaningsih, Dra., M.Pd, Dr.: FT, TI
 Nur Eva, S.Psi, M.Psi, Dr.: FPPsi, Psi
 Nur Faizin, Lc.MA, M.Philo., Dr.: FS, ARA
 Nur Hadi, Drs., M.Pd, M.Si: FIS, Sosio
 Nur Hayati, S.Pd, M.Ed.: FS, ING
 Nur Hidayah, Dra., M.Pd., Dr., Hj., Prof.: FIP, BK
 Nur Mukminatien, M.Pd, Dr., Prof., Hj.: FS, ING
 Nur Rohmah Hidayatul Qoyyimah, S.Psi., M.A.: FPPsi, Psi
 Nur Wahyu Rochmadi, Drs., M.Pd, M.Si, Dr.: FIS, HKn

Nur'aini Kartikasari, S.Si, M.Sc.: FMIPA, BIO
 Nurchasanah, Dra., M.Pd, Dr.: FS, IND
 Nurenzia Yannuar, S.S., M.A.Ph.D: FS, ING
 Nurhadi, Drs., M.Pd, Dr., H.: FS, IND
 Nurhidayati, Dra., M.Pd., Dr.: FS, ARA
 Nurika Restuningdiah, S.E., Ak., M.Si, Dr.: FE, AKU
 Nuril Munfaridah, S.Pd, M.Pd.: FMIPA, FIS
 Nurnaningsih Herya Ulfah, S.KM, M.Kes: FIK, IKM
 Nurrul Riyad Fadhli, S.Pd., M.Or: FIK, PKO
 Nursasi Handayani, Dra., M.Si: FMIPA, BIO
 Nuruddin Hady, S.H., M.H., Dr.: FIS, HKn
 Nurul Aini, Dra., M.Pd: FT, TI
 Nurul Hidayat, S.Si, M.Si: FMIPA, FIS
 Nurul Hidayati, S.Pd, M.Sn: FT, TI
 Nurul Murtadho, Drs., M.Pd, Dr., Prof.: FS, ARA; Pasca, PDS
 Nurul Ratnawati, M.Pd: FIS, Pendidikan IPS
 Nurul Ulfatin, Dra., M.Pd., Dr., Prof., Hj.: FIP, AP

O

Octi Rjeki Mardasari, B.A., MTC SOL: FS, JRM
 Oktavia Sulistina, S.Pd, M.Pd: FMIPA, KIM
 Olivia Andiana, S.Or, M.Kes: FIK, IK
 Oni Bagus Januarto, Drs, M.Kes: FIK, PJK

P

Parlan, Drs., M.Si, H. Dr.: FMIPA, KIM
 Parno, Drs., M.Si, Dr.Prof.: FMIPA, FIS
 Partono, Drs., M.Pd: FT, TM
 Paryono, Drs., S.T., M.T., H.: FT, TM
 Petir Pudjantoro, Drs., M.Si: FIS, HKn
 Pidekso Adi, Drs., M.Pd: FS, IND
 Ponimin, Drs., M.Hum, Dr.: FS, SND
 Pramono, S.Pd., M.Or. Dr.: FIP, PAUD
 Pranoto, S.T., M.T.: FT, TS
 Pranti Sayekti, S.Sn, M.Si: FS, SND
 Pravissi Shanti, S.Psi, M.Psi: FPPsi, Psi
 Prawinda Putri Anzari, S.Kom., M.Si.: FIS, Sosio
 Prih Hardinto, Drs., M.Si: FE, EKP
 Prihanto Trihutomo, S.T., M.T., Dr.: FT, TM
 Prijono Bagus Susanto, Drs., S.T., M.T.: FT, TS
 Primardiana Hermilia Wijayati, Dra, M.Pd, Dr.: FS, JRM

Primasa Minerva Nagari, S.Pd., M.Pd: FE, AKU
 Prisca Widiawati, S.Pd., M.Pd.: FIK, PKO
 Priyono, Drs., M.Pd: FT, TS
 Puji Handayati, S.E.Ak, M.M., CA, CMA., Dr.: FE, AKU
 Pujiyanto, Drs., M.Sn, Dr.: FS, SND
 Punaji Setyosari, Drs., M.Pd., M.Ed., Dr., Prof., H.: FIP, TEP
 Puput Risdanareni, S.T., M.T.: FT, TS
 Purbo Suwasono, Drs., M.Si: FMIPA, FIS
 Puri Selfi Cholifah, S.Pd, M.Pd: FIP, KSDP
 Purnomo, Drs., S.T., M.Pd, Dr., Prof., H.: FT, TM
 Purwanto, Drs., Ph.D., Prof.: FMIPA, MAT
 Purwanto, S.Pd, M.Si: FIS, GEO
 Puteri Ardista Nursisda Mawangi, M.Pd.: FT, TM
 Putra Hilmi Prayitno, S.Pd, M.Pd: FE, EKP
 Putri Mahanani, S.Pd., M.Pd: FIP, KSDP

Q

Quota Alief Sias, S.T., M.T.: FT, TE

R

R. Anggia Listyaningrum, S.Pd., M.Pd.: FIP, PLS
 R. Machmud Sugandi, Drs., S.T., M.T., Dr.: FT, TS
 R. Reza Hudiyanto, S.S., M.Hum, Dr.: FIS, SEJ
 Rachmad Hidayat, S.Pd, M.Pd: FE, MNJ
 Raden Bambang Sumarsono, S.Pd., M.Pd., Dr.: FIP, AP
 Rahmati Putri Yaniafari, S.Pd., M.Pd.: FS, ING
 Rahmi Masita, S.Si, M.Sc: FMIPA, BIO
 Raisa Fitri, S.AB, M.M: FE, MNJ
 Rakhmaditya Dewi Noorrizki, S.Psi., M.Si.: FPPsi, Psi
 Rama Kurniawan, S.Pd, M.Pd: FIK, PJK
 Rani Prita Prabawangi, S.Hub.Int., M.Si.: FIS, HKn
 Rany Ekawati, S.K.M., M.P.H.: FIK, IKM
 Rara Warih Gayatri, drg, S.KG, M.PH: FIK, IKM
 Ratna Juwita, S.Si, M.Si, M.Sc, Ph.D.: FMIPA, BIO
 Rayie Tiararanie Wiraguna, S.E., M.M.: FE, MNJ
 Redyarsa Dharma Bintara, S.T., M.Sc: FT, TM
 Retno Sulistiyarningsih, S.Pd.I., M.Si.: FPPsi, Psi
 Retno Tri Wulandari, S.Pd., M.Pd.: FIP, PAUD

Retno Wulandari, S.T., M.T., Dr.: FT, TM
 Rezka Arina Rahma, S.Pd, M.Pd.: FIP, PLS
 Ria Zulkha Ermayda, S.ST, M.Si: FE, AKU
 Riana Nurmalasari, S.Pd., M.Pd.: FT, TM
 Rias Gesang Kinanti, dr., M.Kes: FIK, IK
 Ridoni Fardeni Harahap, S.E., M.Ak: FE, AKU
 Ridwan Joharmawan, Drs., M.Si, Dr.: FMIPA,
 KIM
 Rifka Fachrunnisa, S.Pd, M.Ed: FMIPA, BIO
 Rina Rifqie Mariana, Dra., M.P., Dr.: FT, TI
 Rini Nurhakiki, Dra., M.Pd: FMIPA, MAT
 Rini Retnosari, S.Pd., M.Si.: FMIPA, KIM
 Riskiyana Prihatiningsih, S.Pd., M.Pd.: FIP, BK
 Rissa Asdiyanti, S.Si, M.Si: FMIPA, MAT
 Rista Ayu Mawarti, S.Pd, M.Pd: FIS, HKn
 Rizka Apriani, S.Pd, M.Pd: FIP, BK
 Rizki Yulianingrum Pradani, S.Pd, M.Pd: FT, TI
 Rizky Dwi Putri, S.E., S.Pd, M.Pd: FE, EKP
 Rizky Firmansyah, S.E., M.S.A.: FE, AKU
 Rizman, Drs., M.Pd, Dr.: FS, JRM
 Rizqi Fajar Pradipta, S.Pd, M.Pd: FIP, PLB
 Rizza Megasari, S.Pd, M.Pd: FE, EKP
 Robby Hidajat, Drs., M.Sn, Dr.: FS, SND
 Robi Kurniawan, S.Si, M.Si, Dr.: FMIPA, FIS
 Roekhan, Drs., M.Pd, Dr.: FS, IND
 Roesdiyanto, Drs., M.Kes, Dr.: FIK, PKO
 Ronald Ridhoi, S.Hum, M.A.: FIS, SEJ
 Roro Sulaksitaningrum, S.T., M.Sc: FT, TS
 Rosyi Damayani Twinsari Maningtyas, M.Pd:
 FIP, KSDP
 Rosyidah, Dra., M.Pd, Dr.: FS, JRM
 Ro'ufah Inayati, S.Pd, M.Pd: FE, EKP
 Rr. Poppy Puspitasari, S.Pd, M.T., Ph.D: FT, TM
 Rudi Hartono, Drs., M.Si: FIS, GEO
 Rudi Irawanto, S.Pd, M.Sn: FS, SND
 Rudi Nurdiansyah, S.T., M.T.: FT, TI
 Rully Aprilia Zandra, S.Pd., M.Pd., M.Sn.: FS,
 SND
 Rully Wiliandri, S.E., M.M.: FE, MNJ
 Rusdianto Umar, S.H., M.Hum: FIS, HKn
 Rustanto Rahardi, Drs., M.Si, Dr.: FMIPA, MAT

S

Sa'dun Akbar, Drs., M.Pd., Dr., Prof.: FIP, KSDP
 Safwatun Nida, S.Si., M.Pd.: FMIPA,
 Pendidikan IPA
 Saida Ulfa, S.T., M.Edu, Ph.D.: FIP, TEP
 Samsul Hidayat, S.Si, M.T.: FMIPA, FIS
 Santi Irawati, Dra., M.Si, Ph.D.: FMIPA, MAT
 Santi Merlinda, S.E., M.E.: FE, EKP

Sapti Wahyuningsih, Dra., M.Si, Hj.: FMIPA,
 MAT
 Sapto Adi, Drs., M.Kes, Dr.: FIK, IK
 Sari Karmina, S.Pd., M.Pd., Ph.D: FS, ING
 Sarjono, Drs., M.Sn: FS, SND
 Satia Nur Maharani, S.E., Ak., M.SA., Dr.: FE,
 AKU
 Satti Wagistina, SP, M.Si., Dr.: FIS, GEO
 Sawitri Dwi Prastiti, S.E., Ak., M.Si: FE, AKU
 Sawitri Retnantiti, Dra., M.Pd, Dr.: FS, JRM
 Seli Septiana Pratiwi, S.Pd., M.Pd.: FIS, Sosio
 Sendhi Trisanti Puspitasari, dr., M. Kes.: FIK,
 IKM
 Sentot Kusairi, S.Pd, M.Si, Dr.: FMIPA, FIS
 Septa Katmawanti, S.Gz., M.Kes: FIK, IKM
 Setiadi Cahyono Putro, Drs., M.Pd, M.T., Dr.:
 FT, TE
 Setiawan, S.Sos, M.IP: FS, IND
 Setya Ayu Rahmawati, S.E., M.SA.: FE, AKU
 Sheila Febriani Putri, S.Pd, M.Pd: FE, AKU
 Shofiyah Al Idrus, S.Pd, M.Pd: FT, TE
 Singgih Susilo, Drs., M.S., M.Si., Dr.: FIS, GEO
 Sinta Yuni Susilawati, S.Pd., M.Pd.: FIP, PLB
 Sintha Tresnadewi, Dra., M.Pd, Dr.: FS, ING
 Sisworo, S.Pd, M.Si, Dr.: FMIPA, MAT
 Siti Awaliyah, S.Pd, M.Hum, Dr.: FIS, HKn
 Siti Imroatul Maslikah, S.Si, M.Si: FMIPA, BIO
 Siti Marfu'ah, Dra., M.S., Dr.: FMIPA, KIM
 Siti Mas'ula, M.Pd., Dr: FIP, KSDP
 Siti Muniroh, S.Pd, M.A., Ph.D: FS, ING
 Siti Nur Rahmah Anwar, ST., M.T., Dr.: FT, TS
 Siti Nurrochmah, Dra., M.Kes, Dr.: FIK, PJK
 Siti Nurul Muthmainnah, Dra., M.A.: FS, ING
 Siti Sendari, S.T., M.T., Dr. Eng.: FT, TE
 Siti Umayaroh, Dra., S.Pd., M.Pd.: FIP, KSDP
 Siti Zubaidah, S.Pd, M.Pd, Dr., Prof.: FMIPA,
 BIO
 Siti Zulaikah, S.Pd, M.Si, Dr.: FMIPA, FIS
 Sitoresmi Prabaningtyas, S.Si., M.Si: FMIPA,
 BIO
 Siusana Kweldju, Dra, M.Pd, Dr., Prof.: FS, ING
 Slamet Fauzan, S.Pd., M.Pd.: FE, AKU
 Slamet Raharjo, S.Pd, M.Or, Dr.: FIK, IK
 Slamet Sujud Purnawan Jati, Drs., M.Hum: FIS,
 SEJ
 Slamet Wibawanto, Drs., M.T.: FT, TE
 Slamet, Drs., M.Si, Dr.: FMIPA, MAT
 Soenar Soekopitojo, Ir., M.Si., Dr.: FT, TI
 Soerjo Wido Minarto, Drs., M.Sn: FS, SND
 Sofia Ery Rahayu, S.Pd, M.Si: FMIPA, BIO
 Sokhibul Ansor, S.Sos, M.Hum.Dr., H.: FS, IND

- Sopiha, M.Pd, M.M, Dr.: FE, MNJ
 Sopongi, S.Sos., M.Pd.: FIP, PLS
 Soraya Norma Mustika, S.T., M.Sc: FT, TE
 Sri Andreani, Dra., M.Ed.: FS, ING
 Sri Eko Puji Rahayu, Dra., M.Si., Hj.: FT, TI
 Sri Estu Winahyu, Dra., M.Pd.: FIP, KSDP
 Sri Handayani, S.Pd, M.Pd: FE, EKP
 Sri Murdiyah, Dra., M.Pd.: FIP, KSDP
 Sri Prameswari Indriwardhani, S.Pd, M.Pd.: FS, JRM
 Sri Pujiningsih, S.E, Ak., M.Si, Dr.: FE, AKU
 Sri Rachmajanti, Dra., Dip. TESL., Dip. Appl. Ling., M.Pd, Dr., Prof.: FS, ING
 Sri Rahayu Lestari, Dra., M.Si., Dr.: FMIPA, BIO
 Sri Rahayu, Dra., M.Ed., Ph.D., Prof.: FMIPA, KIM
 Sri Umi Mintarti W., Dra, S.E, M.P, Dr, Prof.: FE, EKP
 Sri Untari, Dra., M.Si, Dr: FIS, HKn
 Sri Wahyuni, S.Pd., M.Pd., Dr.: FIP, PLS
 Sri Weni Utami, Dra., M.Si., Dr. Psikolog: FPPsi, Psi
 Sriyani Mentari, S.Pd, M.M.: FE, AKU
 Subagyo, S.E., S.H., M.M., H: FE, MNJ
 Subakti, S.Pd, M.Si: FMIPA, FIS
 Subanji, S.Pd, M.Si, Dr.: FMIPA, MAT
 Suci Puspita Ratih, S.K.M., M.K.M.: FIK, IKM
 Sucipto, Drs., M.S., H.: FIP, PLS
 Sudarmiatin, Dra., M.Si, Dr., Prof.: FE, MNJ
 Sudirman, Drs., M.Si, Dr.: FMIPA, MAT
 Sudirman, S.Pd, M.H: FIS, HKn
 Sueb, Drs., M.Kes, Dr.: FMIPA, BIO
 Sugeng Hadi Utomo, Drs., M.S., Dr., H.: FE, EKP
 Sugeng Utaya, Drs., M.Si, Dr, Prof.: FIS, GEO
 Sugiharto, Drs., M.S., Dr.: FIK, IK
 Sugiyanto, Drs., H., M.Pd: FIK, PJK
 Sugiyanto, Drs., S.T., M.T.: FT, TS
 Sugiyanto, S.Pd, M.Si: FMIPA, Pendidikan IPA
 Suhadi, Ir., M.Si, Dr, Prof.: FMIPA, BIO
 Suharmanto, Drs., M.Pd, H.: FT, TM
 Suharti, S.Pd, M.Si, Dr.: FMIPA, KIM
 Suhartono, Drs., S.Pd., M.Pd: FIP, KSDP
 Suharyadi, S.Pd, M.Pd, Dr.: FS, ING
 Suhel Madyono, Drs., S.Pd., M.Pd.: FIP, KSDP
 Sujito, S.Pd, M.Si: FMIPA, FIS
 Sujito, S.T., Ph.D.: FT, TE
 Sukamti, Dra., M.Pd., Hj.: FIP, KSDP
 Sukarni, S.T., M.T., Dr.: FT, TM
 Sukoriyanto, Drs., M.Si, Dr.: FMIPA, MAT
 Sukowiyono, S.H., Drs., M.Hum., Dr., Prof., H.: FIS, HKn
 Sulastri, S.Pd, M.SA: FE, AKU
 Sulikah, S.Pd, M.Pd: FE, AKU
 Sulisetijono, Drs., M.Si: FMIPA, BIO
 Sulthoni, Drs., M.Pd., Dr.: FIP, TEP
 Sulton, Drs., M.Pd, Dr., H.: FIP, TEP
 Sultoni, Drs., M.Pd., Dr., H.: FIP, AP
 Sulur, S.Pd, M.Si, MTD.: FMIPA, FIS
 Sumadi, Drs., M.Pd, Dr., Prof., H.: FS, IND
 Sumari, Drs., M.Si, Dr.: FMIPA, KIM
 Sumarli, Drs., M.Pd, M.T., H.: FT, TM
 Sumarmi, Dra., M.Pd, Dr., Prof.: FIS, GEO
 Sumarwahyudi, Drs., M.Sn: FS, SND
 Sunarmi, Dra., M.Pd: FMIPA, BIO
 Sunarni, S.Pd., M.Pd. Dr.: FIP, AP
 Sunarti, S.Pd, MTCSOL: FS, JRM
 Sunaryanto, Drs., M.Ed., Dr.: FE, AKU
 Sunaryono, S.Pd, M.Si, Dr.: FMIPA, FIS
 Suparno, Dr., Prof., H.: FS, IND
 Suprayitno, S.T., M.T., Ph.D.: FT, TM
 Supriatna, Drs., M.Pd.: FIK, PKO
 Supriyadi, Drs., M.Kes, Dr.: FIK, IK
 Supriyono Koeshandayanto, Drs., M.Pd, M.A., Dr.: FMIPA, FIS; Pasca, PDS
 Supriyono, Drs., M.Pd., Dr., Prof.: FIP, PLS
 Surjani Wonorahardjo, Dra., Ph.D.: FMIPA, KIM
 Surya Adi Saputra, S.Pd., M.Pd., AIFO., Dr.: FIK, PJK
 Surya Desismansyah Eka Putra, S.Pd., M.Phil.: FIS, HKn
 Suryadi, S.Sn., M.Pd.: FIP, PAUD
 Suryo Hadi Wira Prabowo, S.T., M.AB.: FE, MNJ
 Susilaningsih, Dra., M.Pd.: FIP, TEP
 Susiswo, Drs., M.Si, Dr.: FMIPA, MAT
 Susriyati Mahanal, Dra., M.Pd, Dr., Prof.: FMIPA, BIO
 Susy Kuspambudi Andaini, Dra., M.Kom.: FMIPA, MAT
 Sutansi, Dra., M.Pd.: FIP, KSDP
Sutarno, Drs., M.Pd., Dr., H: FIP, KSDP
 Sutopo, Drs., M.Si, Dr., Prof.: FMIPA, FIS
 Sutrisno, Drs., M.Si, Dr.: FMIPA, KIM
 Sutrisno, Drs., M.T.: FMIPA, FIS
 Sutrisno, Drs., S.T., M.Pd: FT, TS
 Suwarno, Drs., M.Pd, H.: FT, TM
 Suyono, Drs., M.Pd, Dr. Prof.: FS, IND
 Swasono Rahardjo, S.Pd, M.Si, Dr.: FMIPA, MAT

Swastika Dhesti Anggriani, S.Sn., M.A.: FS, SND
 Syaad Patmanthara, Ir., M.Pd, Dr., Prof., H.: FT, TE

Syahrul Munir, S.Pd, M.Pd: FE, EKP
 Syaiful Hamzah Nasution, S.Si., M.Pd.: FMIPA, MAT

Syaiful Imam, Drs., S.Pd, H., M.Pd: FIP, KSDP
 Syamsul Bachri, S.Si, M.Sc., Ph.D.: FIS, GEO
 Syamsul Hadi, Drs., M.Pd, M.Ed., Dr.: Pasca, PDs

Syamsul Hadi, Drs., M.Pd, M.Ed., Dr., H.: FT, TM
 Syarif Suhartadi, Drs., M.Pd, Dr.: FT, TM
 Syihabudhin, S.E., M.Si, Dr.: FE, MNJ

T

Tatok Sugiarto, Drs., S.Pd, M.Pd: FIK, PJK
 Taufik Dermawan, Drs., M.Hum, Dr.: FS, IND
 Taufik Ikhsan Slamet, S.Pd., M.Pd.: FIP, TEP
 Taufik, S.Pd, M.Or: FIK, PKO
 Taufiq Kurniawan, SIP, M.IP: FS, IND
 Teguh Tri Wahyudi, S.S., M.A.: FS, IND
 Teguh Triwiyanto, S.Pd., M.Pd.: FIP, AP
 Teti Setiawati, Dra., M.Pd, Dr., Hj.: FT, TI
 Thomas Soseco, S.E., M.Sc: FE, EKP
 Tika Dwi Tama, SKM., M.Epid: FIK, IKM
 Tiksono Widyatmoko, Drs., M.A.: FS, JRM
 Titi Mutiara Kiranawati, Dra., M.P., Dr.: FT, TI
 Titi Rahayuningsih, Ir., M.Si: FT, TS
 Titik Harsiati, Dra., M.Pd, Dr., Hj.: FS, IND
 Titis Angga Rini, S.Pd., M.Pd: FIP, KSDP
 Titis Shinta Dhewi, S.P., M.M., Dr.: FE, MNJ
 Titis Thoriquattyas, S.Pd.I, M.Pd.I: FS, ARA
 Tjang Daniel Chandra, Drs., M.Si, Ph.D.: FMIPA, MAT

Tomas Iriyanto, Drs., S.Pd., M.Pd.: FIP, PAUD
 Tomy Rizky Izzalqurny, S.E., M.S.A.: FE, AKU
 Toto Nusantara, M.Si, Dr., Prof., H.: FMIPA, MAT

Tri Atmadji Sutikno, Drs., M.Pd, Dr., Prof., H.: FT, TE

Tri Kuncoro, Drs., S.T., M.Pd, Dr., H.: FT, TS
 Tri Murti, Dra., S.Pd., M.Pd.: FIP, KSDP
 Tri Wahyuningtyas, S.Pd, M.Si: FS, SND
 Triadi Agung Sudarto, S.E., Ak., M.Si: FE, AKU
 Trianingsih Eni Lestari, S.Si, M.Si: FMIPA, MAT
 Triastono Imam Prasetyo, Drs., M.Pd: FMIPA, BIO

Trisetia Wijijayanti, S.E., Ak., M.BA.: FE, MNJ
 Triyanna Widiyaningtyas, S.T., M.T.: FT, TE
 Triyono Widodo, Drs., M.Sn: FS, SND

Tutut Chusniyah, S.Psi, M.Si, Dr.: FPPsi, Psi
 Tutut Pristiati, S.Sn, M.Pd: FS, SND
 Tuwoso, Drs., M.P., Dr.: FT, TM

U

Ubed Sonai Fahrudin Arrozi, S.Pd, M.Si, Ph.D., Dr.: FMIPA, KIM

Ulfatun Nafi'ah, S.Pd, M.Pd: FIS, SEJ

Umi Dayati, Dra., M.Pd., Dr., Hj.: FIP, PLS

Umi Fitriyati, S.Pd, M.Pd.: FMIPA, BIO

Umi Nuraini, S.Pd, M.Pd: FE, AKU

Umi Safiul Ummah, S.Pd, M.Pd: FIP, PLB

Ummi Rohajatien, Ir., M.P., Dr., Hj.: FT, TI

Usep Kustiawan, Drs., M.Sn.: FIP, PAUD

Usman Wahyudi, S.Pd, M.Pd: FIK, PJK

Utami Sri Hastuti, Dra., M.Pd, Dr., Prof.: FMIPA, BIO

Utami Widiati, Dra, M.A., Ph.D. Prof., Hj.: FS, ING

Utari Praba Astuti, Dra., M.A., Dr.: FS, ING

Utomo Pujianto, S.Kom, M.Kom: FT, TE

V

Vega Wafaretta, S.E., M.S.A.: FE, AKU

Vertic Eridani Budi Darmawan, S.T., M.Sc: FT, TM

Vidya Purnamasari, S.E., M.Sc: FE, EKP

Vika Annisa Qurrata, S.E., M.E.: FE, EKP

Viola Malta Ramadhani, S.T., M.Ars.: FT, TS

Vita Ayu Kusuma Dewi, S.T., M.Si., Dr.: FT, TS

Vita Kusumasari, S.Si, M.Pd, Ph.D.: FMIPA, MAT

Vita Ria Mustikasari, S.Pd, M.Pd.: FMIPA, Pendidikan IPA

Vivi Novianti, S.Si, M.Si, Dr.: FMIPA, BIO

W

Wahjoedi, Drs., M.E., Dr., Prof., H.: FE, EKP

Wahono, Drs., S.ST., M.Pd: FT, TM

Wahyu Djoko Sulistyio, M.Pd: FIS, SEJ

Wahyu Nur Hidayat, S.Pd, M.Pd: FT, TE

Wahyu Sakti Gunawan Irianto, Drs., M.Kom: FT, TE

Wahyudi Siswanto, Drs., M.Pd, Dr., Prof.: FS, IND

Waras, Drs., M.Pd, Dr., Prof.: FT, TM

Wasis Djoko Dwiyoogo, Drs., M.Pd, Dr.: FIK, PJK
 Waskito, S.Sos, M.Hum: FIS, Sosio
 Wening Patmi Rahayu, S.Pd, M.M., Dr.: FE, MNJ
 Wida Rahayuningtyas, S.Pd, M.Pd, Dr.: FS, SND
 Widiyanti, Dra., M.Pd, Dr., H.: FT, TM; Pasca, PPG
 Widya Multisari, S.Pd, M.Pd: FIP, BK
 Wildan Zulkarnain, S.Pd., M.Pd.: FIP, AP
 Winarto, Drs, M.Pd, H: FMIPA, FIS
 Windi Chusniah Rachmawati, S.KM., M.Kes.: FIK, IKM
 Windra Irdianto, S.Pd, M.Pd: FT, TM
 Wira Eka Putra, S.Si., M.Med.Sc.: FMIPA, BIO
 Wiwik Dwi Hastuti, Dra., S.Pd., M.Pd.: FIP, PLB
 Wiwik Wahyuni, Dra., M.Pd: FT, TI
 Wuri Astuti, S.Pd., M.Pd.: FIP, PAUD

Y

Yahmin, S.Pd, M.Si, Dr.: FMIPA, KIM
 Yana Respati Dewi, S.E., M.M.: FE, MNJ
 Yanuar Rohmat Aji Pradana, S.T., M.Sc.: FT, TM
 Yayuk Mulyati, S.Si, SPd, M.Si: FMIPA, Pendidikan IPA
 Yazid Basthomi, S.Pd, M.A., Dr, Prof: FS, ING
 Yerry Soepriyanto, S.T., M.T., Dr: FIP, TEP
 Yessi Affriyenni, S.Pd, M.Sc: FMIPA, Pendidikan IPA
 Yogi Dwi Mahandi, S.Pd., M.T.: FT, TE
 Yogi Dwi Satrio, S.Pd, M.Pd: FE, EKP

Yohanes Hadi Soesilo, Drs., Ir., STh., M.Div, M.E.: FE, EKP
 Yon Ade Lose Hermanto, S.Sn., M.Sn.: FS, SND
 Yoto, Drs., S.T., M.Pd, M.M., Dr., H.: FT, TM
 Yoyok Adisetio Laksono, Drs., M.Si: FMIPA, FIS
 Yudhi Utomo, Drs., M.Si, Dr.: FMIPA, KIM
 Yudi Tri Harsono, S.Psi, M.A.: FPPsi, Psi
 Yudithia Dian Putra, M.Pd., M.M., Dr: FIP, KSDP
 Yudyanto, Drs., M.Si: FMIPA, FIS
 Yuli Agustina, S.E., M.M.: FE, MNJ
 Yuli Soesetio, S.E., M.M.: FE, MNJ
 Yulia Linguistika, S.Pd, M.Ed: FIP, KSDP
 Yuliati Hotifah, S.Psi., M.Pd.: FIP, BK
 Yuliati, Dra., M.Hum: FIS, SEJ
 Yulingga Nanda Hanief, M.Or.: FIK, PKO
 Yuni Pratiwi, Dra., M.Pd, Dr., Hj.: FS, IND
 Yuni Rahmawati, S.T., M.T., Dr.: FT, TE
 Yuniastuti, Hj, Dr, SH., MPd: FIS, HKn
 Yuniastuti, Hj, Dr, SH., MPd: Pasca, PDs
 Yuniawatika, S.Pd., M.Pd.: FIP, KSDP
 Yunita Rakhmawati, S.Gz, M.Kes.: FMIPA, BIO
 Yurina Gusanti, S.Sn., M.Sn: FS, SND
 Yusnita Febrianti, S.Pd., M.A., Ph.D: FS, ING
 Yusuf Hanafi, S.Ag, M.Fil.I, Dr., Prof: FS, ARA
 Yusuf Suharto, Drs., M.Pd: FIS, GEO
 Yuswanti Ariani Wirahayu, Dra., M.Si: FIS, GEO

Z

Zainul Abidin, Drs., M.Pd., H.: FIP, TEP
 Zihan Novita Sari, M.Pd., Dr.: FIK, PJK
 Zulkarnain, Drs., M.Pd., M.Si., Dr.: FIP, PLS

LIST OF EDUCATION PERSONNEL IN ALPHABETICAL ORDER

Keterangan:

The abbreviations of the working units are explained in the Abbreviation List

A

A Taufani Irawan, S.Pd: BUK, ULPBJ

AA Kosasih, S.Sos: UPT, Perpustakaan

Abd. Qodir, H.: UPT, Perpustakaan

Abdian Setianto: BUK, Barang Milik Negara

Abdul Karim: BUK, RT/Umum

Abdul Khamid Khusaini, S.T.: FE, Umum dan
Barang Milik Negara

Abdul Syukur: BUK, RT/Keamanan

Abdul Wahed, S.T.: UPT, PP Pancasila

Abdullah: LP2M, Keuangan

Abdurrasyid: BUK, RT/Keamanan

Ach. Yogi Setiawan, S.S: BAKPIK, Hubungan
Internasional

Achirul Chamimmudin: FT, Kemahasiswaan dan
Alumni

Achmad Fadilah, S.AP: LP3, Keuangan

Achmad Farchan: BAKPIK, Registrasi dan Statistik

Achmad Nasrudin: BUK, RT/Kendaraan

Achmad Nurdiono: FE, Umum dan Barang Milik
Negara

Achmad Qorni Novianto, A.Md: UPT,
Perpustakaan

Achmad Rifai: FIP, Umum dan Barang Milik
Negara

Achmad Safi'i, S.Pd: FT, Teknisi/ Pengadministrasi
Teknik Elektro

Achmad Sugiono: FS, Umum dan Barang Milik
Negara

Achmad Suhadak: PUSBIS, Divisi Penerbit

Achmad Suyanto: BUK, RT/Keamanan

Achmad Syaihu: BUK, RT/Halaman dan Taman

Adcha Maziyah: FIP, Keuangan dan Kepegawaian

Ade Andriansyah: FE, Keuangan dan
Kepegawaian

Adhi Susanto: BUK, RT/Keamanan

Adhitya Ari Wicaksono: PUSBIS, Divisi Sarana dan
Prasarana

Adi Cahyono: BUK, RT/Halaman dan Taman

Adi Mulya: LP3, Program

Adi Sulistiono: UPT, Perpustakaan

Adila Ramadhan Utama Pamungkas: BUK,
RT/Keamanan

Adistra Candra Pamungkas, A.Md: FE, Umum dan
Barang Milik Negara

Aditia Nur Rizki: BUK, RT/Keamanan

Aditya Yudha Pratama, S.Pd: FIK, Umum

Afif Yuhai Abidin: BUK, RT/Keamanan

Agung Budi Darmawan: FT, Teknisi/
Pengadministrasi Teknik Mesin

Agung Cahyo Wibowo: BUK, RT/Halaman dan
Taman

Agung Haryono, S.E., Ak., M.P., Dr.: Satuan
Pengawas Internal

Agung Septya Naya Putra: FT, Umum dan Barang
Milik Negara

Agung Setiawan: BUK, RT/Keamanan

Agung Triono, A.Md: FS, Keuangan dan
Kepegawaian

Agus Dwi Irawan K: PUSBIS, Divisi Penerbit

Agus Hartono, S.Pd: PUSBIS, Divisi Asrama

Agus Hermanto: BUK, RT/Daya dan Jasa

Agus Kasiyadi: BUK, RT/Halaman dan Taman

Agus Khoirul: PUSBIS, Divisi Asrama

Agus Prasetyo: FIP, Umum dan Barang Milik
Negara

Agus Siswanto: UPT, Perpustakaan

Agus Sudiono: BUK, PNB

Agus Sukrianto: FT, Umum dan Barang Milik
Negara

Agus Triwiono: BUK, RT/Umum

Agustinus Sulistyono, S.Kom: FMIPA, Akademik

Agustyana Puspa Hadi Putri, S.E.: FT, Teknisi/
Pengadministrasi Teknik Elektro

Ahmad Alfian Mahfudhin Syah, S.E.: BUK, ULPBJ

Ahmad Ali Muhajir: PUSBIS, Divisi Asrama

Ahmad Kholil: PUSBIS, Divisi Sekolah
Laboratorium

Ahmad Muam, S.Pd: FIP

Ahmad Priyono, S.E: FE, Akademik

Ahmad Sony: FE, Keuangan dan Kepegawaian

Ainun Nikmah, S.Si, M.Si: FMIPA, Umum dan
Barang Milik Negara

Akhmad Ismail: BUK, RT/Keamanan

- Akhmad Kanafi, S.Pd: FIK, Akademik dan Kemahasiswaan
- Akhmad Khoiri: BAKPIK, Registrasi dan Statistik
- Akhmad Munir: LP2M, Program
- Akhmad Zunaidi: BUK, RT/Keamanan
- Akidah Fitrah, A.Md, S.T.:** FE, Keuangan dan Kepegawaian
- Ali Akbar Suhariyamin: LP2M, Program
- Ali Mas'ud, A.Ma, S.Sos:** UPT, Perpustakaan
- Ali Rohmad:** BUK, Tenaga Administratif
- Ali Wafa: PUBSIS, Divisi Sekolah Laboratorium
- Alldo Raafi`ilman, S.Kom: UPT, PTIK
- Amalia Istiqomah, S.Pd: BAKPIK, Registrasi dan Statistik
- Amin Prasetyo:** FT, Umum dan Barang Milik Negara
- Amin Syaifuddin: FE, Akademik
- Ana Ulfaisah: FMIPA, Umum dan Barang Milik Negara
- Ananda Aristha Yuda, S.Pd: UPT, Perputakaan
- Ananda Erlangga, S.Kom.: FS, Umum dan Barang Milik Negara
- Anang Ediningtyas, A.Md: BUK, RT/Operator
- Anang Pamungkas Subiyanto: FMIPA, Laboran Jurusan Fisika
- Anang Setianto: BUK, RT/Keamanan
- Andi Basuki Lestari, S.AP:** PUBSIS, Divisi Sekolah Laboratorium
- Andi Iswadi, S.T:** BUK, NonPNBP
- Andi Trisulistiono: FMIPA, Umum dan Barang Milik Negara
- Andik Setiawan, S.Pd: FE, Akademik
- Andik Widianto: FIP, Umum dan Barang Milik Negara
- Andono, SE: Pascasarjana
- Andreas Arman Wahyudi: BUK, RT/Daya dan Jasa
- Andri Jamaludin, S.AP: BUK, ULPBJ
- Andri Sutrisno: FE, Akademik
- Andriana Dyah Ratnawati, S.E.: BUK, RT/Umum
- Andriyan Nurman Effendi, S.T.:** BUK, Barang Milik Negara
- Andy Joko Sulistyo: BAKPIK, Sistem Informasi
- Angga Nugroho Widanarto: FT, Teknisi/ Pengadministrasi Teknologi Industri
- Angger Bintari Wulan Purwidiyanti, S.Pd: FT, Umum dan Barang Milik Negara
- Ani Makhmiah:** BUK, Kuntala
- Anik Rahayu, S.M.:** FE, Akademik
- Antok Suprayogi: BUK, RT/Keamanan
- Anton Efendi: PUBSIS, Divisi Sarana dan Prasarana
- Anton Yuliyanto: PUBSIS, Divisi Sarana dan Prasarana
- Antoni: BUK, RT/ Pusat Bisnis Asrama
- Antonius Agung Hariadi: FS, Umum dan Barang Milik Negara
- Aradhan Wahyu Rahmanu, S.Si: UPT, PTIK
- Ardian Purba Sasangka, S.Kom.: FT, Laboran/ Teknik Sipil
- Ardiani Hernawati, S.Pd: FT, Laboran/ PLP Teknologi Industri
- Arga Chandra Eka Sulistyo: FPPsi, Umum
- Argho Hastika Maharaga, S.Pd: BAKPIK, Akademik dan Evaluasi
- Ari Maulidina, ST.: FS, Keuangan dan Kepegawaian
- Ari Priyono: FIS, Akademik dan Kemahasiswaan
- Ari Wahyudi: BUK, RT/Keamanan
- Arief Hakim Hadi Prayitno: BUK, RT/Umum
- Arief Hakim Hadi Prayitno, S.Sos: PUBSIS, Divisi PROBIS TI
- Arief Priyo Widodo: FT, Akademik
- Arif Amanu Billah, S.Kom:** PUBSIS, Divisi PROBIS TI
- Arif Andoyo, A.Md: BUK, ULPBJ
- Arif Doni Efendi: BUK, RT/ Pusat Bisnis Asrama
- Arif Nur Rahman: BUK, RT/Keamanan
- Arif Prabowo, S.Sos: UPT, Perpustakaan
- Arif Prastiawan: FIP, Umum dan Barang Milik Negara
- Arif Triyanto: BUK, RT/Kendaraan
- Arif Wicaksono, S.T., M.M.: FIS, Umum
- Arif Witjaksono: BUK, Tenaga Administratif
- Arin Wahyuningsih, S.Si., Kom: BAKPIK, Sistem Informasi
- ArismanYusak Rasibi: BUK, RT/Halaman dan Taman
- Arista Ardiana, S.Pd: BUK, ULPBJ
- Arizal fatur Rohman: BUK, RT/Umum
- Arlia Ulimaz Syamnasti, S.Pd: FIP, Akademik Kemahasiswaan dan Alumni
- Arlis Maf'ula, A.Md: FT, Teknisi/ Pengadministrasi Teknologi Industri
- Armata Ekowati:** FPPsi, Umum
- Arrijal Nagara Yanottama, S.Kom: UPT, PTIK
- Arwan Santosa, S.Kom:** BAKPIK, Hubungan Internasional
- Arwin Yudi Hendrawan, S.E.: FT, Keuangan dan Kepegawaian
- Asri Masytho, S.Pd: FT, Teknisi/ Pengadministrasi Teknik Elektro
- Asti Ratna Kanyaka Rahayu, S.Pd: PUBSIS, Divisi Penerbit
- Astutik: FMIPA, Umum dan Barang Milik Negara
- Aswin Alfa Rabyn: LP3, Program
- Aulia Dwi Fitriani, A. Md: UPT, Perpustakaan

Aulia Nur Firdausi, S.Pd: FIP, Akademik,
Kemahasiswaan dan Alumni
Awaludin Basuki, S.AB: Pascasarjana
Azis Susanto: BUK, RT/Umum

B

Badrus Zaman Habibie, S.E.: UPT, Satuan
Penjaminan Mutu
Bagaskara Khatulistiwa, S.T.: LP2M, Program
Bagus Indra Yudayana: BAKPIK, Kerjasama
Bagus Prianggono: BUK, RT/Keamanan
Bagus Rozi Maulana: BUK, RT/Bangunan Gedung
Tanah
Bangang Adi Wahyudi, S.T.: FT, Laboran/ PLP
Teknik Mesin
Bangang Arie Nugroho Murtiyoso, A.Md: FPPsi,
Umum
Bangang Eko Saputro: BUK, RT/Keamanan
Bangang Harijono: UPT, Perpustakaan
Bangang Purwanto, S.E.: UPT, PTIK
Bangang Susilo: FIP, Umum dan Barang Milik
Negara
Bangang Sutanto: BAKPIK, Akademik dan
Evaluasi
Bangang Tahan Sungkowo: BUK, RT/Kendaraan
Bangang Trihasto: FS, Umum dan Barang Milik
Negara
Basori: FMIPA, Umum dan Barang Milik Negara
Basuki Rachmad, S.Pd.: FMIPA, Laboran Jurusan
Fisika
Bayu Didik Supriyadi: BUK, RT/Keamanan
Bayu Koen Anggoro, S.S., M.M.: LP2M Program
Bayu Kristiawan: BUK, RT/Umum
Bayu Widodo: FIS, Umum
Benny Eka Atmojo, S.Kom: UPT, PTIK
Bertina Dewi Hertiningtyas, S.Pd: FE, Akademik
Betty Masruroh, S.Si: LP2M, Program
Binti Nurul Qomariyah, A.Md: FS, Keuangan dan
Kepegawaian
Buang: FE, Akademik
Budi Purwanto: BUK, RT/Keamanan
Budi Setiawan, A.Md: BUK, RT/Umum
Budi Wardoyo: FMIPA, Laboran Jurusan Fisika
Budiharto, S.Pd: BAKPIK, Hubungan Masyarakat
Budiono, A.Md: BUK, RT/Kendaraan

C

C. Guntur Hari Santoso: FMIPA, Umum dan
Barang Milik Negara

Candra Kurnia Putra, S.Pd: FIS, Akademik dan
Kemahasiswaan
Candra Murjianto: BUK, RT/Umum
Candra Setyabudi: Registrasi dan Statistik
Chalimatus Sha'diyah, Dra.: BUK, Tata Usaha
Choirul Anwar: FIP, Akademik, Kemahasiswaan
dan Alumni
Choirul Arfan: UPT, Satuan Penjaminan Mutu
Choirul Fitrianto: BUK, RT/Keamanan
Choirul Huda: BUK, RT/Keamanan
Choirul Rizal: BUK, RT/Umum
Choirul Susanto, S.AP: BAKPIK, Perencanaan
Citra Wahyu Pusparini, S.Pd: FIP, Akademik,
Kemahasiswaan dan Alumni

D

Dandega Aldilaga, S.E.: FIP, Umum dan Barang
Milik Negara
Danny Ajar Baskoro, S.E.: FE, Akademik
Darmawan, S.AP.: BAKPIK, Akademi dan Evaluasi
Dasar: BUK, RT/Umum
Deddy Setiawan: PUSBIS, Divisi Penerbit
Dedi Tiarno, S.Kom: Pascasarjana
Dedik Hari Mulyadi: BUK, RT/Keamanan
Defi Dwita, S.Pd.: FIP, PP II KSDP
Deka Miftalia Anugrah Putri, dr: FIK, Akademik
dan Kemahasiswaan
Dendi Pristiawanto, S.Pd: LP3, Program
Denky Adityo Dwi Wibowo, A.Md: UPT, PTIK
Deny Putirey: FIP, Umum dan Barang Milik
Negara
Deny Sumadi: BUK, RT/Umum
Dessy Rochmatussa'diah, S.Si: PUSBIS, Divisi
Asrama
Dessy Syilvia Ratnasari: FE, Keuangan dan
Kepegawaian
Devy Dewayani, S.Sos: FE, Keuangan dan
Kepegawaian
Dewi Ratna Handajani, S.Pd: FIK, Akademik dan
Kemahasiswaan
Dhiyauddin Aridhowi: FMIPA, Laboran Jurusan
Biologi
Diah Ayu Eka Fitriana, S.Pd.: FMIPA, Umum dan
Barang Milik Negara
Diah Retno Permatasari, S.IP, M.A.: FT, Akademik
Dian Agustina: BUK, RT/Keamanan
Dian Indra Sanjaya: BUK, RT/Keamanan
Dian Mintaraga: BUK, RT/Keamanan
Dicky Arinta, S.Pd: FIS, Akademik dan
Kemahasiswaan

Didik Anggi Antoro: BAKPIK, Sistem Informasi, ;
BUK, RT/Keamanan

Didik Harianto: BUK, RT/Halaman dan Taman

Didik Suryanto: FMIPA, Umum dan Barang Milik Negara

Didik Suyanto, S.AP.: FMIPA, Umum dan Barang Milik Negara

Diding Kusumahadi, Drs., M.Si: FE, Umum dan Barang Milik Negara

Didit Nur Fajar: PUSBIS, Divisi Asrama

Dima Vici Nadia Ariefianti, S.Si: FT, Keuangan dan Kepegawaian

Dimas Galih Wijaya, S.E: Satuan Pengawas Internal

Dimas Virdana, S.Pd.: UPT, PTIK

Dio Lingga Purwodani, S.Pd: LP3, Program

Dita Eka Cahyani, S.Psi: BUK, RT/Umum

Djajusman Hadi, S.Sos, M.AB.: BAKPIK, Registrasi dan Statistik

Djarot Mardijanto, Drs.: FMIPA, Laboran Jurusan Kimia

Djoko Prasetyo: BUK, NonPNBP

Djoko Pudjianto, S.AP.: BAKPIK, Akademik dan Evaluasi

Djoko Saryono, Drs., M.Pd, Dr., Prof.: UPT, Perpustakaan

Djoko Soesilo: BUK, RT/Umum

Djoko Umbaran Supriadi: UPT, PP Pancasila

Djoko Wahyudi Eriawan, S.Sos: FIK, Akademik dan Kemahasiswaan

Djuma'at: BUK, RT/Halaman dan Taman

Djuma'in: BUK, Staf Korpri

Dodik Rachmanto: BUK, RT/Halaman dan Taman

Doni Anggara: BUK, RT/Keamanan

Doni Darmawan, S. AP.: BUK, Barang Milik Negara

Doni Irwanto, S.Kom: UPT, Satuan Penjaminan Mutu

Doni Prabowo: FIS, Akademik dan Kemahasiswaan

Dr. Rina Rifqie Mariana, M.P.: Lembaga Sertifikasi Profesi Pihak Pertama

Dul Kodir: PUSBIS, Divisi Penerbit

Dulhari: BUK, RT/Keamanan

Dwi Aji SetyoPranoto: FPPsi, Umum

Dwi Arif S.P: BUK, RT/Keamanan

Dwi Astutik, S.AP: FIS, Akademik dan Kemahasiswaan

Dwi Krisna Efendi: UPT, PP Pancasila

Dwi Larasati: FT, Teknisi/ Pengadministrasi Teknik Mesin

Dwi Mulyono: BUK, RT/Keamanan

Dwi Soca Baskara, S.Pd: LP3, Program

Dwi Susilo, S.AP: Pascasarjana

Dwi Waluyo, S.Sos, M.AP.: BUK, Kepegawaian

Dwijo Winarto: BUK, RT/Halaman dan Taman

Dyah Ayu Dwi Kusuma Ningrum, S.Sn: FE, Umum dan Barang Milik Negara

Dyah Palupi, A.Md: FPPsi, Akademik dan Kemahasiswaan

Dyah Triajeng P.P.R., S.E: FS, Keuangan dan Kepegawaian

E

Edi Purwanto: BUK, RT/Kendaraan

Edi Susanto: FT, Umum dan Barang Milik Negara

Edy Kuswantoro: BUK, RT/Keamanan

Edy Sugeng Purnama: BUK, Tata Usaha

Edy Widodo, S.Pd: FIS, Akademik dan Kemahasiswaan

Efendi Joko Purnomo: FMIPA, Umum dan Barang Milik Negara

Effendi Hartono: BUK, RT/Halaman dan Taman

Eka Andriyanto: BUK, RT/Keamanan

Eka Fauziah Anwar: BUK, RT/Umum

Eka Susi Purwanti: FT, Akademik

Eka Wahyudhi: FIK, Umum

Eko Junaded: FMIPA, Umum dan Barang Milik Negara

Eko Onni Saputro: BUK, RT/Keamanan

Eko Pramudya Laksana, S.Pd: LP2M, Program

Eko Sulistyio: BUK, RT/Keamanan

Eko Suyanto: BUK, RT/Keamanan

Eko Wahyu Setiawan, S.S.: UPT, PTIK

Eko Yulianto: FMIPA, Umum dan Barang Milik Negara

Ekowati Sudibyaningsih, S.E.: BAKPIK, Minat Penalaran Informasi Kemahasiswaan dan Alumni

Elfin Muljawati, S.Sos: BUK, Kumtala

Elinda Rosana: BUK, RT/Umum

Ella Choirun Nisa: FE, Umum dan Barang Milik Negara

Elok Kanthiasih: BAKPIK, Minat Penalaran Informasi Kemahasiswaan dan Alumni

Elok Purwanti: BUK, RT/ Pusat Bisnis Asrama

Elsa Prisma Dinata, A.Md: BAKPIK, Minat Penalaran Informasi Kemahasiswaan dan Alumni

Emmy Yuraidah: FT, Teknisi/ Pengadministrasi Teknologi Industri

Endang Pratiwi, S.Si: FMIPA, Umum dan Barang Milik Negara

Endra Ubaidillah, S.Pd.: FIP, Akademik, Kemahasiswaan dan Alumni

Eni Oktafia, A.Md.: FIK, Umum
 Erchammud Adhar: FIP, Akademik,
 Kemahasiswaan dan Alumni
 Erfan Prasetyo: BUK, RT/Halaman dan Taman
Erhason: BUK, NonPNBP
 Eri Sri Martono: BAKPIK, Registrasi dan Statistik
 Erianto Fanani, S.Ked, dr.: FIK, Akademik dan
 Kemahasiswaan
 Erik Fidianto: BUK, RT/Keamanan
 Erik Susanto: BUK, RT/Keamanan
 Erna Sunarwulan, A.Md.Ak: BUK, PNBP
 Ervan Yulistio Budi: BUK, RT/Keamanan
 Erwin Budi Suliono: BUK, NonPNBP
 Erwin Sasmito: BUK, RT/Kendaraan
 Etatok Rindang Karjo, S.Kom: FIS
 Eti Kardiwati, S.S.: BUK, Barang Milik Negara
Evi Eliyanah, S.S., M.A., Ph.D.: BAKPIK,
 Hubungan Internasional

F

Fadjar Suryono, A.Md: BAKPIK, Akademik dan
 Evaluasi
 Fadkul Muin: BUK, RT/Keamanan
 Fahmi Ulil Albab: BUK, RT/Operator
 Fajar Budhi Prasetyo, A.Md: UPT, PTIK
 Fajar Istanto: FT, Umum dan Barang Milik Negara
 Fandi Achmad Saputra, S.Pd: FIK, Akademik dan
 Kemahasiswaan
 Fandiarizal: FIP, Keuangan dan Kepegawaian
Fani Leonardi, A.Md: FMIPA, Keuangan dan
 Kepegawaian
 Fantoni: BUK, Barang Milik Negara
 Farida: BUK, RT/Umum
Farida Ariyani, S.AB.: BAKPIK, Hubungan
 Internasional
Fathul Muin: BUK, Tata Usaha
 Fatikha Floressya Arifin, S.Kom: BUK, Tenaga
 Administratif
 Faul Hidayatunnafiq, S.Kom: BUK, RT
 Febri Dwi Hariyanto, S.Pd: Pascasarjana
 Febri Imam Fauzi: FS, Umum dan Barang Milik
 Negara
 Febri Yohanes Aldi Wicaksono, S.Kom: UPT, PTIK
 Febrianto Alqodri, S.Pd: FT, Teknisi/
 Pengadministrasi Teknik Elektro
 Feranda Oktorani, S.Pd.: FIP, Akademik,
 Kemahasiswaan dan Alumni
 Ferdiansyah: FMIPA, Umum dan Barang Milik
 Negara
 Ferdianto Bagus Pribadi: BUK, RT/Keamanan
 Feri Kusdianto: BUK, RT/Halaman dan Taman

Feri Setiawan: BUK, RT/Bangunan Gedung Tanah
 Ferry Aditya Kristyanto: FPPsi, Umum
Ferry Ferdianto: PUSBIS, Divisi Asrama
 Firman Syaifudin Zuhri: BUK, RT/Bangunan
 Gedung Tanah
Fitri Firdausi, S.Pd: BUK, Tata Usaha
 Fitria Puji Harmini, S. Kom: BAKPIK, Perencanaan
 Fitria Yuliati W., S.E: FIP, Akademik,
 Kemahasiswaan dan Alumni
 Frandi Ari Ardana: BUK, RT/Keamanan
 Fuad Maysa: BUK, RT/Keamanan

G

Gandhi Dwi Mardianto, S.Kom: FIP, Umum dan
 Barang Milik Negara
 Gatot Subrata, S.Kom: UPT, Perpustakaan
 Gembong Wiyono, S.Sos: BUK, Tenaga
 Administratif
 Gidion: BUK, RT/Halaman dan Taman
 Gigih Renaning Tyas, S.T.: FT, Teknisi/
 Pengadministrasi Teknik Sipil
 Gilang Aripita, S.S: BAKPIK, Akademik dan Evaluasi
 Giovanni Ronaldo Fabiono, S.Pd: FT, Keuangan
 dan Kepegawaian
 Gita Mulyawan: BUK, RT/Keamanan
 Gloria Hardiningsih, S.Sn: BAKPIK, Hubungan
 Internasional
 Gunawan: BUK, RT/Keamanan
 Gunawan Wibisono: FMIPA, Akademik
 Gunoyo: BUK, RT/Keamanan

H

Hadi Astama: BUK, RT/Halaman dan Taman
 Hadi Mulyono: BAKPIK, Minat Penalaran Informasi
 dan Kemahasiswaan
Hadi Purnomo: BUK, RT/Keamanan, ; BUK, Tata
 Usaha
 Hadi Purnomo, S.AP.: FIS, Akademik dan
 Kemahasiswaan
 Hadi Sucipto: BUK, RT/Keamanan
Hadi Sukarno: FIP, Keuangan dan Kepegawaian
 Hadi Supangat, S.AP.: FIK, Umum
 Hadi Winarno: FMIPA, Umum dan Barang Milik
 Negara
 Halimahtus Sahdiah, S.Si: FMIPA, Umum dan
 Barang Milik Negara
 Hanafi Setiawan: BUK, RT/Keamanan
 Hanafi, S.Pd: FIS, Akademik dan Kemahasiswaan
 Hanif Tri Hardiansyah: UPT, Perpustakaan

- Hardi Sona Kurniawan, S. Kom: BUK, PNBP
 Hari Purwanto: FMIPA, Umum dan Barang Milik Negara
 Hari Suryono: BUK, RT/Keamanan
 Hariadi: FE, Akademik
 Harianto: FIK, Umum
Harinto, S.E.: FE, ; FE, Akademik
 Haris Gus Dewanta., S.H., M.H: BUK, ULPBJ
 Haris Prasetyo Nyoto: BUK, RT/Halaman dan Taman
 Haris Sudarsono, S.Pd.: BUK, RT/Umum
 Harmunanto: BUK, RT/Keamanan
 Harnadi: FIS, Umum
 Harris Ferdiansyah: BUK, RT/Umum
 Harwoko Adila Ramadhan: BUK, RT/Keamanan
 Hasan Sujarwo: FT, Umum dan Barang Milik Negara
 Helmi Ainurrosid: BUK, RT/Halaman dan Taman
 Hendra Ferry Gunawan: BUK, RT/Keamanan
 Hendri Firmansyah: FMIPA, Umum dan Barang Milik Negara
 Heni Arifiono: FIP, Akademik, Kemahasiswaan dan Alumni
 Heni Siswanto: BUK, RT/Keamanan
 Henry Hardika: FIK, Umum
Heri Eko Purwanto: BUK, Kuntala
 Heri Santosa: FMIPA, Umum dan Barang Milik Negara
 Heri Suyanto: BUK, RT/Umum
 Herlina Agustin, S.Pd.: LP2M, Program
 Hermawan: BUK, RT/Halaman dan Taman, ; BUK, RT/Keamanan
 Herry Andriyani: BUK, Tata Usaha
 Herry Setiyo Widodo: FE, Akademik
 Herry Setya Budi, A.Md: FPPsi, Akademik dan Kemahasiswaan
 HerryAndriyani: Lembaga Sertifikasi Profesi Pihak Pertama
 Hidayatul Khoiriyah, A.Md: FT, Teknisi/
 Pengadministrasi Teknik Sipil
 Hilma Tsurayya Iftitahurroza, dr: FIK, Akademik dan Kemahasiswaan
 Holili: BUK, RT/Halaman dan Taman
 Hudan Aulia Sina: BUK, RT/Operator
- I**
- Ida Nuraini R.F., S. Pd: LP3, Keuangan
 Ifa Mufida, dr.: BUK, RT/ Poliklinik
Ifa Nursanti, S.AP.: BAKPIK, Hubungan Masyarakat
 Iis Murtini, Dra.: FS, Akademik dan Kemahasiswaan
 Ika Mifa Geriarti, S.Pd: FE, Umum dan Barang Milik Negara
 Ike Sulaili Sofiyanti, S.E.: BUK, Akutansi dan Pelaporan
 Ikhtiarto: BUK, RT/Keamanan
 Iksan, S.Pd., M.M., H.: FPPsi, Umum
 Ilham Mulya Putra Pradana: Pascasarjana
Imam Agus Basuki, Drs., M.Pd, Dr.: UPT, Satuan Penjaminan Mutu
 Imam Kuswiyono: BUK, RT/Halaman dan Taman
 Imam Moh Ikhshan: FS, Umum dan Barang Milik Negara
 Imam Safi'i, S.Pd.: FIP, Akademik, Kemahasiswaan dan Alumni
Imam Subandi: BUK, Tata Usaha
 Imam Supeno, Drs., M.S., H.: BUK
 Imam Wahyudi: BUK, RT/Keamanan, ; BUK, RT/Kendaraan
 Indah Kusumawati, S.H.: BUK, Kuntala
 Indah Lestari, S.E.: Pascasarjana
 Indarti Adininggar, A.Md: LP2M, Keuangan
 Indra Dwi Oktavianto: PUSBIS, Divisi Penerbit
 Indra Haris Syaifullah , S.T: PUSBIS
 Indra Hayati Rofi'ah, S.Kom: FIK, Umum
 Indra Prihatma Hertrianto, A.Md: BUK, Akutansi dan Pelaporan
 Indra Zafrial Yusuf Putra: BUK, RT/Keamanan
 Indri Trisnowati: BUK, RT/Keamanan
Indria Santy, S.E.: BAKPIK, Sistem Informasi
 Inggrit Dewi Wulaningtyas: Pascasarjana
 Intan Febriana Nur Hamida, S.T: BUK, ULPBJ
 Intan Kufitasari, S.S: BAKPIK, Kerjasama
 Iqbal El Sidiq, S.Pd: BAKPIK, Pelayanan Kesejahteraan Mahasiswa
 Ira Kumalasari, S.Pd.: FT, Teknisi/
 Pengadministrasi Teknik Elektro
 Irawanto: FT, Umum dan Barang Milik Negara
 Irvan Idam Malik: BUK, RT/Halaman dan Taman
Irwan Andrianto, S.AP.: BUK, RT/ Poliklinik
 Irwan Santibantara: FMIPA, Umum dan Barang Milik Negara
 Isrom Imam Wahyudi: BAKPIK, Registrasi dan Statistik
 Iswandi: BUK, RT/Keamanan
 Iswayudi Setyo Puji Santoso, S.T: BUK, RT/Umum
 Ivan Heru Tricahyono, S.Kom: BUK, Tenaga Akademik
 Iwan Budiono: BAKPIK, Akademik dan Evaluasi
 Iwan Harianto: BUK, RT/Umum
 Iwan Setiawan: BUK, RT/Keamanan
 Iwan Setiyawan: BUK, RT/Keamanan

Iwan Susanto: Satuan Pengawas Internal
Iyan Hadinata, S.Pd: FIS, Umum
Izzatul Laily, S.S: Pascasarjana

J

Jaenuri: BUK, RT/Daya dan Jasa
Jainul Anfig: BUK, RT/Halaman dan Taman
Jami'an: FS, Umum dan Barang Milik Negara
Jayanti Eka Sari: BUK, RT/Keamanan
Jazilatul Rizkiyah, S.E.: FE, Akademik
Jeanny Dian Kasih Lestari, S.Or: LP3, Program
Jefri Kusdiyanto: BUK, RT/Keamanan
Johan Iriawan Akbar, S.Pd: FT, Akademik
Joko Sugeng Prayitno: BUK, Tenaga Akademik
Joko Wibowo: BAKPIK, Hubungan Masyarakat
Jumadi: FE, Umum dan Barang Milik Negara
Jumadi Slamet Rejeki: BAKPIK, Akademik dan
Evaluasi
Junaedi: BUK, Tenaga Administratif

K

Karina Nilasari, dr.: FIK, Akademik dan
Kemahasiswaan
Kariyono: LP3, Program
Karniati: BUK, Tata Usaha
Kartika Lazuardi, S.AP: BAKPIK, Hubungan
Masyarakat
Kawi: BUK, RT/Halaman dan Taman
Kayoman: BUK, RT/Halaman dan Taman
Khalid Mawardi, S.AP: BUK, RT/Kendaraan
Kharisma Yuanita Mahanani, S.E., MSA: BUK,
Akutansi dan Pelaporan
Khoiriyah, S.H.: FT
Khoirul Muanam, S, ST: FE, Umum dan Barang
Milik Negara
Kholil Rohmanto, S.Pd: FMIPA, Umum dan Barang
Milik Negara
Khumaidah: UPT, Perpustakaan
Khusnul Khotimah, A.MK: BUK, RT/ Poliklinik
Kiki Mariana: BUK, RT/Umum
Kiky Martha Ariesaka, dr.: FIK, Akademik dan
Kemahasiswaan
Kodir Zaelani: BUK, RT/Kendaraan
Koes Suhartini: BAKPIK, Akademik dan Evaluasi
Komariyah, Dra., Hj.: BAKPIK, Kerjasama dan
Hubungan Masyarakat
Komsin: BUK, RT/Keamanan
Krisdianto: FT, Kemahasiswaan dan Alumni
Kristandiyono, A.Md: PUSBIS, Divisi PROBIS TI

Kristiawan Yustanto: BU, RT/Keamanan
Kristina Hestningsih, S.AP.: FMIPA, Keuangan
dan Kepegawaian
Kunanto: BUK, Tata Usaha
Kuntari Ani Syambika: FIP, Akademik
Kemahasiswaan dan Alumni
Kusnadi: BUK, RT/Keamanan
Kustiono: UPT, Perpustakaan
Kustriaman: PUSBIS, Divisi Sekolah Laboratorium
Kuswadi: BAKPIK, Sistem Informasi
Kuswandono: BUK, RT/Keamanan

L

Laelatul Ngafiyah: BUK, Akutansi dan Pelaporan
Laila Machmudah, A.Md: FT, Keuangan dan
Kepegawaian
Lailatuz Zuhriyah: BUK, Tata Usaha
Laili Istikharoh, S.AB.: FIP, PP II KSDP
Laili Kirom Qodri: FMIPA, Umum dan Barang Milik
Negara
Lais Purwandi: FIS, Umum
Laksono Budiarto, S.Kom: LP2M, Program
Lamidi: FT, Teknisi/ Pengadministrasi Teknologi
Industri
Lamiran: FS, Umum dan Barang Milik Negara
Larasati Wahyuni Santi, S.Pd: PUSBIS
Lely Tri Wijayanti, S.S: BAKPIK, Hubungan
Internasional
Lestari Handayani, S.Pd: FIP, Akademik,
Kemahasiswaan dan Alumni
Liansori: BUK, RT/Keamanan
Lillah Supmawati, S.E.: FIK, Akademik dan
Kemahasiswaan
Lina Sumarlin, S.Pd: LP2M, Keuangan
Linda Setiowati, S.ST: BAKPIK, Akademik dan
Evaluasi
Linda Yulia Fatma: FS, Akademik dan
Kemahasiswaan
Lintang Widya Sishartami, dr.: FIK, Akademik dan
Kemahasiswaan
Liqanatul Putri Sholihah, S.Si: FMIPA, Umum dan
Barang Milik Negara
Lisa Ramadhani Harianti, S.Pd.: LP2M, Program
Lisnan: BUK, RT/Halaman dan Taman
Listiani, Dra.: BAKPIK, Akademik dan Evaluasi
Liza Retnowulan, S.E.: LP3, Keuangan
Louis Ida Fariani, Dra.: FIS, Akademik dan
Kemahasiswaan
Luk Luk, S.Pd.: FS, Keuangan dan Kepegawaian
Lusti Mustikasari, A.Md: FT, Teknisi/
Pengadministrasi Teknik Sipil

Lusy Fina Tursiana: BUK, NonPNBP

M

M Arrafiq: BUK, RT/Umum

M. Abd. Rohman Efendi: BUK, RT/Umum, ;
PUSBIS, Divisi Asrama

M. Abdul Ghofur, S.Pd: FIP, PP II KSDP

M. Abdurachman Panoto Gomo, A.Md: FT,
Laboran/ PLP Teknologi Industri

M. An'im Ubaidillah: UPT, PTIK

M. Eko Budi P., S.Pd: FIP, Akademik,
Kemahasiswaan dan Alumni

M. Faruq Ubaidillah, S.Pd: LP2M, Program

M. Geotofa Shobran, S.E: PUSBIS, Divisi Asrama

M. Ilyas, S. Kom: UPT, Perpustakaan

M. Rifqi Fahmi: BUK, RT/Keamanan

M. Rizal Andriansyah, A.Md: FT, Teknisi/
Pengadministrasi Teknik Elektro

M. Rynaldi Iqbal, S.Si: FMIPA, Umum dan Barang
Milik Negara

Mahfudz Isrofi: BUK, RT/Keamanan

Mahmud: BUK, RT/Halaman dan Taman

Mahmuddin Yunus, S.Kom, M.Cs.: UPT, PTIK

Mailinda Ayu Hana Margareta, S.Si: FMIPA, Umum
dan Barang Milik Negara

Makmuri: FMIPA, Umum dan Barang Milik Negara

Manda Ayu Farhana, S.E: Satuan Pengawas
Internal

Mario Yanuar Dadang Pria Sembada: BUK,
RT/Umum

Mariotosi Arisbowo: FMIPA, Umum dan Barang
Milik Negara

Marsia Palangan, Dra.: BAKPIK, Perencanaan

Marsiti: BUK, RT/ Pusat Bisnis Asrama

Mas'ud Zainuri: BUK, RT/Keamanan

Mashuri, S. Pd.: FS, Akademik dan
Kemahasiswaan

Maskur Efendi, S.T., M.T.: FT, Laboran/ Teknik Sipil

Mat Rohman: FIP, Umum dan Barang Milik Negara

Mawan Wibowo: BUK, RT/Halaman dan Taman

Maya Valentin, S.Kom: BUK, Tenaga Akademik

Mega Anastasia Widyati, A.Md: BUK, PNB

Mei Rismawati, S.Pd: LP2M, Program

Mei Surianto, S.Sos: LP3, Keuangan

Meisa Isnaini, S.Pd: LP2M, Program

Meivida Medyastanti, S.E: Satuan Pengawas
Internal

Mentari Wijayanti, S.E: Pascasarjana

Miftahol Alim: FT, Keuangan dan Kepegawaian

Minarti, S.Pd: FIS, Akademik dan Kemahasiswaan

Misbakhul Khoir: BUK, RT/Keamanan

Miskan: FT, Teknisi/ Pengadministrasi Teknik Sipil
Misnadi: BUK, RT/Operator

Miswanto., BUK, RT/ Pusat Bisnis Asrama

Moch. Chusnul: FS, Umum dan Barang Milik
Negara

Moch. Hadi Mulyono: BUK, RT/Keamanan

Moch. Ismail: BUK, RT/Keamanan

Moch. Jaenuri: BUK, RT/Halaman dan Taman

Moch. Kholik: FT, Umum dan Barang Milik Negara

Moch. Mahfudz Yahya: UPT, PTIK

Moch. Sholeh: BUK, RT/Keamanan

Mochamad Achyat: BUK, RT/Keamanan

Mochamad Arif: FE, Umum dan Barang Milik
Negara

Mochamad Basori, S.AP: FPPsi, Umum

Mochamad Fahrur Rozi: BUK, ULBPJ

Mochamad Hudha Kurniawan: BUK, RT/ Pusat
Bisnis Otomotif, ; PUSBIS, Divisi PROBIS
Otomotif

Mochamad Siamu: FT, Teknisi/ Pengadministrasi
Teknologi Industri

Mochamad Sulimin: BUK, RT/Umum

Mochamad Yunus: BUK, RT/Keamanan

Mochammad Adi Santoso: BAKPIK, Minat
Penalaran Informasi Kemahasiswaan dan
Alumni

Mochammad Arifin: PUSBIS, Divisi Penerbit

Mochammad Churzul Umam: FIS, Umum

Mochammad Luqman Hakim Rofi'i, S.Pd., M.Pd:
FS, Akademik dan Kemahasiswaan

Mochammad Samsul: BUK, RT/Halaman dan
Taman

Mochammad Sukarno: LP3, Keuangan

Mochammad Wahab: BUK, Tenaga Administratif

Mochammad Yusuf: FMIPA, Umum dan Barang
Milik Negara

Mochammad Zakaria: BUK, RT/Keamanan

Moh. Agus: BUK, Kumtala

Moh. Agus Lestari: BUK, RT/Keamanan

Moh. Aluwar: LP3, Program

Moh. Anwar: FS, Umum dan Barang Milik Negara

Moh. Ikhwani: FS, Umum dan Barang Milik Negara

Moh. Juchana'im Lubis, S.E: FE, Akademik

Moh. Pebrianto, S.Pd: FIS, Akademik dan
Kemahasiswaan

Moh. Syamsul Arif: PUSBIS, Divisi PROBIS TI

Moh. Zainal Abidin: PUSBIS, Divisi Asrama

Mohamad Arif, S.Si: FIS, Akademik dan
Kemahasiswaan

Mohamad Chuswan: PUSBIS, Divisi Penerbit

Mohamad Eko Hadi Suprpto: BUK,
RT/Keamanan

Mohamad Harianto: BUK, Tenaga Akademik

Mohamad Nur: BUK, RT/Keamanan
 Mohamad Sigit, S.Sn: FS, Akademik dan Kemahasiswaan
 Mohammad Abdul Rokhim: PUSBIS, Divisi Penerbit
 Mohammad Bakir, S.Kom: LP3, Program
 Mohammad Choirul Umam: FIK, Umum
 Mohammad Fununul Afnan, A.Md.: FIK, Akademik dan Kemahasiswaan
 Mohammad Ian Fajrin, S.Pd: BAKPIK, Hubungan Masyarakat
 Mohammad Taufik Hidayat: FIS, Akademik dan Kemahasiswaan
Mohammad Zaini: FS, Umum dan Barang Milik Negara
 Mohib Suhartono: BUK, RT/Kendaraan
 Mokh. Zainuri: FT, Umum dan Barang Milik Negara
 Mokhammad Agus Lestari: BUK, RT/Keamanan
Mokhammad Irwan Alifi, S.Kom: PUSBIS, Divisi Sarana dan Prasarana
 Mokhammad Kholik: BUK, RT/Halaman dan Taman
 Mrakih: FE, Umum dan Barang Milik Negara
 Muchamad Rulhadi, S.T.: FE, Keuangan dan Kepegawaian
Mudrik: BUK, RT/Bangunan Gedung Tanah
 Muh. Rusdin: UPT, Perpustakaan
 Muhamad Kurdiono: FT, Umum dan Barang Milik Negara
 Muhamad Mas'ud: BUK, RT/Keamanan
 Muhamad Muchlis: BUK, RT/Daya dan Jasa
 Muhamad Rifa'i: BUK, RT/Halaman dan Taman
 Muhamad Rois: BUK, RT/Keamanan
 Muhamamad Saiful: UPT, PTIK
 Muhammad Aji Maburr Z, S. Hum: FIS, Umum
 Muhammad Al Imron: BUK, NonPNBP
 Muhammad Amin, S. Sos: FIP, Keuangan dan Kepegawaian
 Muhammad Dedy Setiawan: BUK, RT/Umum
 Muhammad Fajarivan Pratama, S.Kom: BUK, Tenaga Administratif
 Muhammad Fanny: BUK, RT/Umum
 Muhammad Ghani Rozaq, A.Md: FE, Umum dan Barang Milik Negara
 Muhammad Hafiz, S.Si: BUK, Barang Milik Negara
 Muhammad Muchlis, S.T.: FT, Laboran/ Teknik Sipil
 Muhammad Mujadi: BUK, RT/Halaman dan Taman
Muhammad Sayuti: FE, Umum dan Barang Milik Negara
 Muhammad Suhud: BUK, RT/Keamanan
 Muhammad Zaeni, S.S., M.Pd.: FS, Akademik dan Kemahasiswaan

Mujahidin Akbar, S.Kom: FMIPA, Keuangan dan Kepegawaian
 Muji Nuryadi: BUK, RT/Keamanan
Mujiati, S.Pd: PUSBIS, Divisi PROBIS TI
Muladi: BUK, RT/ Pusat Bisnis Asrama, ; FIP, PP III KSDP
 Mulyadi: LP2M, Keuangan
 Mulyati: FE, Akademik
 Mulyawati: FIS, Akademik dan Kemahasiswaan
 Murdiantono: BUK, RT/Umum
 Murti Ayuning Tyas: BUK, RT/ Poliklinik
Muslikah, S.Pd: BUK, Barang Milik Negara
 Muslim Paranto Noor Asoffa, drg.: BUK, RT/ Poliklinik
 Muslimin: FE, Akademik
 Muslimin, S.AP.: BAKPIK, Registrasi dan Statistik

N

Nabil Muttaqin, S.Pd: LP3, Program
 Nadendra AP, A.Md: FPPsi, Umum
 Nanang: FIP, Umum dan Barang Milik Negara
 Nanang Rifai, A.Md: BUK, RT/ Poliklinik
 Nanang Slamet Wahyudi: BUK, RT/Halaman dan Taman
 Nanang Sulistyono, S.AP: FS, Akademik dan Kemahasiswaan
 Nandhika Gatama, A.Md: FE, Akademik
 Ngadi: UPT, PTIK
 Ngateman Prayogo: BUK, RT/Bangunan Gedung Tanah
 Ni Wayan Sri Widyawati, S.E.: FE, Akademik
 Nia Windyaningrum, S.Sn: FIP, Umum dan Barang Milik Negara
 Nida Anisatus Sholihah, S.Pd: BAKPIK, Minat Penalaran Informasi Kemahasiswaan dan Alumni
 Nike Virgawati Y, S.Sos: BAKPIK, Hubungan Masyarakat
Nining Nugrahini, S.E.: UPT, Perpustakaan
 Ninuk Sugarti: BUK, RT/ Pusat Bisnis Asrama
 Nisful Chambali: BUK, RT/Keamanan
Nisha Aulia Rahim: LP2M, Keuangan
 Nofa Mardianto, S.AP.: BUK, RT/Daya dan Jasa
 Novi Dian Lestari: BUK, RT/Umum
 Novi Erwinnianti, S.Kom: BAKPIK, Registrasi dan Statistik
 Novia Ristania, S.Pd: Satuan Pengawas Internal
Novita Dwi Anggraeni, S.AP.: BUK, Tenaga Administratif
 Novita Indriani: FE, Akademik
Novita Wulaning Asri: BAKPIK, Sistem Informasi

Nur Anas Efendi: BUK, RT/Keamanan
 Nur Bambang Iriawan: BUK, RT/ Bangunan Gedung Tanah
 Nur Cholisah, S.Pd: BAKPIK, Minat Penalaran Informasi Kemahasiswaan dan Alumni
 Nur Hadi: PUBSIS
 Nur Hafifa, S. Sos: PUBSIS, Divisi Sarana dan Prasarana
 Nur Kholis Kurniawan: BAKPIK, Pelayanan Kesejahteraan Mahasiswa
Nur Laily, S.Pd: FS, Keuangan dan Kepegawaian
 Nur Oktavia, S.E.: Satuan Pengawas Internal
 Nur Yasin, S.Pd., M.M.: BUK, ULPBJ
 Nurdianto: FT, Umum dan Barang Milik Negara
 Nurianah: LP3, Program
Nuribut Setyawati: FT, Keuangan dan Kepegawaian
 Nurmaida Sirait, S.H.: BAKPIK, Kerjasama
 Nurul Aini: FMIPA, Umum dan Barang Milik Negara
 Nurul Chisyam CH: FMIPA, Umum dan Barang Milik Negara
 Nurul Maulidia: BUK, RT/Keamanan
 Nuryanto: BUK, RT/Halaman dan Taman

O

Oktaviansyah Eka Perwira: BUK, RT/Keamanan
Oni Irawan: BAKPIK, Minat Penalaran Informasi Kemahasiswaan dan Alumni
 Onny Yanuarti, B.A.: FIS, Umum
 Ony Herdianto, S.Pd: BAKPIK, Hubungan Masyarakat

P

Paramita Dewi, S.Pd: LP2M, Keuangan
 Pardi: FMIPA, Umum dan Barang Milik Negara
 Pariadi: UPT, Perpustakaan
 Perdana Khairul Hima Pandalu, S.Kom: Pascasarjana
Perwida Jayanthi, S.Si: BUK, RT/ Pusat Bisnis Otomotif, ; PUBSIS, Divisi PROBIS Otomotif
 Pinanggih Estu Wibawa, S.T: Satuan Pengawas Internal
 Pindri Yulianto: BUK, RT/Umum
 Prananda Anugrah, S.Pt: LP2M, Program
 Prayudi: FMIPA, Umum dan Barang Milik Negara
 Prayudianto: FIP, Umum dan Barang Milik Negara
Pricho Hendrawan, S.Pd: FMIPA, Umum dan Barang Milik Negara

Prihatini Retnaningsih, S.E.: LP2M, Keuangan
Pudjianto, S.AP.: BUK, RT/Keamanan
 Puji Agus Kurniawan: BUK, PNB
 Purnawirawan: BUK, RT/Umum
 Purnomo: BUK, RT/Keamanan, ; FE, Akademik
 Purwanto Hadi Waluyo, S.Kom: FIS, Umum
Purwanto, Drs., H.: BUK, UHTBMN
Putri Swastika Sukmanasari, S.E.: FT, Keuangan dan Kepegawaian
 Putut Januarto: FMIPA, Umum dan Barang Milik Negara

R

R. Moh. Ismail Fahmi, S. Kom: UPT, PTIK
 Rachmat Supriyatno: BUK, RT/Umum
 Raden Roro Devita Nirmala Hapsari, S.S.: BAKPIK, Hubungan Internasional
 Raden Sapto Wibowo: UPT, Perpustakaan
Rahadi, S.Sos: BAKPIK, Kerjasama
 Rahmad Asnahr: PUBSIS, Divisi Sekolah Laboratorium
 Rahmad Wahyudi: PUBSIS, Divisi Penerbit
 Rama Hadi Samsil: PUBSIS
 Rara Aditi Inandriciya, S.E.: BUK, ULPBJ
 Ratih Mufidah Kusfianti, S.Pd: FS, Umum dan Barang Milik Negara, ; UPT, Balai Bahasa dan Budaya
 Ratih Tetiana Rahmawati, S.AB.: FE, Akademik
 Refa Tandiya Wahyu: FT, Teknisi/
 Pengadministrasi Teknik Mesin
 Rendi Prastyoaji: PUBSIS, Divisi Asrama
 Rendra Dharma Kusuma: Pascasarjana
 Rendra Julianto: BAKPIK, Pelayanan Kesejahteraan Mahasiswa
 Rianto: FS, Akademik dan Kemahasiswaan
 Ribut Wahyudi: BUK, RT/Keamanan
 Rica Wulandari, S.I.Kom: PUBSIS, Divisi Sarana dan Prasarana
 Riccy Dedik Setyawan: FT, Teknisi/
 Pengadministrasi Teknik Mesin
 Ricky Ardianto: FIK, Akademik dan Kemahasiswaan
 Ridlo Alfian Afwan, S.T: FT, Teknisi/
 Pengadministrasi Teknologi Industri
 Riduwan: FIS, Akademik dan Kemahasiswaan
 Ridwan: BUK, RT/Keamanan
 Riki Yakup: BUK, RT/Umum
 Riky Tri Ardiansyah, : Pascasarjana
 Rina Tri Turani Saptawati, S.Kom: FMIPA, Laboran Jurusan Biologi

Rini: BAKPIK, Pelayanan Kesejahteraan Mahasiswa ; FIP, Keuangan dan Kepegawaian
 Rini Hadiati, A.Md: BAKPIK, Hubungan Internasional
Rini Hastuti, B.Sc.: Pascasarjana
 Rini Widiastuti, S.Pd: UPT, PTIK
 Riono: FE, Akademik
 Ririn Widyarningsih, A.Md: BUK, Tata Usaha
 Risa Khalit M., S.AP.: FIK, Umum
 Risana, S.E: BUK, Barang Milik Negara
 Risang Candrasa Rahino Suwigyo , S.E: BAKPIK, Kerjasama
Riski Arifiyanti, S.Pd: BUK, Tata Usaha
 Riski Eka Budi Wahyunto, A.Md: BUK, Barang Milik Negara
 Risky Agung Novianto, A.Md: UPT, PTIK
 Riyanto, S.AP.: FT, Akademik
 Rizky Adi Saputro: FPPsi, Akademik dan Kemahasiswaan
Robby Kurniawan: FE, Akademik
 Robby Yulia Irawan, S.Pd.: FS, Akademik dan Kemahasiswaan
 Roby Handoko: BUK, RT/Keamanan
 Rochmad Fauzi, S.T.: FT, Laboran/ PLP Teknik Elektro
Rochmayati, S.Pd: FS, Keuangan dan Kepegawaian
 Rohmad Sugianto,: FMIPA, Umum dan Barang Milik Negara
 Rohmah: FT, Teknisi/ Pengadministrasi Teknik Sipil
 Rohman: BUK, RT/Keamanan ; LP2M, Keuangan
 Rokhmad Priyono, A.Md: UPT, Perpustakaan
 Roni Herdianto, S.T., M.T.: LP2M, Program
Ronny Ardiansah, S.Kom: FT, Umum dan Barang Milik Negara
 Rr. Suryanti: UPT, Perpustakaan
 Rudi Rahayu Widodo, S.Kom: FT, Akademik
 Rudianto: FT, Teknisi/ Pengadministrasi Teknik Sipil
Rudik Setiawan: FE, Umum dan Barang Milik Negara
 Rudy Anjang Wicaksono, A.Md: FMIPA, Akademik
 Rudy Indrawanto: BUK, RT/Keamanan
 Ruk Yatul Ahmad: FE, Akademik
 Rusanto: BUK, RT/Keamanan
 Rusmah Suwarniatin: Pascasarjana
 Rustiani Dwi Utari, A.Md: FT, Teknisi/ Pengadministrasi Teknologi Industri

S

Sabar Riyanto: BUK, RT/Keamanan
 Sadan: Pascasarjana
Sagung Winardi: LP2M, Keuangan
 Saiful Anam Nasrullah, A.Md.: BUK, ULPBJ
 Saiful Anwar: FIP, Umum dan Barang Milik Negara
 Saiful Arif: BUK, RT/Halaman dan Taman
 Saiful Ramadani: BUK, RT/Keamanan
 Saipul.: FS, Umum dan Barang Milik Negara
 Sajianto: FIP, Umum dan Barang Milik Negara
 Samsudin: FT, Umum dan Barang Milik Negara
 Samsul Anam: PUSBS, Divisi Penerbit
 Samsul Arifin, S. Kom.: BAKPIK, Sistem Informasi
 Samsul Huda: BUK, RT/Keamanan
 Sandra Irawan, S.S.,S.Kom., M. Phil: UPT, PTIK
 Sandra Tobing: BUK, RT/Halaman dan Taman
 Santoso: FIP, Umum dan Barang Milik Negara ; FT, Umum dan Barang Milik Negara ; LP3, Program
 Sapto Pamudji, Drs.: FMIPA, Laboran Jurusan Kimia
 Sarah Ulya Syiva Riatri, S.I.P: BUK, Tata Usaha
 Sarpani: BUK, Tata Usaha
 Sarwa Eddy Bakti Setiono: BUK, RT/Keamanan
 Sasi Maulina, S.Pd: FIP, Akademik, Kemahasiswaan dan Alumni
 Seger Hariyanto: BUK, RT/Umum
 Sely Septi Sartika, S.E.: BAKPIK, Hubungan Masyarakat
 Senan: BUK, RT/Keamanan
 Seneng Waskito: FT, Umum dan Barang Milik Negara
Setia Ningsih: BUK, RT/Umum
 Setyo Budiono: BUK, RT/Keamanan
 Setyo Purnomo: FS, Akademik dan Kemahasiswaan
 Setyoko Abraham Saputro: FPPsi, Umum
 Setyoningrum Mahardika Ramadhani, S.E.: FT, Teknisi/ Pengadministrasi Teknik Mesin
 Shinta Ika Prastiwi: BUK, RT/Umum
 Sholikin: FMIPA, Umum dan Barang Milik Negara
 Sianto: BUK, RT/Keamanan
 Sigit Adi Prasetyo: BUK, RT/Umum
 Sigit Selandono, Drs.: FS, Akademik dan Kemahasiswaan
 Sigit Wahyudi, A.Md.: BAKPIK, Akademik dan Evaluasi
 Sindi Fitrianto: BAKPIK, Akademik dan Evaluasi
 Siska Fithria Anjani Kusumaningtyas, SE: Satuan Pengawas Internal
 Siska Novianti, A.Md: UPT, PTIK

- Siswanto: PUSBIS, Divisi Sarana dan Prasarana
 Siti Juliaikhah: PUSBIS, Divisi Sekolah Laboratorium
 Siti Rochjani, A.Md: UPT, Perpustakaan
 Siti Romelah, A.Md: UPT, Perpustakaan
 Siti Solehah: FIP, PP III KSDP
 Sjaiful Anwar: FIP, Keuangan dan Kepegawaian
Sjamsul Bachri, S.AP: BUK, Tenaga Administratif
 Slamet Budiarto: BUK, RT/Keamanan
 Slamet Hady Prayitno, S.Pd: BUK, Tata Usaha
 Slamet Hermanto: BUK, RT/Keamanan
 Slamet Pujianto: BUK, RT/Keamanan
 Slamet Rianto: FE, Umum dan Barang Milik Negara
 Slamet Sujud Purnawan Jati, Drs., M.Hum: UPT, PP Pancasila
 Slamet Susanto: BUK, RT/Kendaraan
 Slamet Widodo, SH: PUSBIS, Divisi Sarana dan Prasarana
Sodiq, S.AP: BUK, NonPNBP
 Solikan: BUK, RT/Halaman dan Taman
 Solikhul Qowim: BAKPIK, Pelayanan Kesejahteraan Mahasiswa
 Soni Eko Wewenang: BUK, RT/Keamanan
 Sonny Efendi, S.AP.: FPPsi, Umum
 Sony Alansyahrial Sengkey: BUK, RT/Keamanan
 Sri Agustin Isnindiah: LP3, Keuangan
 Sri Cahyono, S.AP: FE, Akademik
 Sri Hidayati, S.Ag: BUK, RT/Umum
 Sri Joko Wiyono: BAKPIK, Kerjasama
 Sri Mudayati, S.Pd: BUK, PNBP
 Sri Rahayu: FT, Akademik
 Sri Utari: PUSBIS, Divisi Sekolah Laboratorium
 Sri Winarti: FS, Umum dan Barang Milik Negara
 Subchan Fa'izin: FIK, Akademik dan Kemahasiswaan
 Subchan Hadi, S.E.: FIK, Umum
 Subroto: PUSBIS, Divisi Penerbit
 Subur Hariono, S.Pd: FMIPA
Sudarto: FIP, PP III KSDP
 Sudirman, S. AP.: FIS, Umum
 Sugeng: BUK, RT/Keamanan
 Sugeng Andayanana: FMIPA, Akademik
 Sugeng Danang Menggala: UPT, Perpustakaan
Sugeng Hariwijaya: LP2M, Keuangan
 Sugeng Johaini Santosa, S.AB: PUSBIS, Divisi Penerbit
 Sugeng Prayitno: FMIPA, Umum dan Barang Milik Negara
 Sugeng Pribadi: BUK, RT/Keamanan
Sugeng Santoso: FMIPA, Keuangan dan Kepegawaian
 Sugi Setiyo Budi: FE, Umum dan Barang Milik Negara
Sugianto: BAKPIK, Pelayanan Kesejahteraan Mahasiswa, ; PUSBIS, Divisi Sarana dan Prasarana
Sugianto, S.AP: BUK, Tenaga Akademik
 Sugito: FIP, PP II KSDP
Sugiyanto: BUK, Akutansi dan Pelaporan, ; BUK, RT/Halaman dan Taman, ; FT, Umum dan Barang Milik Negara
 Suhardi, S.Pd: BAKPIK, Hubungan Masyarakat
 Suhardjo: PUSBIS, Divisi Sarana dan Prasarana
 Suharmanto, M.Pd., Dr.: BUK, ULPBJ
 Suharti, A.Md: FMIPA, Laboran Jurusan Kimia
 Suhartono: BAKPIK, Minat Penalaran Informasi Kemahasiswaan dan Alumni
 Suharwanto: FIP, Umum dan Barang Milik Negara
 Suhermawan: FIP, Umum dan Barang Milik Negara
 Sujadi, S.Kom: LP2M, Program
 Sukadi Widyantoro, S.Pd: FIK, Akademik dan Kemahasiswaan
 Sukanto: BUK, RT/Halaman dan Taman, ; FS, Akademik dan Kemahasiswaan
 Sukardi: BUK, RT/Halaman dan Taman, ; BUK, RT/Umum
 Sukartejo: FT, Teknisi/ Pengadministrasi Teknik Elektro
Sukartono: BUK, Barang Milik Negara
 Sukijo: FIS, Umum
 Sukri: UPT, Perpustakaan
 Suliadi: FMIPA, Akademik
 Sulikin: BUK, RT/Kendaraan
Sulis Ngasimin: Satuan Pengawas Internal
 Sulistyowati Salma: BUK, Tata Usaha
 Sulisyo: BUK, RT/Keamanan
 Suluh Sunarno, A.Md: UPT, PTIK
 Sumali: BUK, RT/Halaman dan Jasa
 Sumantri Widagdo: PUSBIS, Divisi Sarana dan Prasarana
 Sumardi Slamet: FMIPA, Akademik
 Sumardiyo: PUSBIS, Divisi Sarana dan Prasarana
 Sumarsono: BUK, RT/Umum
 Sunarjito: BUK, RT/Keamanan
 Sunaryo: BAKPIK, Registrasi dan Statistik, ; FE, Umum dan Barang Milik Negara
Sunaryo, S.E., H.: UPT, Satuan Penjaminan Mutu
 Supandri: BAKPIK, Hubungan Internasional, ; FIK, Umum
 Supangat: BUK, RT/Keamanan
 Supangat, S.Pd: FPPsi, Akademik dan Kemahasiswaan

Suparman: BUK, RT/Keamanan
 Suprpto: BUK, RT/Daya dan Jasa
 Supratikno: BUK, RT/Halaman dan Taman
 Supriadi: BUK, RT/Umum, ; FMIPA, Laboran
 Jurusan Kimia
Suprianto: FIP, PP III KSDP
 Supriono: BUK, RT/Keamanan
 Supriyanto: FT, Teknisi/ Pengadministrasi Teknik
 Mesin
 Supriyo, S.Pi: FIK, Umum
 Supriyono: PUSBS, Divisi Penerbit
 Suryanto: BUK, RT/Keamanan
 Susiasih Damalita, S.Pd, Hj.: BUK, Tata Usaha
 Susilo, Ir.: BUK, ULBPJ
Susmiati, S.H.: UPT, PTIK
Sutji Suwarni, S.Pd: BUK, Tenaga Akademik
 Sutopo: FE, Akademik
 Sutrisno: UPT, PTIK
Su'udi, A.Ma, S.Pd: BAKPIK, Minat Penalaran
 Informasi Kemahasiswaan dan Alumni
 Suwandi: PUSBS, Divisi Penerbit
 Suwari: FS, Akademik dan Kemahasiswaan
 Suwarno: BUK, RT/Keamanan
 Suwaskito Wibowo, S.E., M.M.: BAKPIK, Akademik
 Suyanto: FMIPA, Umum dan Barang Milik Negara
 Suyar: FS, Umum dan Barang Milik Negara
 Suyatno: BUK, RT/Keamanan
Suyitno, S.Pd.: BAKPIK, Kerjasama
 Suyono: FS, Umum dan Barang Milik Negara
 Suyono, Drs., M.Pd, Dr. Prof.: BAKPIK
Suyud Gunadi, S.E: LP3, Program
 Syahrir: PUSBS, Divisi Sekolah Laboratorium
 Syaiful Anwar, A.Md.: BUK, PNPB
 Syamsul Arief, S.IP: BAKPIK, Perencanaan
 Syamsul Irawan, Drs, S.E.: FIP, Akademik,
 Kemahasiswaan dan Alumni

T

Taat Setyohadi, Drs: BAKPIK, Kemahasiswaan
 Taufiqur Rahman, S.A.P.: FT, Akademik
 Teguh Kusmiyanto: PUSBS, Divisi Sarana dan
 Prasarana
 Teguh Prasetyo: BUK, RT/Keamanan
 Teguh Prianto: FT, Laboran/ PLP Teknik Elektro
 Teguh Santoso: FMIPA, Akademik
Teguh Warsono, S.H.: FT, Kemahasiswaan dan
 Alumni
 Teguh Yudi Cahyono, A.Md: UPT, Perpustakaan
 Thofan Andhi Yanisia: BUK, RT/Keamanan
 Tisnalia Merdy Andyastanti, dr.: FIK, Akademik
 dan Kemahasiswaan

Titik Rahayuningsih, Ir., M.Si: BUK, ULBPJ
 Titik Sunarti, S.Pd: FE, Akademik
 Titin Sulastinah, S.E.: BUK, Keuangan
 Tohari: BUK, RT/Keamanan
 Tolipin, S.Sos: BUK, Barang Milik Negara
 Tomy Dwi Susanto, S.Kom: BAKPIK, Akademik
 dan Evaluasi
 Totok Noviaro: UPT, Perpustakaan
 Totok Yulianto, S.AP.: FIS, Umum
Tri Asmaning, Dra.: LP2M, Keuangan
Tri Kanti Rahayu.: FS, Keuangan dan
 Kepegawaian
 Tri Sadha Bakti, S.AP.: FT, Laboran/ PLP Teknologi
 Industri
 Tri Setiyowati, B.A.: BAKPIK, Pelayanan
 Kesejahteraan Mahasiswa
 Tri Wardani Ningsih, S.E: FMIPA, Keuangan dan
 Kepegawaian
Tri Winoto: FIK, Akademik dan Kemahasiswaan
 Triawan: FT, Umum dan Barang Milik Negara
 Trihana Yuli Setyawan, A.Md: FT, Teknisi/
 Pengadministrasi Teknik Sipil
 Trio Kusuma Wardhana, A.Md: FE, Umum dan
 Barang Milik Negara
 Triono Junaedi: FIK, Umum
 Tukul Wiyanto: BUK, RT/Umum
 Tutik Puji Astuti , S.Pd: PUSBS, Divisi Sekolah
 Laboratorium
Tutik Sumarianti: LP2M, Keuangan
Tutut Boedyo Wibowo, S.Kom, M.T.: FMIPA,
 Umum dan Barang Milik Negara
 Tutut Widyaningrum, A.Md: BUK, NonPNBP

U

Udik Buang Saudi: BAKPIK, Akademik dan
 Evaluasi
 Ulfa Agustina, S.Pd: LP2M, Keuangan
 Umar Faisol, S.Si.: UPT, PTIK
 Umi Mazidah, S.Pd: FMIPA, Akademik
 Ummu Kultsum, S.Si: FMIPA, Umum dan Barang
 Milik Negara
 Usman Setiawan: BUK, RT/Umum
Usna Nurindrias Tutik, Dra: FIP, Keuangan dan
 Kepegawaian
Utari Praba Astuti, Dra., M.A., Dr.: UPT, Balai
 Bahasa dan Budaya

V

Very Tjahyono: PUSBS, Divisi Penerbit

Vicky Lazuardi Kautsar, S.Kom: UPT, PTIK
 Vira Setia Ningrum, S.Pd: LP2M, Program
 Vista Angkitama: PUBSIS, Divisi Sarana dan
 Prasarana

W

Wahid Nurahman: BUK, RT/Keamanan
 Wahyu Bowo Laksono, S.H.: BUK, Kumtala
 Wahyu Muslimin: BUK, RT/Halaman dan Taman
 Wahyu Rio Defandiari, S.Pd: FIS, Akademik dan
 Kemahasiswaan
 Wahyu Sukma Hermanto: BUK, RT/Keamanan
 Wahyu Sulistyowati, S.Pd.: FIP, Akademik,
 Kemahasiswaan dan Alumni
Wahyu Wardana Putra, SE. Ak: PUBSIS, Divisi
 Sarana dan Prasarana
Wahyudi Setiawan, Drs., H.: FIK, Akademik dan
 Kemahasiswaan
 Wahyuni Hidayah, A.Md: BUK, PNPB
 Waji, S.Sos: FS
 Wandi, S.AP.: FS, Umum dan Barang Milik Negara
 Wanudyaningih, Dra.: FMIPA, Laboran Jurusan
 Biologi
 Wardatun Nafisah, S.Ag: BUK, RT/Umum
Wardaya, S.Sos: UPT, PP Pancasila
 Waris Eka Ratnawati, S.TP., M.A.: BUK, Tenaga
 Akademik
 Wawan Andrianto: BUK, RT/Keamanan
 Wawan Sugianto, S.Sos: BUK, ULPBJ
 Wawan Susanto: FT, Teknisi/ Pengadministrasi
 Teknik Sipil
 Widhi Widayati Riyantini, S.E: PUBSIS
 Widi Suprianto: BAKPIK, Akademik dan Evaluasi
 Wigadri: BUK, RT/Keamanan
 Wigi Wirya Wirama: BUK, RT/ Poliklinik
 Wiji Ilham Joko Santoso: BUK, RT/Umum
 Winarto: PUBSIS, Divisi Sarana dan Prasarana
 Windhita Pranawengrum, S.Pd: FIP, PP II KSDP
 Wiras Kristiastoko, S.Kom: BAKPIK, Registrasi dan
 Statistik
 Wisnu Adi Wicaksono: BUK, Kumtala
 Wisnu Wedar Lintang, S.Pd: UPT, PTIK
 Wiwid Nurachmawati, S.P.: BAKPIK, Pelayanan
 Kesejahteraan Mahasiswa
Wiwik Handayani, S.E. M.M.: FE, Umum dan
 Barang Milik Negara
Wiwik Windayani: BUK, Barang Milik Negara
 Wiwin Nodang, S.E: UPT, Perpustakaan
 Wiyono, Ir.: FT, Laboran/ PLP Teknik Mesin
Wuryani: BAKPIK, Perencanaan

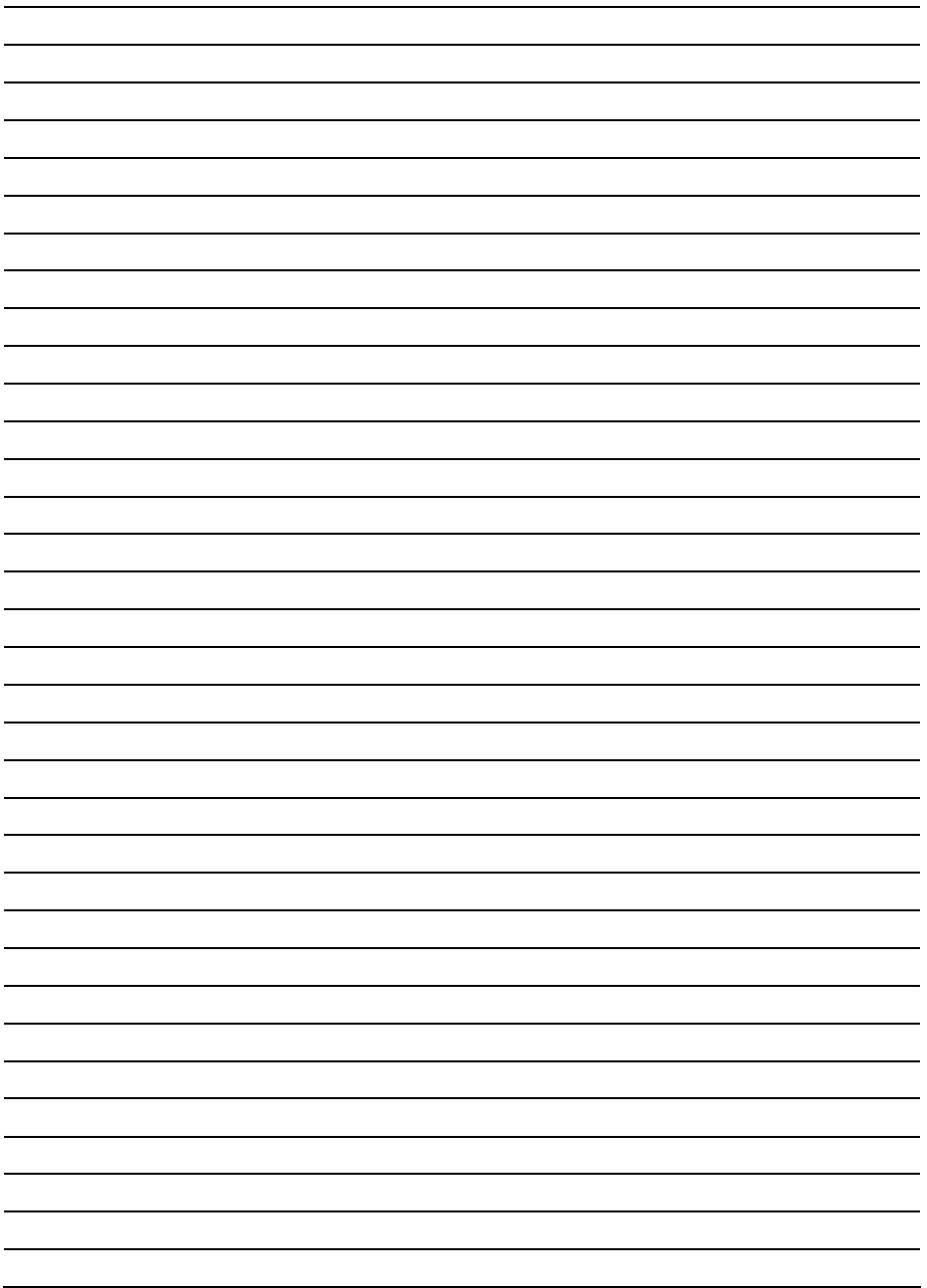
Y

Yamin, S.Sos: LP3, Program
 Yani Tri Wahyono: Pascasarjana
Yayuk Ratnawati: BAKPIK, Pelayanan
 Kesejahteraan Mahasiswa
 Yazella Putri Angraeni: FE, Keuangan dan
 Kepegawaian
 Yela Tri Apriliani: BUK, RT/Umum
 Yeny Dwi Puspitasari, SE: Satuan Pengawas
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Yoga Galih Arraja, S.Kom: FS, Umum dan Barang
 Milik Negara
Yohanes Eko Handoyo: UPT, Satuan Penjaminan
 Mutu
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 Negara
 Yonatan Passal, S.E.: FT, Keuangan dan
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 Yoni Rachman Wicaksono: BUK, RT/Halaman dan
 Taman
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 Yuanita Putri Ayuning Tyas, S.Psi: FPPSI, Akademik
 dan Kemahasiswaan
 Yudha Pratama: BUK, RT/ Poliklinik
 Yudi Purnomo: BUK, RT/Keamanan
 Yudi Sulistiono: BUK, RT/Keamanan
 Yudi Suyanto, S.E.: FE, Akademik
 Yugo Pratama, S.H: Satuan Pengawas Internal
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 Kemahasiswaan
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 Pengadministrasi Teknik Sipil
 Yusuf Darmawanto: PUBSIS, Divisi Penerbit
 Yusuf Efendi: BUK, RT/Umum
 Yusuf Fahrudin, A.Md: BUK, NonPNBP
 Yuyun Etasari, S.Pd: FIS, Umum
 Yuyun Wahyu Subagyo: FIP, PP II KSDP

Z

Zakiyatul Fitri , S.Pd.: PUSBIS, Divisi Sekolah
Laboratorium

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



Menjadi perguruan tinggi unggul
dan rujukan ilmu pengetahuan
dan teknologi serta bidang
kependidikan

